



Syllabus of the course «Personnel management»

Specialty	073 Management
Educational and Scientific Programme	Management
Study cycle (Bachelor, Master, PhD)	third (educational and scientific)
Course status	Elective
Language	English
Term	1 st /2 nd /3 rd semester
ECTS credits	5
Workload	Lectures – 20 hours. Practical studies (seminars) – 20 hours. Self-study – 110 hours
Assessment system	Grading
Department	Management and Business department, room 210 (main block), Web page: https://www.kmib.hneu.edu.ua
Teaching staff	Nazarov N. K., PhD, Associate Professor of Management and Business department
Contacts	nikita.nazarov@hneu.net
Course schedule	due to timetable
Consultations	At the Management and Business, off-line; due to timetable of consultations, personal, PNS chat

Learning objectives and skills:

is the formation of complex theoretical knowledge and practical skills for development and implementation of personnel policy in modern organizations, rational selection of employees for positions and the formation of an effective workforce.

Content of the educational discipline

Content module 1: *Theoretical aspects of personnel management*

Topic 1. Conceptual foundations of personnel management

Topic 2. Technology of personnel management development of the organization

Topic 3. Evaluation of the effectiveness of the personnel management system of the organization

Content module 2: *Personnel management technology*

Topic 4. Technology of personnel management in the organization

Topic 5. Power and leadership in the organization of personnel management

Topic 6. Organizing of activities and functions of the staff

Topic 7. Communication and conflict management in the organization

Teaching environment (software)

Multimedia projector, S. Kuznets PNS, Corporate Zoom system

Learning forms and methods

Assessment of students' learning outcomes is carried out by the University according to the cumulative 100-point system.

Current control is carried out during lectures and practical classes and aims to assess the level of students' readiness to perform particular tasks, and is assessed by the amount of scored points.

The maximum amount during the semester – 60 points; the minimum amount required is 35 points.

Current control includes control measures: tasks by topic; current tests; presentations by topic, cases, and individual tasks.

More detailed information on assessment and grading system is given in the technological card of the course.



Course policies

Teaching of the academic discipline is based on the principles of academic integrity.

Violation of academic integrity includes academic plagiarism, fabrication, falsification, cheating, deception, bribery, and biased assessment.

Students may be brought to the following academic responsibility for breach of academic integrity: repeated assessment of the corresponding type of learning activity.

More detailed information about competencies, learning outcomes, teaching methods, assessment forms, self-study is given in the Course program