

CONSENT TO PARTICIPATE IN VIRTUAL FORUM

FORUM TITLE: MARYLAND DIABETES QUALITY TASK FORCE - PATIENT AND FAMILY CAREGIVER VIRTUAL FORUM 2022

Please read this consent form carefully. This consent form must be electronically signed before you can participate in the virtual forum.

INTRODUCTION AND PURPOSE OF THE FORUM

You have been invited to participate in a virtual forum with individuals like you to gather broad input from individuals with diabetes or prediabetes and caregivers of individuals with diabetes or prediabetes throughout the state of Maryland. This input will be used to inform the activities of the Maryland Diabetes Quality Task Force, which is administered by the Maryland Department of Health (MDH). This forum is sponsored by MDH, and will be organized by the Maryland Diabetes Patient and Family Caregiver Advisory Group, under the leadership of Your GPS Doc, LLC.

Your participation is entirely voluntary.

INFORMATION ABOUT THE FORUM

This forum will last approximately two and a half (2.5) hours. Only first names will be used during the live forum to help protect your privacy. There will be two major portions of the forum. The first portion of the forum are presentations by invited speakers on topics related to diabetes prevention and management. These presentations will be audio and video recorded. The second portion of the forum are small group discussions for attendees to share their lived experiences, insight, and recommendations. The small group discussions will be guided by moderators who will ask questions to get your opinion and encourage everyone to actively participate. These small group discussions may be audio and video recorded, and notes will be taken to ensure that we capture the ideas being discussed. Information gathered from attendees of the forum will be compiled into a presentation or report that will be shared with organizations and individuals working with MDH on diabetes prevention efforts. Your name or identifying information will not be used in any part of the presentation or report.

YOUR ROLE IN THE FORUM

By participating in this forum, you are asked to provide truthful information, opinions, and reactions to discussion topics. This will be an informal discussion in a relaxed setting, based on your own experiences. The information that you and the other participants provide will be compiled into a presentation or report that will assist MDH with developing meaningful diabetes prevention and management activities in the future.

CONFIDENTIALITY

Throughout this forum your confidentiality will be respected and no names or identifying information will be used in any presentation or report. Organizing staff may record personal information about you as part of the registration process, but that information will not be shared with anyone. Transcripts or recordings of the small group sessions will not be shared with anyone outside of the Maryland Department of Health or Your GPS Doc, LLC. The collection and submission of all information will be done with strict adherence to professional standards of confidentiality.

QUESTIONS AND CONTACTS

You may freely ask questions about this consent form or the forum now or at any time. If you have any questions about the forum, you may contact Dr. Nicole T. Rochester, facilitator of the Maryland Diabetes Patient and Family Caregiver Advisory Group, at 443-584-6563 or nrochester@yourgpsdoc.com.

If you have any questions regarding your rights as a participant in the forum, please contact Gay Hutchen, MDH Institutional Review Board Administrator, at 410-767-8448 or gay.hutchen@maryland.gov.

VOLUNTARY NATURE OF FORUM

Participation in this forum is completely voluntary. If you attend the forum, you may leave at any time. You do not need to give a reason for leaving the forum.

CONSENT STATEMENT BY PARTICIPANT

I have read this consent form. I understand what I am being asked to do, and my questions have been answered. By typing my full name below, I attest that I am at least 18 years of age and agree to participate in this forum for the purposes listed above.