Library Submission Checklist

- ☐ 5 Mins Presentation
  - ☐ Submit the presentation slides here
  - ☐ Submit the recording here
- ☐ Thesis Book Physical for departmental archive (a new one!)
  - ☐ Yu Sze (yang16@pratt.edu) will provide more context on submitting them
- ☐ Big Thesis PDF, pre-upload all of them here and get Munus's approval
  - ☐ Thesis Book PDF + Documentation
  - ☐ Compendium PDF (part of the Library Submission)
  - ☐ Thesis Paper (AI Disclosure Sheet - part of the Library Submission)
  - ☐ See Diagram by Joseph to understand the structure better

Your Thesis Advisors:

- Munus Shih (Thesis Faculty)
- Seminar B Advisor
- Thesis Resource Advisor

5 Mins Presentation:

- Be creative!
- The presentation will not only be about the book, but also the process and the research behind it.
- You can use slides, videos, or any other materials to support your presentation. The goal is to communicate your project effectively and to engage your audience in a meaningful way.
- You have to make a 5 min recording of your presentation, and submit it as part of your library submission. This could be similar or different from the one you actually give at Steuben.

Thesis Book Physical:

- You need to produce three books
  - One for Bookfair / Pratt Show (Archived by Faculty)
  - One for Department (Part of Library Submission)
  - One for Yourself

Compendium PDF (see WIP_Compendium Guidelines)

Thesis Book PDF & Thesis Paper:

- See:
- Formatting Requirements - LibGuides at Pratt Institute
- Title Page - LibGuides at Pratt Institute
- Graduate Thesis Submission Guide - LibGuides at Pratt Institute
- Disclosing the Use of AI - Generative AI - Research Guides at Princeton University
- Disclosing the Use of AI - Generative AI - Research Guides at Princeton University

Required **Thesis** Components

For the Library Submission

Thesis Abstract

Subject Categories (1-3)

Submitted separately

Thesis PDF

Title Page

Table of Contents

Research Questions

Glossary of Terms (optional)

This text can fall anywhere in the PDF in whole or in parts

Synthesis Framing text(s)
(500-1000 words)

Final Thesis Book PDF Documentation

Compendium
Contains all significant research, design process documentation, and outcomes from **Seminar B**, **Thesis I**, & **Thesis II**. (Including process documentation of Thesis Book development)

Conclusion/Analysis Framing text
(250-500 words)

Bibliography

Colophon
(AI Disclosure Statement, Notes)

One Single PDF with all of these components

Submitted separately

(Optional) Supplementary Files, Keywords, Copyright Documents