



Commission on Teacher Credentialing
Preconditions Submission Review
Revised Preconditions Due August 15, 2023

Institution: California State University, East Bay

Program Cohort: **Green Cohort**

The information provided by your institution to demonstrate that each Commission approved credential program is operating in compliance with preconditions have been reviewed by staff. For preconditions that have been determined are met, no further action is necessary. **If additional information is needed, the precondition responses must be revised (use a different colored font) and resubmitted to Preconditions@ctc.ca.gov.** Feedback corresponding to the revisions will also be in a different colored font.

Institutions failing to submit revised preconditions by the above identified due date will be included in the next Committee on Accreditation meeting agenda for discussion and possible action. If you have any questions about the feedback provided here, please contact Preconditions@ctc.ca.gov.

ALL RESPONSES FOR APRIL 2024 IN GREEN/BOLD

Programs	All Met	Needs Additional Information
General	All Met	

Programs	All Met	Needs Additional Information
Preliminary Multiple/ Single Subject	All Met	PC 2: Please provide a direct link to authentic evidence that candidates are required to complete <u>no more than 12 semester</u> units prior to enrolling in student teaching. PC 5: Please provide a link to evidence showing within the first 60 days of the candidate's admission, the institution will complete an assessment of each candidate's standing in relation to demonstration of the subject matter competence requirement, including whether a coursework evaluation will be needed, and notify candidates of that standing. Met PC 6: Submitted evidence shows that candidates are informed that they must meet the subject matter requirement prior to being given daily whole class instructional responsibilities in a TK-12 school. Please provide authentic evidence that the institution has determined the subject matter requirement prior to being given daily whole class instructional responsibilities in a TK-12 school. Met

Preliminary Multiple/Single Subject Intern	Multiple subject: 2. Please provide Link to admission requirements on program website, admission form/checklist, specific page in handbook, or other authentic program documentation that indicates that candidates must have demonstrated the subject matter requirement competence prior to being recommended for the intern credential. PC 2 Met 3. Link to the minimum 120 clock hour pre-service requirements in program website, specific page in handbook, admission form/ checklist, course descriptions, or other authentic program documentation that provides evidence of the preparation of interns in each of the listed preservice components (a) – (e): (a) General pedagogy including classroom management and planning, (b) Reading/language arts, (c) Subject-specific pedagogy, (d) Human development, and (e) Specific content regarding the teaching of English Learners PC 3 Not met- the sample course schedule does not make clear the 120 hours/courses are part of the preservice requirement for interns Evidence provided in handbook: https://www.csueastbay.edu/ted/student-handbook/coursework.html 4. Please provide Link to an explanation of Professional Development Plan or blank Professional Development Plan located on program website, specific page in handbook, or other authentic program documentation that includes components d and e, as applicable, to the intern program: (d) Additional instruction during the first semester of service, for interns teaching in kindergarten or grades 1 to 6 inclusive, in child development and teaching methods, and special education programs for pupils with mild and moderate disabilities. (e) Instruction, during the first year of service, for interns teaching children in bilingual classes in the culture and methods of teaching bilingual children, and instruction in the etiology and methods of teaching children with mild and moderate disabilities. PC 4 Met 5. Please provide Copy of MOU with district that details 5(b) No intern's salary may be reduced by more than 1/8 of its total to pay for supervision, and the salary of the intern shall not be less than the minimum base salary paid to a regularly certificated person. If the intern salary is reduced, no more than
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PC 5 Not Met. Did not find the requested evidence in section 1.3 of the linked MOU, as stated in the institution's response.

6. Please provide a Copy of MOU with district that states candidates in the internship program to assume the functions that are authorized by the regular standard credential and that the interns' services meet the instructional or service needs of the participating district(s).

PC 6 Not Met. Did not find evidence in the provided sections of the linked MOU, that states "candidates in the internship program to assume the functions that are authorized by the regular standard credential". and that "the interns' services meet the instructional or service needs of the participating district(s)."

7. Participating districts are public school districts or county offices of education. Interns may not be placed in private schools such as:

- Bay School of San Francisco
- Bentley School

Please check the list of schools included as evidence for precondition 7 to ensure that the list only includes public schools associated with public school districts, county offices of education, or public charter organizations.

PC 7 Met.

8. Please provide a Copy of ECO application that includes components (a) – (d).

PC 8 Met. Please note: the ECO is not currently available for the education specialist intern due to the lack of a special education APK.

9. Please provide:

1. Link to a specific page of handbook, program website, or other authentic program documentation that explains length of validity of the intern certificate.
2. Copy of MOU(s) with partnering district(s) that includes length of validity of the intern certificate. (May need to include bookmark to specific location or note stating which item in the MOU contains the evidence for this precondition.)

