

October 7th, 2024

Dear Parents/Guardians,

We will utilize our online registration for Parent/Teacher Conferences through PowerSchool! **Parents are responsible for signing up for conference times.** Below are the step by step instructions.

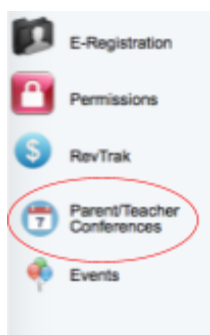
For K-2nd grade parents: Please schedule with your child's teacher.

For 3rd-6th grade parents: Please schedule conferences with your child's homeroom teacher only. They will provide information from all other content teachers.

Additionally, you are welcome to schedule conferences with the specials teachers, including Art (Mrs. Steigleder), Music (Mrs. Utterback), P.E. (Mrs. Atwood), as well as the Interventionists (Mrs. Glosser & Mrs. Greiner), TAG (Mrs. Steigleder), and special education teachers (Mrs. Hahn, Mrs. Denison, and Mrs. Carrasco).

Preschool conferences will be scheduled by Mrs. Swearingen.

- Go to www.pekincsd.org
- Choose PowerSchool in the list on the lower right side.
- You will need to sign into PowerSchool, the same way you sign on to do e-Registration, using your parent login and password.
- Select the tab for your student if you have more than one. **Remember to follow these steps for each one of your students.**
- On the left-side menu, scroll to the bottom and choose the Parent/Teacher Conferences link.



- Select the Parent/Teacher conferences event.

- In the drop down menu select the Teacher you wish to have conferences with. 7-12 parents, you will need to do this for each teacher you want to conference with.

18/19 Spring Parent/Teacher

Select a Teacher: Bender, Elizabeth

My Reservations

Date	Time	Student Name
02/12/2018	6:00 PM - 6:15 PM	Sobaski, Brody
02/12/2018	6:15 PM - 6:30 PM	Sobaski, Dylan

Teacher: Bender, Elizabeth

Date	Time Slots	Email
02/12/2018	3:00 PM - 3:15 PM	example@gmail.com
	3:15 PM - 3:30 PM	example@gmail.com
	3:30 PM - 3:45 PM	example@gmail.com
	3:45 PM - 4:00 PM	example@gmail.com

- You will enter your email address next to the time slot that you want. Be sure to submit and check your email for confirmation.
- **Repeat these steps for each one of your students.**
- The online registration system will be live beginning October 8th-Oct 21st for parents to register for their conference times.
- K-12 Parent/Teacher Conferences will be held Oct 22nd & Oct 24th from 3:00-7:00 PM
- Preschool conferences will be scheduled by Mrs. Swearingen.
- School will be released at 1:30 on Oct 22nd and Oct 24th so teachers can prepare for conferences.
- There is no school on October 25th.
- There is no school on November 4th for staff professional development.
- There is no school on November 27th-29th for Thanksgiving Break.
- There is no school on December 2nd for staff professional development.
- There is no school on December 23nd-January 6th for Christmas Break.
- School will resume on Tuesday, January 7th.
- There is no school on January 17th for teacher work day.
- There is no school on January 27th for staff professional development.