

EDGEWATER PARK TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION

Monthly Meeting Agenda

Samuel M. Ridgway Middle School

October 15, 2024

6:30 pm

Vision Statement

A Celebration of Lifelong Learning in a Caring Community

Mission Statement

The Edgewater Park Township School District is a positive learning community that embraces diversity, promotes tolerance, and models respect. We commit to providing a well-rounded education inclusive of the arts, academics, and social/emotional learning. We instill in our students the knowledge and skills necessary to promote independence, interdependence, and responsibility to themselves and others within the school community. Our students will understand and appreciate learning as a continual, lifelong process, as they develop their talents as global citizens, thus fulfilling both self and societal needs.

- I. MEETING CALLED TO ORDER** by Mr. Holley, Board President in the Ridgway School Library at 6:30 pm.

Sunshine Law:

The Edgewater Park Township Board of Education Meeting is called to order. The Board of Education, in compliance with the New Jersey Open Public Meeting Act, caused adequate and electronic notice of this meeting to be provided to The Burlington County Times, the Municipal Clerk of Edgewater Park and to be posted on the District’s website and main entrance of Ridgway and Magowan Schools.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Mrs. Daly	Ms. Harris	Mr. Holley, President
Ms. Hosein	Mr. Lloyd	Mr. Rebilas, Vice President
Mr. Stephens	Mrs. Torres	Ms. Tucker

IV. STUDENT LIAISONS TO THE BOARD OF EDUCATION

Mildred Magowan Elementary School - *Taylor Doss and Lynden Kaplan*

Samuel M. Ridgway Middle School - *Cayden Carter*

V. PRESENTATIONS

- A. Superintendent’s Information Report
- B. Student of the Month Recognition - *Shelby Larison*
- C. 2023-2024 Assessment Results - *Dr. Nicole Inverso Vogt, Ron Cancelliere*

VI. PUBLIC HEARING

A. Semi-Annual Student Safety Report

Attachment VI-A

Shelby Larison, Principal, Magowan Elementary School
Ron Trampe, Principal, Ridgway Middle School

1. A motion to approve the Student Safety Report & the Semi Annual HIB Report for 2023-2024

B. Semi-Annual HIB Report

Attachment VI-B

Jared Murgio, District HIB Coordinator

1. A motion to approve attached activities for both schools as required by “The Anti-Bullying Bill of Rights Act (P.L.2010, c.122)

C. HIB Grades

Attachment VI-C

Jared Murgio,, District HIB Coordinator

1. A motion to approve the attached School Self-Assessment for both schools are required by “The Anti-Bullying Bill of Rights Act (P.L.2010, c.122)

VII. APPROVAL OF MINUTES - Motion to approve:

A. Minutes of the September 24, 2024 Regular Meeting

Attachment VII-A

B. Minutes of the September 24, 2024 Executive Session

Attachment VII-B

VIII. RECOGNITION OF VISITORS/PUBLIC COMMENT

When Addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President;
2. State your full name and address before commenting. Address and identify the specific topics on which you will be commenting;
3. Your time for commenting is limited to three (3) minutes.

Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion and action or disposition, at a later date/time. Please be aware that all board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public.

IX. TOWN COUNCIL LIAISON TO THE BOARD OF EDUCATION - Sarah Cannon-Moye

X. COMMITTEE REPORTS

A. HUMAN RESOURCES - *Mrs. Daly*

B. OPERATIONS - *Mr. Holley*

C. CURRICULUM/TECHNOLOGY - *Mr. Stephens*

D. GOVERNANCE - *Mr. Holley*

E. BURLINGTON CITY DELEGATE - *Mrs. Daly*

F. NJSBA/LEGISLATIVE DELEGATE - *Mr. Holley*

XI. SUPERINTENDENT’S REPORT

A. PERSONNEL:

1. Substitutes - Motion to approve:

- a. Teacher Substitutes: Burlington County Substitute List October 2024

Attachment XI-A-1-a

- b. Support Staff Substitutes
 - 1. Destiny Grant, pending fingerprints
 - 2. Brielle Morichetti, Substitute Bus Aide
- 2. New Hires - Motion to approve:
 - a. **Jamie Rodriguez** - RBT Support Trainer, Magowan School; Salary \$20,000.00, 186 days. Working towards certification. No benefits offered except sick/personal days. Effective 11/2/24.
 - b. **Katherine Bentley** - Lead Lunch Assistant, Magowan School; Salary \$7,004.00 (prorated) (\$20.60 per hour). No benefits offered except sick/personal days. Effective pending fingerprints
 - c. **Laurie Carty** - Lunch Assistant, Magowan School; Salary \$5,484.00 (\$16.13 per hour). Effective 10/7/2024.
- 3. Job Abandonment - Motion to approve:
 - a. **Ciana Lee** - Classroom Assistant, Ridgway School.
- 4. Resignation - Motion to approve:
 - a. **Grace Aguilar** - Lunch Assistant, Magowan School. *Attachment XI-A-4-a*
Effective: 9/30/24.
 - b. **Karlamari Seise** - RBT Support Trainer, Magowan School. *Attachment XI-A-4-b*
School. Effective 10/25/24
- 5. Paid/Unpaid Leave - Motion to approve: *Attachment XI-A-5*

