



ACNA West Board of Examining Chaplains www.acnawest.org

And I will give you shepherds after my own heart, who will feed you with knowledge and understanding. Jeremiah 3:15

Greetings!

Thank you for agreeing to serve a Proctor for the Canonical Exams administered by ACNA West on behalf of your examinee's Diocese! Your sacrificial gift of time is much appreciated.

Prior to the designated exam day, the Exam Coordinator will send the eight (8) essay sets to you. At the start of the three (3) hour timed period, you will forward the essay set to the examinee.

As proctor it is expected that you monitor the examinee during the exam portion, particularly to ensure that only approved resources are used. No internet access or AI is permitted during the Exams.

Please do not share the exam sets with anyone as they are used by multiple candidates from the six ACNA West Dioceses.

If you and your examinee have a technical question that arises during the exam, please contact the Exam Coordinator Deacon Erin Giles at 702.525.845. Thank you again for your time.

Six Objective Exams – 1 hour each, Completely closed book

- Old Testament – Google Quiz via Link
- New Testament – Google Quiz via Link
- Liturgy – Google Quiz via Link
- Church History – Google Quiz via Link
- Anglican Church History - Google Quiz via Link
- Anglican Ecclesiology & Polity – Google Quiz via Link

Eight Integrative Essay Exams - 3 hours each. Candidates may use a Bible, a Book of Common Prayer, and To Be a Christian: An Anglican Catechism if specified in the question

- Holy Scripture
- Doctrine
- Church History & Anglican Church History
- Liturgics
- Moral Theology & Ethics
- Ascetical Theology
- Practical Theology
- Missionary Work of the Church

Writing the Essay Sets

Candidates will receive the essay set via email from their Proctor and then return the set to the Exam Coordinator within an agreed upon window. The Exam Coordinator will then send the completed responses to two Chaplains who will review the essays, make comments and return them to the Exam Coordinator, usually within 4 weeks. Results will be sent to the candidate and the sponsoring Diocese.

Nuts and Bolts

- Open the Document in Word.
- Save as “Your Name Essay Set #”
- Make sure that all exam files have your name in the header and page numbers in the footer. To open the footer, look under the Insert menu. There is a place for you to type in your name which will then appear on all pages of the exam, along with the page number.
- Type directly into the document.
- Save changes at the end of the 3 hour period.
- Email the document back to the Exam Coordinator at erin@acnawest.org