

West Fork Community School District Board Minutes
Official Proceedings – Regular Meeting – July 18, 2022 – Approved

The West Fork Board of Education met for its regular meeting in the Media Center in Sheffield. The meeting was called to order at 5:15 PM by Board Vice President, Erin Suntken. Board members present: Amber Marzen and Holly Henricks. Absent: Grant Petersen and Rob Heimbuch. Also: present were Superintendent Mike Kruger, High School Principal Daren Huisenga, Middle School Principal Lance Thompson, Elementary Principal Ashley Flatebo, and West Fork Board Secretary Lacey Pueggel.

Visitors: Stacey Ubben, Star Pralle, Rhiannon Lillquist (via Zoom)

Supt. Kruger asked to add an item to the agenda under Other Business: Possible Purchase of Property. After discussion, Henricks made a motion to approve the Agenda with the addition to Other Business, Minutes from Special Meeting June 8th and Regular Meeting June 20th, bills from July and Accrued bills from FY2022, June 2022 Financials; seconded by Marzen. Motion carried 3-0.

Principals Report by Mrs. Flatebo, Mr. Thompson, and Mr. Huisenga:

1. Update on Elementary Rockwell Playground – possible fundraising opportunities and options to move forward
2. Mr. Thompson and Mr. Huisenga will be attending the New Principal Workshop on July 21st
3. The AEA will be providing Math support for the new Math curriculum, Singapore Math
4. Still looking for a MS/HS Special Education Teacher, Para Educators, MS Football Coach
5. Admin will be attending SAI next week
6. The PLC Conference is also coming up in August in Minneapolis
7. Mr. Huisenga is still meeting with HS staff and is looking forward to getting to know everyone

Superintendent Report:

1. The Childcare Grant was submitted, the committee worked hard on the grant and plans
2. Still working on the Staffing needs

Transportation Report:

1. Working on getting another Van
2. New to registration this year – Transportation Sign up form, will streamline bus routes

Buildings and Grounds Report:

1. Working on cleaning and waxing the floors, regular summer maintenance
2. Waiting on some carpet replacement in Sheffield building

Old Business:

Update was given on the FEMA safe room, working with Atura on the final Designs/Drawings.

Reminder there is a Special Election on September 13, 2022 to renew the districts Revenue Purpose Statement to extend it from 2029 to 2050. This is not a new cost, and will not cost tax payers anything. More information will be provided to community members and staff members in the near future. We encourage everyone to vote, YES!

New Business:

The board reviewed the Elementary Handbook, Middle School Handbook, High School Handbook, Employee Handbook, Preschool Handbook, and new this year: Substitute Handbook. After discussion, Henricks moved to approve the Handbooks as presented; seconded by Marzen. Motion carried 3-0.

Marzen moved to approve the contract with NGT for the 2022-2023 school year as presented; seconded by Henricks. Motion carried 3-0.

After discussion, Henricks moved to approve the second reading of the 600 and 700 series board policy readings; seconded by Marzen. Motion carried 3-0.

After discussion, Marzen moved to approve the Open Enrollment requests as presented; seconded by Henricks. Motion carried 3-0.

The board discussed IASB Legislative Priorities. After discussion, Marzen moved to approve the following priorities for 2022-2023: Teacher Recruitment and Licensure, Mental Health, State Supplemental Aid, School Funding Policy, and School Safety; seconded by Henricks. Motion carried 3-0.

Henricks moved to approve a contract to Brian Dahl, to serve as the Rockwell Campus Day time Maintenance/Custodian; seconded by Marzen. Motion carried 3-0.

Henricks moved to approve a contract to Tina Kunzman, to serve as a Para Educator at the Sheffield Campus; seconded by Marzen. Motion carried 3-0.

Henricks moved to approve a contract to Kayden Ames, to serve as an Assistant Football Coach; seconded by Marzen. Motion carried 3-0.

Henricks moved to approve a contract to Josh Lentz (pending BOEE approval of license), to serve as an Assistant Football Coach; seconded by Marzen. Motion carried 3-0.

Henricks moved to approve a contract to Jason Anderson, Kyle Fredin (pending BOEE approval of license) and Jeremy Hitzhusen (pending BOEE approval of license), to serve as Volunteer Football Coaches; seconded by Marzen. Motion carried 3-0.

Henricks moved to approve a contract to Nathan Pralle, to serve as the HS Speech Coach and HS Fall Play Director; seconded by Marzen. Motion carried 3-0.

Marzen moved to approve the resignation of Lisa Paloma, 2nd Grade Teacher; seconded by Henricks. Motion carried 3-0.

Marzen moved to approve the resignation of Lisa Kunzman, Custodian Rockwell Campus; seconded by Henricks. Motion carried 3-0.

Other Business:

Discussion was held on the possibility of purchasing property near the Rockwell Campus that would be beneficial to the district. Supt. Kruger will work with Ahlers and Cooney to start the process and we will move forward as they suggest.

Next Board Meeting Monday, August 15th at 5:15pm in Rockwell.

Henricks moved to adjourn the meeting at 6:30pm; seconded by Marzen. Motion carried 3-0.

Board Vice President – Erin Suntken

Board Secretary – Lacey Pueggel