Employee Number	Employee Leave Dates	Sick, Personal, Vacation, Birthday	Federal Family Medical Leave	NJ Medical Leave Act	Unpaid Leave	Return to Work
86072295	10/11/24 - 6/30/25				154	9/1/25

- 6. Homebound Instruction - Motion to approve:
For the following students:
 - a. **Student # 8533936580** - 9/25/24 - 10/11/24. Walsh Legacy to supply Homebound Instruction services.
 - b. **Student # 4386848271** - TBD. Walsh Legacy to supply Homebound Instruction services.
- 7. Long Term Substitute Position - Motion to approve:
 - a. **Zeynep Yilmaz** - Classroom Assistant, Magowan School. Salary: \$17,275 prorated (\$16.13 per hour). No benefits offered, except sick/personal days. Effective Pending fingerprints.
- 8. Change in Position - Motion to approve:
 - a. **Elvan Turan** - RBT Support Trainer, Magowan School. *Salary: \$20,000.00, 29.75 hours per week, 186 days. No benefits offered except sick/personal days.*

Effective 10/14/2024. (Working towards certification)

9. Honorariums - Motion to approve:

<i>Job Name</i>	<i>School</i>	<i>Name</i>	<i>Schedule B Amount</i>
<i>6th Grade Field Trip Coordinator - 12 hours</i>	<i>Ridgway</i>	<i>Frank Ciurlino</i>	<i>\$55.00 per hour</i>

B. TUITION REIMBURSEMENT

N/A

C. MOVEMENT ON GUIDE

N/A

D. CURRICULUM

1. Preschool Expansion Aid (PEA) Plan - Approval to submit the PEA Three-year Preschool Program Plan and Annual update for the 2025-2026 school year.

Attachment XI-D-1

2. Request to Establish a Special Education Program or Service Special Class Program: Elementary Learning/Language Disabilities Mild/Moderate.

Attachment XI-D-2

E. OCTOBER HIB REPORT:

N/A

F. SEPTEMBER HIB REPORT FOR APPROVAL

N/A

G. MISCELLANEOUS - Motion to approve:

1. District Evaluation Advisory Committee (DEAC) Member:
 - a. Candi Schwartz**

2. Nursing Services Plan, October 2024

Attachment XI-G-2

3. Job Description: Payroll and Human Resource Confidential Secretary

Attachment XI-G-3

H. ENROLLMENT:

OCTOBER ENROLLMENT 2024/2025

Magowan	General Ed: 482	Special Ed: 99	581
Ridgway	General Ed: 348	Special Ed: 69	417
Burlington City HS	General Ed: 138	Special Ed: 39	177
BCIT	Westampton: 185	Medford Campus: 6	191
Special Services	11		

Bancroft Neurohealth	4		
Benjamin Bannecker Prep	4		
Cinnaminson Twp.	0		
Garfield Park Academy	3		
Hampton Academy	3		
Matheny Medical & Educational Center	1		
NJDCF	0		
Rancocas Valley Regional HS	0		
Riverside Twp.	0		
Y.A.L.E.	3		
Mary Dobbins School	0		
		Total Special Needs Placements:	29
		Total Enrollment:	1395

I. CORRESPONDENCE
N/A

XII. SECRETARY'S REPORT

*Before the School Ethics Commission
Agency Docket No.: 231-7/24
SEC Docket No.: T04-24
Resolution of Censure*

This item is to be removed from the agenda at this time.

A. FINANCIAL REPORTS:

1. TRANSFER OF FUNDS - NA
2. BOARD SECRETARY'S REPORT - NA
3. TREASURER'S REPORT - NA
4. CERTIFICATION OF THE TREASURER/BUSINESS ADMINISTRATOR'S REPORTS - NA
5. Approval of Bills - Motion to: *Attachment XII-A-5*
Approve bills as presented for the month of October, 2024 - \$962,848.17

	9/30/2024	10/15/2024	Totals
PAYROLL	\$548,386.90	\$544,181.91	\$1,092,568.81
DCRP BOARD SHARE	\$1,080.06	\$1,033.75	\$2,113.81
FICA BOARD SHARE	\$13,294.78	\$10,652.80	\$23,947.58
FICA STATE SHARE	\$26,420.80	\$28,767.63	\$55,188.43
MEDICAL, RX, DENTAL AND VISION - OCTOBER 2024		\$264,361.07	\$264,361.07
TOTALS			\$1,438,179.70

B. TRAVEL EXPENSE REIMBURSEMENT REPORT: NA

C. NUTRI-SERVE FOOD MANAGEMENT - Financial Statement:
9/1/24-9/30/24

Attachment XII-C

D. FIELD TRIPS FOR APPROVAL:
N/A

E. BUILDING USE FOR APPROVAL:

1. Magowan STEAM Night
Wednesday, 11/13/24
6:00 pm - 8:00 pm
Magowan Gym / Cafeteria
Admission: None

F. Approval of Procurement Goods/Services:

Attachment XII-F

Resolution authorizing the Procurement of Goods and Services through the New Jersey Division of Purchase and Property State Contract for the 2024-2025 School Year.

