

University of Northern Iowa Fraternities and Panhellenic Council
Event Monitor Expectations and Guidelines

The Office of Student Involvement requires that all Fraternity & Sorority Life (FSL) chapters hosting an event with alcohol will have Event Monitors. The Office of Student Involvement will provide education and training to all chapter members. The information provided in the training and the responsibilities of Event Monitors outlined in this document are in addition to any education, training or expectations that the local chapter or inter/national organization has of Event Monitors.

SECTION I: Purpose

1. Promote a student culture of kindness, responsibility, compassion and respect.
2. Provide students with knowledge, awareness, and skills to prevent toxic drinking deaths.
3. Build confidence in students to intervene on behalf of another through bystander training specific to toxic drinking situations.
4. Create a consistent expectation across all FSL chapters regarding Event Monitors.

SECTION II: Training Procedure

1. Each fall semester, students will be expected to participate in an annual in-person training prior to the chapter's first event with alcohol.
2. Training will include the newest members accepting membership that current fall, any new members initiated to the chapter following the previous fall training, as well as any active members who missed the previous year's training.
3. This training will provide students with knowledge, awareness, and skills to prevent toxic drinking deaths and promote a student culture of kindness, responsibility, compassion and respect.
4. This training will also serve as the prerequisite for a student to serve as an Event Monitor.

SECTION III: Event Monitor Procedure & Responsibilities

1. Event Monitors must have Red Watch Band Training, which will be provided by the Office of Student Wellness Services.
2. Event Monitors are charged with regulating social events and maintaining the risk management policy of their chapter.
3. Event Monitors are not to consume alcohol for 12 hours prior to the social event.
4. Event Monitors are not to consume alcohol during the social event.
5. There must be 1 monitor for every 15 attendees.
6. If an event is co-sponsored by two different chapters, Event Monitors from both organizations must be used to ensure the safety of all guests and that all applicable rules are applied equally.

7. New members cannot serve as Event Monitors.
 - a. New Members are defined as students in their first semester of membership.
8. Serving as an Event Monitor should be voluntary and should not be a punishment used by the chapter.
9. Event Monitors must be listed on the Social Notification Forms.
10. Event Monitors must complete a Post-Event Report to acknowledge the completion of their duties.
 - a. This report must be turned in with the Post- Event Guest List, which is due the school day immediately following the event.