



Minutes Glenshire Elementary PTO Meeting

Purpose: PTO Meeting		Date: October 28, 2025
Invited: PTO Board members, Committee Members, Teachers, Staff and Parents		Time/Location: 3:30 - 4:30 GES Library
Next Meeting: Nov 18, 2025		Meeting Chairs: Darcy Salinas
Item	Time	Details
Welcome / Sign in / Intro	3:33	Darcy Salinas - call to order 3:33, technical difficulties with Google Meet - huge apologies to anyone waiting to join virtually!! Our dear principal is out sick today and we experienced a delay this...all let in virtually at 3:38, thanks for hanging in there with us while we solved this!
Approval of Minutes		Motion - Meredith Barry, Second - Heather Whitney, all in favor
Principal Update		Mrs. Kuttel/ Mr. Mohagen - both absent today, so no updates for now
Teacher Rep Update		Taylor Strong / Brandy Flesock - big thanks for Conference week help and love; teachers particularly liked the bubbly water!
ELAC Update		Still looking for a rep to attend ELAC monthly meetings - Jenniffer Saldana is the new ELAC rep! She did not attend the last meeting but will start having updates for us very soon!
Budget Review		Lindsey Spadier - big round of applause for Lindsey taking on this new position! Things are still transitioning and Kate is helping her get on her feet; PTO enrichment (provided 12 sponsorships!) and Fall photoshoots were very successful this past couple months; latest expenses (regular pay-outs for us): Renaissance Reading/STAR program, paying Enrichment teachers, and SWEP for Sagehen field trips and/or Science Fairs
<u>Grant Requests</u>		Rachel Falk - \$437 - extended learning conference - this request came in right after our last formal meeting in September; it was already attended & partially paid for but she's looking to get reimbursed; she is in possession of documentation, and we are waiting on receipt of that to make a motion for approval; this will be addressed next month in November
Holiday Breakfast Update		- Santa - Found and booked, \$150/hr- Sierra Santa LLC - Sponsorships & Donations Update - Shauna - virtually present; \$6,300k confirmed so far, which is about 30% of our goal; about 8 silent

		auction items confirmed so far; she will continue to follow up with everyone and reach out to new people for the auction; still looking for more experience-based donations for the auction (could be anything - babysitting idea!) Teachers will send out separate class emails (maybe Monday?) to hopefully find more takers! Shauna is asking for help with confirmed donors getting their logos on the PTO website, socials, marketing materials and banners, etc; Cody can possibly help with this part or possibly Dana or Laurel from marketing...? (Rotary meeting requesting donations?) - Kitchen Update - Heather Whitney - moving along, getting regular donations lined up, big change will be she's trying to get pre-brewed coffee donated from Starbucks; Jessica has stepped up to take over the position and has been a big help! - Craft Update - Meredith Barry - needs help with pre-cutting of certain supplies that can be done at home and dropped back in the office at any time before the HB; she will pass these out today and will be ongoing as she prepares more crafts; Meredith will keep \$15 s te craft bundle price this year and will submit her receipts to Lindsey soon for reimbursement for purchasing the craft materials; Teacher Rep's will communicate to the teacher's whose rooms are being taken over for craft rooms at the Breakfast, plan is to use the same 6 rooms on the hallway behind the gym; we'll also need to communicate with Kleffman to clear the hallway by the library for the cookie decorating stations - Marketing - Request from Krista (Holiday Open Studio) for cross marketing and Wrenn for donations to PTO based on seasonal rental sales at Sports Hub - discussion of how to market and help locals, but also should there be a general structure for how we thank sponsors and benefits for them at different levels of contribution...? This will be tabled for the next off-site HB meeting so we can discuss further and make sure we're clear on marketing perks for varying levels of donors
Other Committee Chair Updates		- Fall Photoshoots Recap - Meredith Barry - sessions went well, with the small exception of the very last day being rescheduled due to weather; photos will be distributed to families by Thanksgiving; no complaints but also not completely sold out - lots of slots offered, perhaps too many but it's nice to be flexible to accommodate as many as all; 52 families participated! - Family Movie Night - Ashley Brown - not present but she does need a helper; November 14th, Friday night; live-action "Lion

		King,” free popcorn and snacks available • Holiday Wreaths - Haley Dow - orders need to be finalized by Nov. 9th; not present today; Joanie Baumbgardner is offering to help with storage/delivery, so she will get in contact with Haley to coordinate moving forward
Other Items		Recap: - 5th Grade Zoo Field Trip - Teacher Conference Week - addressed above in Teacher Rep comments October - Principal/VP Appreciation Month - apparently Rachael has requested we combine this with TAW, so nevermind! =)
Adjourn		adjourned 4:37 pm