Wellpinit School District Bus Rubric 3-5

Bus rules apply to school as well as any extracurricular uses of district buses.

Category I	First Office	Second Office	Third Office	Fourth +
Minor	Referral	Referral	Referral	Office Referral
 Food or drink Garbage Not being courteous 	State and discuss the behavior Driver to assign seat as appropriate Verbal warning given Document	State and discuss the behavior Have student call parent 1 lunch detention Student fills out reflection form and checks in with counselor to review Student to make appropriate restitution Document	State and discuss the behavior Have student call parent 3 lunch detentions Student to make appropriate restitution Student fills out reflection form and checks in with counselor to review Document	MDT will develop individual plan
Category II	First Office	Second Office	Third Office	Fourth +
Safety	Referral	Referral	Referral	Office Referral
 Not staying in seat Stay out of aisle Body parts remain in bus Distracting bus driver No violence Refusing to cooperate Roughhousing 	State and discuss the behavior Driver to assign seat as appropriate Have student call parent 1 day ESS Student fills out reflection form and checks in with counselor to review Document Possible loss of bus privileges	State and discuss the behavior Have student call parent 3 days ESS Student fills out reflection form and checks in with counselor to review Document Possible loss of bus privileges	State and discuss the behavior Have student call parent 5 days ESS Student fills out reflection form and checks in with counselor to review Document Possible loss of bus privileges	MDT will develop individual plan Possible loss of bus privileges
Category III	First Office	Second Office	Third Office	Fourth +
Interfering with Others	Referral	Referral	Referral	Office Referral
 Failure to respect others and their property Vulgar, disrespectful language towards others Failure to comply with a staff member request Failure to follow school or district rules and policies 	Refer to appropriate discipline policy Possible loss of bus privileges	Refer to appropriate discipline policy Possible loss of bus privileges	Refer to appropriate discipline policy Possible loss of bus privileges	Refer to appropriate discipline policy Possible loss of bus privileges

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Category IV	First Office	Second Office	Third Office	Fourth +
Bullying	Referral	Referral	Referral	Office Referral
PhysicalVerbalIndirectHarassment	Refer to appropriate discipline policy Possible loss of bus privileges	Refer to appropriate discipline policy Possible loss of bus privileges	Refer to appropriate discipline policy Possible loss of bus privileges	Refer to appropriate discipline policy Possible loss of bus privileges
Category V	First Office	Second Office	Third Office	Fourth +
Substance Abuse	Referral	Referral	Referral	Office Referral
 Tobacco use or possession Drug use or possession Alcohol use or possession Chemical use 	Refer to appropriate discipline policy Possible loss of bus privileges	Refer to appropriate discipline policy Possible loss of bus privileges	Refer to appropriate discipline policy Possible loss of bus privileges	Refer to appropriate discipline policy Possible loss of bus privileges
Category VI	First Office	Second Office	Third Office	Fourth +
Illegal	Referral	Referral	Referral	Office Referral
 Throwing objects out of bus Theft/possession of stolen goods Forgery/misrepresentation of a parent Vandalism Fights/threats/intimidation against staff or students Sexual harassment Weapons Other criminal acts Assault Sexual Assault Sale/intent to distribute drugs/alcohol Firearm possession 	Refer to appropriate discipline policy Possible loss of bus privileges	Refer to appropriate discipline policy Possible loss of bus privileges	Refer to appropriate discipline policy Possible loss of bus privileges	Refer to appropriate discipline policy Possible loss of bus privileges

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