PC 9 Not met- please provide link to specific page of handbook, program website, or other authentic program documentation that explains length of validity of the intern certificate.

Evidence provided in handbook – see bottom of page:

<https://www.csueastbay.edu/ted/student-handbook/internships.html>

The response noted the MOU will be updated, please provide updated MOU.

11. Please provide Letters of support from partnering (Public Schools only) district(s) regarding the availability of qualified certificated persons holding the credential in their districts that justify the intern program.

PC 11 Met.

Single Subject Intern

Precondition 2- Evidence provided does not indicate that the subject matter competence requirement must be met prior to being recommended for the intern credential.

Not met- the linked website does not include that subject matter competence must be met prior to being recommended for the intern credential. The checklist provided doesn't include the subject matter requirement must be met.

PC2: Evidence provided in the linked handbook: Per the [handbook](#), students are explicitly informed of the SMC requirement per Precondition 2, and the SMC is graphically illustrated as a prerequisite to whole class teaching and the intern credential.

Precondition 3- Link to University Catalog does not clearly show the 120 clock hour pre-service requirements for the preparation of interns in each of the listed pre-service requirements as noted in the precondition.

Not met- the sample course schedule does not make clear the 120 hours/courses are part of the preservice requirement. It is also not clear how candidates have this information made available (handbook, website, etc.).

Evidence provided in handbook:

<https://www.csueastbay.edu/ted/student-handbook/coursework.html>

Precondition 4- MOU and intern document provided but did not see the minimum 120 clock hour pre-service requirements that provides evidence of the preparation of interns in each of the listed preservice components (a) – (e). Provide direct links to where this information is located.

Not met- the 120 hours of preservice is noted in the agreement but the hours/courses are not clear or appear to be made available to candidates.

Evidence provided more directly in the handbook:

<https://www.csueastbay.edu/ted/student-handbook/coursework.html>

Precondition 5- Provide link to tracking sheet, program checklist, or other authentic program documentation used to verify the 144 hours, and additional 45 hours of annual support and supervision of interns. Provide direct link to MOU that includes 5 (b) of the precondition.

Not met-provide link to tracking sheet or other program documentation used to verify the 144 hours and additional 45 hours of supervision.

PC5: Verification of the 144 hours and additional 45 hours of annual support and supervision of interns is accomplished through (a) candidate completion of a [Placement Checklist](#) as a pre-requisite to entering the Intern Program, (b) candidate completion of an [Intern Contract](#) which explicitly informs the intern of this precondition requirement, and (c) the completion of the [Individualized Intern Plan](#) which is a Google Sheet, self-report of compliance with this precondition, monitored by the Program Coordinator.

Precondition 6- MOU provided; however, a direct link to where this is included in the MOU was not provided and could not be located.

Not met- the sections noted do not include the requirement of precondition 6.

Precondition 7- At least two schools provided in the list are private schools (Green Valley Christian School, Mirman School). Interns may not be placed in private schools.

Met.

Precondition 8- Provide copy of ECO application that includes components (a)-(d) as noted in the precondition.

Met.

Precondition 9- Provide link to specific page of handbook, program website, or other authentic program documentation that explains length of validity of the intern certificate. A of the MOU was provided although reviewer did not find that it includes length of validity of the intern certificate.

Not met- please provide link to specific page of handbook, program website, or other authentic program documentation that explains length of validity of the intern certificate.

Evidence provided in handbook – see bottom of page:

<https://www.csueastbay.edu/ted/student-handbook/internships.html>

Programs	All Met	Needs Additional Information
		The response noted the MOU will be updated, please provide updated MOU. Precondition 10- Provide a link to specific page of handbook, program website, or other authentic program documentation that states that interns may not displace certificated employees. Met. Precondition 11- Provide letters of support from partnering district(s) regarding the availability of qualified certificated persons holding the credential in their districts that justify the intern program. Met.

