Policy # 23: INTERNET ACCESS POLICY & PRINTING PRICES

The DeRuyter Free Library provides public access to the Internet in keeping with its role as a source of information, intellectual development, and enrichment for the community. All users of library electronic resources are to act in a responsible and ethical manner, consistent with the policies of the library.

The Internet is a relatively unregulated medium on which any person, institution or group in the world can place information in any format. It is a global entity, which does not fall under the governance of any single agency, government or organization. The Internet offers access to many valuable local, national, and international sources of information. There are few limits or checks on the kind of information that is presented by and accessible to Internet users. Information found on the Internet may or may not be accurate, appropriate, factual, timely, or useful. The library supports the Freedom to Read and the Library Bill of Rights in Cyberspace documents, which outline the rights of users, equity of access, and availability of resources and access.

There are both financial and space limitations affecting the use of electronic resources at the library. Therefore, there are certain restrictions. Each patron must be identified as a library cardholder, sign in before using the computer, and is allowed 30 minutes on the computer. Currently the library cannot provide terminals that offer total privacy for the user. The library follows internet guidelines as outlined by the Child Internet Protection Act (CIPA) and filters websites that feature the following content:

- **Tasteless**
  Sites that contain information on such subjects as mutilation, torture, horror, or the grotesque. Includes Pro-Anorexia and Pro-Suicide related sites.

- **Proxy/Anonymizer**
  Sites providing proxy bypass information or services. Also, sites that allow the user to surf the net anonymously, including sites that allows the user to send anonymous emails.

- **Sexuality**
  Sites that provide information, images or implications of bondage, sadism, masochism, fetish, beating, or self-mutilation.

- **Pornography**

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Anything relating to pornography, including mild depiction, soft pornography or hard core pornography.

Internet access is primarily for reference, research, and informational sources. The Internet terminal may not be used for illegal or criminal purposes. This includes, but is not limited to, unauthorized use of computer accounts or access codes, passwords; violation of computer security system, violation of copyright or software, licensing restrictions, transmission of child pornography, or the obstruction, disruption, or destruction of other people's work. Patrons also may not install or download software, violate another person's privacy, vandalize or abuse the hardware, or disrupt other library patrons around them while using the Internet.

It is the library's policy that children shall be supervised or restricted in their use of the Internet by their parents or legal guardians, not by the library staff. The parent or legal guardian is responsible for deciding which library materials, including Internet sites, are appropriate for their children. Children are, however, responsible for using library resources properly and abiding by the library's rules.

Staff cannot be expected to be experts on all aspects of Internet functions, nor can they have complete knowledge of all Internet sites and their content. However, if time allows, the staff will assist patrons as much as possible.

The library will establish reasonable use procedures from time to time, as demand and available resources require for equitable and orderly use. Patrons may print out copies, as needed at a cost of $.15 a copy. ($.10 for senior citizens)

This policy may be revised from time to time by resolution of the Board of Trustees.

Revised and approved by the DeRuyter Free Library Board of Trustees May 14, 2012.

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#1 PRINTER/COPIER/FAX PRICING POLICY

On December 8, 2014 the following prices were adopted by the Board of Trustees.

- Black and White printer - 20₵/page, Senior Citizens (55+) 15₵ per page
- Copy Machine - 20₵/page, Senior Citizens (55+) 15₵ per page
- Color Printer - 50₵/page (service available 9-5, Monday, Tuesday, Thursday)
- Fax - $1.00/page, $20.00 maximum charge.

Patrons are responsible for payments for **all copies that are made, regardless of printing unintentionally or accidentally.**

Free copies:
- Students (5 black and white pages/day if related to school)
- Tax forms (5 black and white pages/day)

2 FILTERING SOFTWARE

On March 9, 2015 the Board of trustees adopted changes to our Internet policy to follow guidelines as outlined by the Child Internet Protection Act (CIPA) and filters were installed on all public computers. Websites that may be affected by these filters are stated in our policy.