Part 6 - Focused Practice - Word Forms and Verb Tenses

Instructions: Read the texts and mark the best answer for each blank in **bold**. Do NOT delete the incorrect answers. When you finish, CLICK HERE to check the answer key.

Questions 1 to 8 refer to the following article.

The Caribbean Single Market and Economy (CSME) **[1] _____** the free flow of labor, goods, services, and

a) involves
b) involving
c) involve
d) involved

[2] _____ among participating Caribbean Community (CARICOM) member nations. The **[3] _____** of this

a) capital
b) capitalize
c) capitalist
d) capitalization

a) emerge
b) emergent
c) emergence
d) emerged

single market means that legal and **[4] _____** restrictions affecting trade, labor, and technology within the

a) administer
b) administrator
c) administrative
d) administrate

CARICOM region may become a thing of the past. One of the greatest advantages of the agreement is that it will encourage regional trade. Furthermore, it **[5] _____** CARICOM nations to negotiate as a single entity.

a) was allowed
b) allowed
c) allow
d) will allow

This will provide them a better opportunity to influence policies concerning global trade. Perhaps the region may soon **[6] _____** a force in world trade negotiations. The biggest question about the agreement is

a) become
b) became
c) becoming
d) becomes

whether its existing businesses and workforce can **[7] _____** the increased competition when more

a) survive
b) survivor
c) survival
d) surviving

companies that are successful [**8] _____** enter the local market.

a) international
b) internationalize
c) internationally
d) internationalism

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Questions 1 to 7 refer to the following article.

Several years ago, three Purdue University students entered a contest which was sponsored by the Indiana Soybean Council to develop new uses for soybeans. They molded oil from the beans into crayons. The council **[1] _____** these prototypes to a company in Florida that makes crayons.

a) takes
b) has taken
c) took
d) had taken

At that time, all crayons **[2] _____** from petroleum-based paraffin wax. “Our director of marketing saw the

a) were making
b) were made
c) made
d) have been made

potential for an environmentally **[3] _____** crayon,” said corporate representative Rick Joyce. After

a) friendship
b) friend
c) friendly
d) friendless

spending one year and $2 million to make the bean-based crayon firmer and less **[4]_____** than the

a) breaking
b) unbreakable
c) unbroken
d) breakable

prototype, the company also found that the new crayon made a smoother, more solid line on paper than its petroleum-based **[5]_____** and is less prone to flaking. “ We **[6]_____** up with a crayon that is not only

a) competitive
b) competitively
c) compete
d) competitor

a) wound
b) winding
c) were wound
d) wind

good for the environment but also a better product,” Joyce said. “This could **[7] _____** increase our profits.”

a) significance
b) significantly
c) significant
d) signified

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Questions 1 to 9 refer to the following email.

Date: Mon, 14 May 2021 **Subject**: Appointment to finalize cleaning contract	**From**: "Jennifer Sagrilla"<sagrilla@atlassolutions.com> **To**: "Stew Donaldson" <donaldson@astonmgmnt.com>

Hello Mr. Donaldson,

I want to let you know how much I appreciate your letting me meet with you and your associates on Monday. I **[1] _____** you have had time to look over our proposal to provide comprehensive cleaning services for the

a) will hope
b) hope
c) hoped
d) to hope

Linslade Office Complex that I **[2] _____** you on Monday. As I mentioned when we **[3] _____**, we take

a) have brought
b) brought
c) am brining
d) will bring

a) met
b) meeting
c) meet
d) were met

extra care to ensure that your office suites receive the finest services possible. Our team of supervisors **[4] _____** evaluate the products and techniques that we use and **[5] _____** the work done by our cleaning

a) constantly
b) constancy
c) constantly
d) constants

a) inspectors
b) inspect
c) inspection
d) inspected

staff. What's more, they check with your office tenants on a biweekly basis to make sure that the work is being done to their **[6] _____**. please feel free to check with anyone on the list of references that I provided

a) satisfaction
b) satisfactorily
c) satisfied
d) satisfactory

you with. I am **[7] _____** that all our corporate clients are pleased with our work. I hope that I have

a) certain
b) certainty
c) certainly
d) ascertain

convinced you that we have the talent and **[8] _____** to vacuum, mop, wax, dust, and buff your complex

a) enthusiastic
b) enthused
c) enthusiasm
d) enthusiastically

cleaner than any other firm. I'd like to stop by with a contract sometime later this week, if possible, so that we can start brightening the office environment at Linslade Office Complex on the first of next month. I'm **[9] _____** forward to hearing from you soon!

a) looking
b) look
c) looked
d) to look

Jennifer Sagrilla
General Manager, Atlas Cleaning Solutions

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Now that you have finished,CLICK HERE to check the answer key.