Preliminary Education Specialist	PC 2: Please provide evidence that within the first 60 days of the candidate's admission, the institution completes an assessment of each candidate's standing in relation to demonstration of the subject matter competence requirement, including whether a coursework evaluation will be needed. Met PC 3: Please provide evidence (handbook, website) that states or shows candidate must meet the subject matter requirement <u>prior to being given daily whole class instructional responsibilities in a TK-12 school.</u> Met PC 4: Please provide evidence that the institution determines, prior to recommending a candidate for the credential, that the candidate meets all legal requirements for the credential, including passage of a Commission-approved Teaching Performance Assessment (for candidates enrolling after July 1, 2022) Reviewer could not find passage of a Commission-approved TPA on the Database for Tracking of Requirements. Evidence Provided: Access to the database is provide through this link: https://docs.google.com/spreadsheets/d/1_NDKD07jww0_9oHbngCcvZ7EAan0Y16TRZRTnhyLjPU/edit#gid=0 Tracking is on the student record on PeopleSoft database-
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Programs	All Met	Needs Additional Information																																																			
		Student Career Nbr 1 Postbaccalaureate Pathway & Requirements Pathway Name EDUCATION SPECIALIST MMSN (NO GEN ED CRED) Fieldwork Student Teaching Team Name EDUC SPECIALIST M/M (FALL 22) Team Location Application Requirements Personalize Find View 10 First 1-16 of 16 Last <table> <tr> <th></th><th>Requirements</th><th>Completed</th></tr> <tr> <td>1</td><td>R5RICAReq RICA</td><td>☐</td></tr> <tr> <td>2</td><td>R5DeptCompleteRec Department Completion Sheet</td><td>☐</td></tr> <tr> <td>3</td><td>R5CPRReq CPR for Infant, Child, & Adult</td><td>☐</td></tr> <tr> <td>4</td><td>R4EnglishLearnerRe English Learner</td><td>☐</td></tr> <tr> <td>5</td><td>R4CourseCompleteF Completion of Courses</td><td>☐</td></tr> <tr> <td>6</td><td>R4CalTPAReq California TPAs</td><td>☐</td></tr> <tr> <td>7</td><td>R3USConstitutionRe US Constitution</td><td>☒</td></tr> <tr> <td>8</td><td>R3TBClearReq Tuberculosis Clearance</td><td>☒</td></tr> <tr> <td>9</td><td>R3SubjMatterReq Subject Matter Competency</td><td>☒</td></tr> <tr> <td>10</td><td>R3FingerPrintsReq Fingerprints Clearance</td><td>☒</td></tr> <tr> <td>11</td><td>R3DegreeCheckReq Degree Check</td><td>☒</td></tr> <tr> <td>12</td><td>R3BasicSkillsReq Basic Skills Proficiency</td><td>☒</td></tr> <tr> <td>13</td><td>R1StatementPurpose Statement of Purpose</td><td>☒</td></tr> <tr> <td>14</td><td>R1LettersRecommen Letters of Recommend/Forms</td><td>☒</td></tr> <tr> <td>15</td><td>R1GPAREq Bachelors GPA</td><td>☒</td></tr> <tr> <td>16</td><td>R1EarlyFieldExperRi Early Field Experience</td><td>☒</td></tr> </table> The Candidate Completion form presented as evidence for the ESN program is identified as the M/M form in its title. Evidence provided below: <u>SPED ESN Completion Form-2022 start or later- https://csueb.tfaforms.net/4741061</u> <u>SPED MMSN Completion Form-2022 start or later Exit Criteria Checklist to Apply for the Education Specialist Instruction Credential</u>		Requirements	Completed	1	R5RICAReq RICA	☐	2	R5DeptCompleteRec Department Completion Sheet	☐	3	R5CPRReq CPR for Infant, Child, & Adult	☐	4	R4EnglishLearnerRe English Learner	☐	5	R4CourseCompleteF Completion of Courses	☐	6	R4CalTPAReq California TPAs	☐	7	R3USConstitutionRe US Constitution	☒	8	R3TBClearReq Tuberculosis Clearance	☒	9	R3SubjMatterReq Subject Matter Competency	☒	10	R3FingerPrintsReq Fingerprints Clearance	☒	11	R3DegreeCheckReq Degree Check	☒	12	R3BasicSkillsReq Basic Skills Proficiency	☒	13	R1StatementPurpose Statement of Purpose	☒	14	R1LettersRecommen Letters of Recommend/Forms	☒	15	R1GPAREq Bachelors GPA	☒	16	R1EarlyFieldExperRi Early Field Experience	☒
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Programs	All Met	Needs Additional Information
Preliminary Education Specialist Intern	Met	PC 3: Please update the handbook link to the minimum 120 clock hour pre-service requirements to reflect the preparation of interns in each of the listed preservice components (a) – (e). Met PC 4: Please provide a link to a sample Professional Development Plan or blank Professional Development Plan located on program website, specific page in handbook, or other authentic program documentation that includes components (a) – (e), as applicable, to the intern program. Met PC 5: Please provide a link that explains the 144 hours and 45 hours of support per the evidence guidance document. Met PC 9: Please provide an MOU that includes the length of validity of the intern certificate. Met PC 10: Please provide a link to specific page of handbook, program website, or other authentic program documentation that states that interns may not displace certificated employees. Met PC 11: Please provide letters of support from partnering district(s) regarding the availability of qualified certificated persons holding the credential in their districts that justify the intern program. Met

