



SAN ANDREAS HIGHWAY PATROL

PUBLIC RELATIONS OFFICE

BACKGROUND INFORMATION REPORT

General Acknowledgements

The requester acknowledges the following information and guidelines set in place by the San Andreas Highway Patrol and the San Andreas Justice Department;

1. The requester has obtained and provided to the San Andreas Highway Patrol written consent from each employee to conduct a background check.
2. All information included within and as a product of the background check process is personal and confidential.
3. All transmissions and conclusions concerning the background check process are recorded and stored by the San Andreas Highway Patrol.
4. The requester, as an entity and any employee therein, reserves the right to make a formal complaint and request an investigation by the Internal Affairs Division of the San Andreas Highway Patrol regarding the background process or the Trooper conducting them.

Disclosure of Information

The San Andreas Highway Patrol is bound to confidentiality regarding all legal matters concerning persons of interest during background checks, and as such, may only release the following information;

- The number of Misdemeanors on an employee's legal record
- The number of Felonies on an employee's legal record

Specific details, such as the nature of any charge, circumstances of the offense, or any other particular information are strictly prohibited from disclosure to the employer.

The employer may not disclose, release, or reproduce the information in this report outside of direct communication with the employee or compiler.

Report Information

This report has been compiled for:

First Last

[Position Title]

[Business Name]

123 Main Street, Los Santos, San Andreas

+1 (123) 123-4567

[E-Mail]

This report has been compiled by:

Your Name

Public Relations Officer [Callsign]

San Andreas Highway Patrol

731 Sustancia Road, Los Santos, San Andreas

+1 (123) 123-4567

[Your E-Mail]

This report contains background information for **[Insert Number]** (xx) individuals currently employed at the place of business and is certifiably accurate and complete at the time of compiling, **Month XX, 2024**.

All comments, questions, and concerns may be addressed to the compiler. Any abuses or violations should promptly be reported to the Internal Affairs Division.

Employee Information

DOE, JOHN

[DOB] - [GENDER]

[NUMBER] (XX) Misdemeanor(s) on file

[NUMBER] (XX) Felony(s) on file

DOE, EXAMPLE

07/07/1776 - FEMALE

NO Misdemeanor(s) on file

TWO (2) Felony(s) on file