



Upper Midwest Trail Runners Board Job Description

Upper Midwest Trail Runners (UMTR) is an organization for anyone who likes to run off road. Our members like to run on dirt, grass, gravel, rocks, mud, snow — really, any trail that isn't paved. We want to encourage more people to run trails and have fun before, during, and after runs. Because we appreciate running on trails, we want to protect and support local trails and parks. Our organization also promotes a number of trail race series offering some friendly competition throughout the running season.

EXPECTATIONS OF THE BOARD AS A WHOLE

As the highest leadership body of the organization and to satisfy its fiduciary duties, the board is responsible for:

- Determining the mission and purposes of the organization.
- Strategic and organizational planning.
- Act as a **working board**, carrying out the mission of UMTR
- Ensuring strong fiduciary oversight and financial management.
- Fundraising and resource development.
- Approving and monitoring UMTR trail race series.
- Enhancing UMTR's public image.
- Assessing its own performance as the governing body of UMTR.

EXPECTATIONS OF INDIVIDUAL BOARD MEMBERS

Board members should expect to spend 2-6 hours per month on board work, depending on duties.

Each individual board member is expected to:

- Know the organization's mission, policies, programs, and needs.
- Faithfully read and understand the organization's financial statements.
- Serve as active advocates and ambassadors for the organization, and engage in identifying and securing the financial resources and partnerships necessary for UMTR to advance its mission.
- Leverage connections, networks, and resources to develop collective action to fully achieve UMTR's mission.
- Help identify personal connections that can benefit the organization's fundraising and reputational standing, and can influence public policy.
- Prepare for, attend, and conscientiously participate in board meetings.
- Participate fully in one or more committees.
- Follow the organization's bylaws, policies, and board resolutions.
- Sign an annual conflict-of-interest disclosure and update it during the year if necessary, as well as disclose potential conflicts before meetings and actual conflicts during meetings.
- Maintain confidentiality about all internal matters of UMTR.