

Your CV should not be more than two pages long

Education:

Course in TUDublin & your current overall average – 1st/2:1 etc.

No need to list all subjects, just anything you have a 1st/2:1 or mention a particular subject you enjoy.

If including your LC there's no need to list subjects, points are fine. It's not necessary to include your LC though unless specifically requested.

Technical Skills & Projects This should make up the largest section of your CV

List your tech skills (languages etc) and then a short description of projects you have completed.

You need to state what you were asked to do, how you did it, what the outcome was.

In particular you should talk about any projects you have done outside of college even if they're not completed. If they didn't work out as you expected include them anyway & mention how you'd do it differently the next time.

Work experience

Highlight the soft skills you have gained – time keeping, team work, attention to detail, initiative, ability to take instruction, customer service skills

Hobbies/interests/achievements