Preliminary Administrative Services	PC 1: Please provide a link to the admissions criteria on the program website or candidate handbook. Met PC 2: Please provide a link to the admissions criteria on the program website or candidate handbook, and to the tracking sheet or program checklist used to verify BSR has been met. Link does not lead to relevant evidence. Please provide 1. Link to the admissions criteria on the program website describing the requirements for program admission. Must include clear language regarding the need to meet BSR before program admission. 2. Link to the tracking sheet or program checklist used to verify BSR has been met. The link to the admissions criteria can be found here and here. PC 3: Please provide a link to the completion criteria on the program website or candidate handbook. Please provide a link to the program completion or exit criteria on the program website describing the requirements for program completion, that includes clear language regarding years of experience needed prior to recommendation for the preliminary or intern credential. Evidence provided via this link to the Completer Checklist: https://drive.google.com/file/d/1Z0B8DPBTkblezWBnI_83HJ5fLWVc2Ah/view?usp=drive_link and students can view this information at the CSSC website: https://www.csueastbay.edu/cssc/admitted-enrolled-completers/index.html PC 4: Please provide a link to the completion criteria on the program website or candidate handbook. Please provide a link to program completion requirements on the program website. Must include clear language regarding completion of the program prior to recommendation for the credential. Evidence provided via this link to the Completer Checklist: https://drive.google.com/file/d/1Z0B8DPBTkblezWBnI_83HJ5fLWVc2Ah/view?usp=drive_link and students can view this information at the CSSC website: https://www.csueastbay.edu/cssc/admitted-enrolled-completers/index.html
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Programs	All Met	Needs Additional Information
		and more Completer Information is provided here: PC 5: Please provide a link to the completion criteria on the program website or candidate handbook. The evidence must include clear language regarding how the Preliminary Administrative Services Credential would be issued, and under what circumstances a Certificate of Eligibility would be issued. Please provide a link to the program completion or exit criteria on the program website describing the requirements for program completion, that includes clear language regarding years of experience needed prior to recommendation for the preliminary or intern credential. Students can view this information at the CSSC website: https://www.csueastbay.edu/cssc/admitted-enrolled-completers/index.html ! and more Completer Information is provided here:

Programs	All Met	Needs Additional Information
Clear Administrative Services	All Met	PC 1: Please provide 1) a link to the tracking sheet or program checklist used to verify that the candidate has a valid Preliminary Administrative Service credential or Certificate of Eligibility and 2) a brief description of the process the program uses to verify that this requirement is met, including the title of the individual responsible for verifying this requirement is met. Met PC 2: Please provides 1) a link to the tracking sheet or program checklist used to verify that the candidate has an offer of employment in a position that requires an Administrative Services Credential and 2) a brief description of the process the program uses to verify that this requirement is met, including the title of the individual responsible for verifying this requirement is met. Met PC 3: Please provide a brief description of the process the program uses to verify that candidates create and complete their IIP, including the title of the individual responsible for verifying this requirement is met. Met PC 4: Please provide 1) evidence the requirement includes clear language regarding candidates completing two years of successful experience in a full-time administrative position. 2) a brief description of the process the program uses to verify, prior to recommendation of a candidate for a Clear Administrative Services Credential, that candidate had two years of successful experience in a full-time administrative position. The description must also include the title of the individual responsible for verifying this requirement is met. Met
Education Specialists Added Authorization	Met	

Programs	All Met	Needs Additional Information
Early Childhood Added Authorization		No evidence was found relevant to the Early Childhood Special Education Added Authorization. Institution states that program is closed, but it is still active in the CIG. Application submitted.
Pupil Personnel Services – School Counseling	Met	
Pupil Personnel Services – School Psychology	Met	
Speech-Language Pathology	Met	
Reading and Literacy Added Authorization	Met	PC 4: Please provide evidence that a correction has been made to the Full-time teaching experience requirement to note that it excludes student teaching, internship teaching, or teaching while holding an emergency credential or permit. CSUEB currently notes in evidence: Verification of Experience of three years of successful full-time teaching experience in any grades preschool through adult while holding an emergency credential or permit is confirmed. General: Evidence provided on the documentation required to be submitted for the MSRL Application Packet does not fully align with the other noted evidence on each precondition. Please review and update the Application Packet directions to candidates. MET