

## **SHELTER-IN-PLACE PLAN FOR (INSERT Address)**

We have talked to co-workers about which emergency supplies, if any, the company will provide in the shelter location and which supplies individuals might consider

We will practice sheltering procedures \_\_\_\_\_ times per

If we must leave the workplace quickly:

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**WARNING SYSTEM** Type / Procedure:

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We will test the warning system and record results \_\_\_\_\_ times a year.

### **STORM SHELTER LOCATION:**

"Seal the Room" Shelter Location:

### **SHELTER MANAGER:**

Alternate Shelter Manager:

Responsibilities Include:

### **ALL CLEAR Signal:**

### **ALL CLEAR MANAGER:**

Alternate All Clear Manager:

Responsibilities Include: