



## CSDE US HISTORY 3.00 CREDIT REQUIREMENT IN ARC

### United States History 3.00 Credit Requirement:

The CT State Department of Education [Statutory Requirements](#) requires that every candidate recommended for CT teacher certification has completed a 3.00 credit course in US History. This 3.00 credit course must appear as passing on a candidate's official transcript, whether undergraduate, graduate, or transfer credit transcript. All official transcripts must be sent to the [ARC Office mailing address](#) or [ohc.arc@ct.gov](mailto:ohc.arc@ct.gov).

An ARC teacher candidate cannot be recommended for certification until the requirement has been satisfied; therefore, the enrolled candidate must satisfy the requirement and provide the official transcript no later than the last day of classes for the program year you are enrolled.

### PLEASE NOTE:

The cost of completing a US History Course and having the passing CLEP Exam score reflected on an official transcript as a 3.00 course credit are approximately the same. When you complete a CLEP Exam, you must request to have the passing score transferred to a course credit on an official transcript via credit registry (which costs approximately \$500).

*If I do not have a 3.00 US History credit on my undergraduate or graduate transcript, what are my next steps?*

The CT State Department of Education (CSDE) offers two (2) options to complete the requirement:

<b>US History 3.00 Credit Course Completion</b>	<p>Candidates can take a US History Course of 3.00 credits with a passing grade to complete this requirement. Candidates can enroll in any of the <a href="#">Approved Survey Courses in United States History (ct.gov)</a> determined by the Connecticut State Department of Education.</p> <ol style="list-style-type: none"><li>1. <b>Review:</b> <a href="#">Approved Survey Courses in United States History</a></li><li>2. <b>Find your course:</b> <a href="#">Course Search</a></li><li>3. <b>To search for courses available in Connecticut State Community Colleges,</b> please refer to <a href="#">Course Search</a>. Remote or in-person learning is the choice of the candidate as long as the course is 3.00 credits. *Prerequisite coursework may be required.</li><li>4. Once you complete the course have the official transcripts sent electronically to <a href="mailto:ohc.arc@ct.gov">ohc.arc@ct.gov</a> or mailed to <b>Office of Higher Education: ARC Program</b> <b>450 Columbus Blvd, Suite 707</b> <b>Hartford, CT 06103</b></li></ol>
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	<p>5. For more information concerning Approved Survey Courses in United States History, contact CSDE at (860) 713-6969 between the hours of 12:00-2:00PM or email <a href="mailto:teacher.cert@ct.gov">teacher.cert@ct.gov</a>, <a href="#">Contact CSDE</a></p>
<p><b>CLEP Exam &amp; Credit Registry Transcript</b></p>	<p><b>Candidates can pass the CLEP exam</b> for either <b>History of the United States I</b> <u>or</u> <b>History of the United States II</b> and then have the passing test posted to an official transcript to obtain the 3.00 credits.</p> <p>The State Department of Education requires that the passing CLEP exam is processed to an official transcript to show completion of the 3.00 Credit Course. Instructions and cost for the credit registry is listed below. <u>CLEP exam scores cannot be accepted.</u></p> <p><i>Please note that the CLEP Test for US History may include all kinds of information on US History (Art History, etc.)</i></p> <ol style="list-style-type: none"> <li><b>Register for an exam:</b> <a href="#">CLEP   College Board</a></li> <li><b>Review</b> Test Center expectations. In Connecticut, students take their CLEP exam in-person at one of the centers listed below (schedules vary) or remotely if applicable: <ul style="list-style-type: none"> <li><a href="#">Eastern CT State University</a></li> <li><a href="#">Gateway Community College (CT State Community College – New Haven Campus..CLEP only)</a></li> <li><a href="#">Housatonic Community College (CT State Community College – Bridgeport Campus)</a></li> <li><a href="#">Southern CT State University (scsutestingcenter@southernct.edu)</a></li> <li><a href="#">Three Rivers Community College (CT State Community College – Norwich Campus)</a></li> <li><a href="#">Western CT State University (academictesting@wcsu.edu (CLEP only)</a></li> <li><a href="#">Springfield Technical Community College (CLEP only)</a></li> <li><a href="#">Holyoke Community College</a></li> <li><a href="#">Berkshire Community College (CLEP only)</a></li> <li><a href="#">Metro Testing Service</a> or <a href="#">Patrick’s Academy (DSST only)</a></li> </ul> </li> <li>Please choose to have your CLEP scores <b>sent to Charter Oak</b> so they can process your completed CLEP credits (passing score required) on an official transcript. <ol style="list-style-type: none"> <li>If you did not selected Charter Oak as the recipient of your CLEP scores, send your transcript from CLEP to Charter Oak directly via postal mail to the address below: 55 Paul Manafort Drive New Britain, CT 06053</li> </ol> </li> <li><b>Complete and pass</b> either History of the United States I <u>or</u> History of the United States II CLEP Exam (receiving above a 50).</li> <li>Follow the Credit Registry steps below to have the passing CLEP exam score processed to an official transcript via Charter Oak. <b>The State</b></li> </ol>



	<p>Department of Education requires that the CLEP Score is processed to a <b>3.00 Credit Course</b>. CLEP exam scores cannot be accepted.</p> <ol style="list-style-type: none"><li>6. Fill out the Credit Registry Application here: <a href="#">Credit Registry   Credit Registry   Welcome to the MyCharterOak Student Portal</a> the Acorn Student Portal &amp; fully complete the application with online payment (non-refundable).<ol style="list-style-type: none"><li>a. <a href="#">Credit Registry   Credit Registry   Welcome to the MyCharterOak Student Portal</a></li><li>b. Payment is approximately \$475.</li></ol></li><li>7. After the registry application, fee (non-refundable), and official transcript is received, Charter Oak will review and process your record. A transcript is generally sent out within 7-10 days <b>UPON REQUEST</b>.<ol style="list-style-type: none"><li>a. When choosing where to have this transcript sent, please have the official transcripts sent electronically to <a href="mailto:ohc.arc@ct.gov">ohc.arc@ct.gov</a> or mailed to: <b>Office of Higher Education: ARC Program</b> <b>450 Columbus Blvd, Suite 707</b> <b>Hartford, CT 06103</b></li></ol></li></ol> <p><b>Please ensure that you request the transcript is sent to ARC after paying the Credit Registry Fee and ensuring that they have processed it onto a transcript. Charter Oak will not automatically send a transcript to us as we are not affiliated with them.</b></p>
<b>AP Courses</b>	<p><b>In order to satisfy the requirement, the US History AP Course would need to be reflected on an official college transcript as a 3.00 Credit US History Course.</b> This is required by the CT State Department of Education. Request that official transcript to be sent to our office to satisfy the requirement.</p>

### ***How long do I have to complete this requirement?***

The unsatisfied CSDE US History course requirement will not prevent the advancement in the admissions process or acceptance into the Alternate Route to Certification Program if all admission requirements have been met.

However, an ARC teacher candidate cannot be recommended for certification until the requirement has been satisfied therefore, **the enrolled candidate must satisfy the requirement and provide the official transcript no later than the last day of classes for the program year you are enrolled.**