WHEREAS, Title 18A:18A-10 provides that a Board of Education, without advertising for bids or after having all rejected bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the Edgewater Park Township Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Edgewater Park Township Board of Education desires to authorize its purchasing agent for the 2024-2025 school year to make any and all purchases necessary to meet the needs of the school district throughout the year,

NOW THEREFORE BE IT RESOLVED, that the Edgewater Park Township Board of Education does hereby authorize the Purchasing Agent to make any purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing all vendors as approved by the New Jersey Division of Purchase.

- G. Approve budget calendar and budget handbook for the 2025-2026 school year. *Attachment XII-G*
- H. Approval to terminate contract with SF Consulting and Advising for payroll services effective January 1, 2025. *Attachment XII-H*
- I. Approval of Jersey Infrared Consultants to perform an infrared flat roof moisture survey on Ridgway's flat roof. This is the section to be replaced next year with Rod Grant funds. Cost to the Board: \$3,695.00. *Attachment XII-I*
- J. Approval to repair the seven (7) known leaking HVAC valves in the 3rd and 4th grade hallway. This is impacting approximately 10 classrooms. The work will be completed the week of November 4th, having the 4th, 5th and 6th evening shift; the 7th and 8th will be day shift. Quotes received are as listed, with the recommendation to approve Falasca Mechanical.
- | | | |
|--------------------|-------------|--------------------------------|
| Falasca Mechanical | \$20,152.00 | replacing all of the 40 valves |
| Modern | \$19,080.00 | replacing 7 valves |
- K. Approval of RJ Frascella Private Investigation Services to provide assistance with residency cases throughout the 2024-2025 school year.
- L. Approval of Out of District Tuition Contract for Student #7991181729 to attend Matheny Medical & Educational Center for the 2024-2025 school year, effective September 12, 2024, prorated.
Cost to the Board: \$103,240.00 for tuition and \$37,380.00 for extraordinary services.
- M. Approval of Out of District Tuition Contract for Student #9230054558 to attend Hampton Academy for the 2024-2025 school year, effective September 25, 2024, prorated.
Cost to the Board: \$66,081.28 for tuition.
- N. Approval of Burlington County Special Services School District 1:1 Assistant contracts for the 2024-2025 school year. Students and Costs as listed below:
- | | |
|---------------------|---------------|
| Student #3176535950 | - \$48,658.00 |
| Student #4718709978 | - \$48,658.00 |
| Student #9651493780 | - \$48,658.00 |
| Student #9467563698 | - \$48,658.00 |
| Student #4264580889 | - \$48,658.00 |
- Total Cost to the Board: \$243,290.00 for Extraordinary Services.
- O. *Approval of roofing insulation Option A.1 for the upcoming Ridgway Roof Replacement project. This is for R30 insulation (30") to be placed over the existing roof deck, with a new roof to be installed thereafter. Cost to the Board: \$805,000.00. This does not include permitting costs, additional fees, or other additional scope of work.*** *Attachment XII-O*
- P. *Approval of Burlington City Tuition contracts for the 2024-2025 school year. Blue Devil Academy - 1 student @ \$22,780.00, effective 10/14/2024. Burlington City High School - 1 student @ \$18,324.00 prorated, effective 9/8/2024. Samuel Smith Elementary School - 1 student @ \$16,546.00 prorated, effective 9/8/2024.***

XIII. SOLICITOR’S REPORT

XIV. UNFINISHED BUSINESS

A. Demographic Study -

Motion to approve to accept the Demographic Study but not to move forward with the recommendations.

XV. NEW BUSINESS

XVI. EXECUTIVE SESSION*

On a motion by _____, seconded by _____, the Board moved to Executive Session at _____ for approximately _____ minutes. The Board will reconvene in open public session immediately following the executive session. The Open Public Meetings Act allows the Board to enter into Executive Session for confidential matters (N.J.S.A.10:4-12b). Matters discussed in Executive Session will remain confidential until such time the need for confidentiality no longer exists. **RESOLVED**, that pursuant to Section 8 of the Open Public Meeting Act, the public shall be excluded from that portion of the meeting involving personnel, legal, student, and negotiations matters. **FURTHER RESOLVED**, that the discussion of subject matter in Executive Session can be disclosed to the public upon official action of the Board of Education.

*The Board of Education reserves the right, if necessary and deemed appropriate, to enter into an Executive Session at any time during the regular meeting.

XVII. GOOD OF THE ORDER

XVIII. ADJOURNMENT - Motion to adjourn