

MEETING MINUTES

MIDDLE RIVER COMMUNITY SERVICE DISTRICT

311 Main St. West Point, CA 95255

Date: February 7th 2026

Time: 10:00 am

Meeting called to order by: Dustin Boyle, President

PLEDGE OF ALLEGIANCE

IN ATTENDANCE:

Robin Heinrich – Board Member

Clay Westlake – Vice President

Dustin Boyle – President

Jim Heinrich – Treasurer

Elaine Ras – Board Member

Ken Bender – General Manager

APPROVAL OF MINUTES

The meeting minutes from November 2025 were read.

Motion to Approve: Robin Heinrich

2nd: Clay Westlake

Motion passed Unanimously

TREASURER REPORT

The mudslide account is at \$8452.71. The picnic account is at \$591.00 and the general fund is \$18,317.05. These account balances are as of 1/22/2026. The rent for the Benefit Club (meeting space) is due. Dustin also reminded the board that they will need to inspect local neighborhoods to see if any new structures have been added to developed or previously undeveloped parcels for accurate tax assessment.

Clay Westlake motioned to approve the Treasurers Report for February/7/2026.

2nd Robin Heinrich

Motion Passed Unanimously

ROAD REPORT

Ken had previously reported that he had gone over budget (\$12,000) for road maintenance with additional work on Patricia. There was some slide maintenance that was needed at Matt Sullivan's home and he will pay for those repairs. Ken inquired the board to reevaluate the emergency set aside funding as it may not be enough to help address issues that come up after heavy storms. Dustin has already reached out to inquire about the authority of the board to enforce maintenance requirements of landowners in regards to clearing out ditches and culverts. Letters will be sent out highlighting the responsibility of homeowners.

Dustin brought up the reliability of utilizing outside contractors and how that has allowed the board to continue priority projects.

Clay Westlake motioned to approve Road Report

2nd Robin Heinrich

Motion Passed Unanimously

ROAD MAINTENANCE REPORT

Ken Bender reported that there will need to be \$12,000 for road maintenance funds for this fiscal year. There is some work on Barbara that needs to be done. There was some discussion about the funds in the bank for the FEMA loan.

Robin Heinrich motioned to approve \$12,000.00 in funding for road maintenance.

2nd Elaine Ras

Motion Passed Unanimously

FEMA/CalOES REPORT

The federal government is pushing all responsibility to the states. All bylaws, deeds, and easements will need to be sent to Cal OES and FEMA.

Jim Heilbronner motioned to send all required documents to the approved government agencies.

2nd Robin Heinrich

Motion Passed Unanimously

PICNIC INTEREST

Ken Bender requested that a questionnaire be sent out to community members concerning this years picnic plans. The prospective dates are the end of July 2026 at the Hanna property.

Clay Westlake motioned to approve the questionnaire.

2nd Elaine Ras

Motion Passed Unanimously

NEW BUSINESS

FORM 700

All board members need to fill out a Form 700 for the State. These need to be submitted to Dustin by the end of February 2026.

BYLAWS

Robin sent a PDF for the maximum parcels account so they can be amended in the bylaws.

Jim Heilbronner motioned to approve new business

2nd Clay Westlake

Motion Passed Unanimously

Motion to Adjourn @ 11:30 am: Dustin Boyle

2nd: Clay Westlake

Motion Passed Unanimously

Respectfully Submitted

Nikki Munholand – Recorder

Date

Approved By

Dustin Boyle – Board President

Date