



BOARD MEETING MINUTES

Severna Park High School Band and Orchestra Boosters
Minutes of the Executive Board Meeting
February 13th, 2023
5:00pm

Location of the Meeting: Band Room, Severna Park High School, 60 Robinson Road, Severna Park, MD 21146

Present at Meeting: Michael Nunn, Karen Clayton, Jill Newton, Julia Triplett, Travis Darcy, Mr. Kilby, Ruth Heffes

The regular meeting of the Executive Board of the Severna Park High School Band and Orchestra Boosters was called to order at 5:00pm on February 13th, 2023, at Severna Park High School by Michael Nunn.

1. Review of Previous Minutes

The minutes of the previous meeting were reviewed and approved.

2. Review of Open Action Items

ID	Owner	Task	Due Date
12.007	Ruth	Collect quotes for trucks for the Spring Trip (mileage vs. time)	Complete
12.011	Julie	Research solution for Photo storage and sharing	Ongoing
12.014	Michael	Reach out to John about the prop cart he was repairing	This month

3. Reports

Treasurer: No additional report. The Treasurer's Report was distributed in advance of the meeting and is attached.

Secretary: No Report.

VP: No Report.

President: No Report.

Mr. Kilby: Need Chaperones for Festival.

Student Leadership: No Report. Pep Band is going well.

Communications: The search for a photo sharing platform is still ongoing. Approved as a Non Profit for Google.

Fundraising: The following fundraising efforts were discussed:

- a. Chocolate Sales: Completed 2/24.
- b. Popcorn Blitz Sale: This is a 4-day sale. BOB gets 50% of the sales. Half will go to the general fund and half will go to the student. Fundraiser begins 6pm Saturday.
- c. Ledos Night on 2/8.
- d. Pizza Card Sales: scheduled for March.
- e. Mattress Fundraiser in March.

Operations: Penske Truck arrangements made for Spring Trip.

4. Action Item Task List

ID	Owner	Task	Due Date

5. Date and Time of the next Board Meeting

The next Executive Board meeting is scheduled for March 13th, 2023 at 5pm, in the SPHS Band Room. The next General Membership meeting is April 17th 2023.

6. Adjourn

The meeting was adjourned at 6pm.

Submission and Approval of Minutes:

Minutes Submitted by: Michael Nunn Date: April 13th, 2023

Minutes Approved by: _____ Date: _____

Attachments: Agenda, Treasurer's Report, Previous Meeting's Minutes