

# **BATEAU BAY BOWLS**

## **Rules & By-Laws**

Bowling Club  
RULES & BY-LAWS



Rules & By-Laws  
Including some of  
THE ETIQUETTE OF BOWLS

Current as at 30<sup>th</sup> March 2022  
Printed and approved by Wyong Rugby League Club Group

## **BATEAU BAY BOWLS RULES & BY- LAWS PRELIMINARY**

The following are the Rules and By-Laws of Bateau Bay Bowls herein referred to as “BBB” as adopted by the Bateau Bay Bowls (“Bowls Committee”) and approved by the Board of Directors of the Wyong Rugby League Club Group, herein referred to as “The Club”.

These Rules and By-Laws are made by the Bowls Committee of BBB pursuant to the power conferred upon the Committee by the Board of Directors of The Club.

### **1. MEMBERSHIP**

#### **1.1 NEW MEMBERSHIP**

- a) To use the Club’s greens a non-bowler must be in the presence of a bowling member or by one of our Club Coaches, and be a member of The Club.
- b) Thursday Twilight Social Bowls and Sunday morning Scroungers, as an introduction to bowls, a non-bowling member of The Club may play for a period of no more than 4 games at the normal green fees (providing they have been shown the basics prior to the game by a playing bowls member or a Club Coach). After such time they need to undertake lessons by one of our Club Coaches and to submit their membership form and pay their membership fees to continue to bowl in Thursday Twilight, Sunday Scroungers or any other such social game.
- c) Juniors (under 18’s) may have up to 6 months Roll-up’s, coaching, playing in Thursday Twilight and Sunday Scroungers before having to submit their membership forms.
- d) At the discretion of the Bowls Committee a non-bowler may participate in any bowls day deemed a “Special Day” (refer Rule 5).
- e) A non-bowler is required to undertake coaching lessons by a Club Coach before being permitted to lodge their Junior, Social or Full Membership Form.
- f) At the Coaches discretion a new bowler is able to “Roll-Up” on their own in between lessons subject to:
  - 1) Approval from the Greenkeepers
  - 2) Use only the designated “roll-up” greens as per the roll up board atop the mats and jacks locker.
- g) A bowler having been passed by a Club Coach and having paid their Bowling Membership fees, may “Rollup” prior to their membership being confirmed by the Bowls Committee.
- h) Once necessary paperwork and monies have been lodged, a bowler may be able to play in any Social game. However they are ineligible to participate in any Club Championship, Pennant, Zone or State organised event until their application for Full Membership is passed by the Bowls Committee.
- i) The Bowls Committee shall consider all applications for Memberships to the BBB and may Accept or Reject or defer consideration of any application. The decision of the Bowls Committee in Respect of any application shall be final. No reason for refusal shall be relayed or discussed with the applicant.

#### **1.2 TYPES OF BOWLING MEMBERSHIP**

- (a) Full Membership
- (b) Social Membership
- (c) Junior Membership
- (d) Life Membership
- (e) Honorary Membership

Fees and conditions for each level of membership shall be set by the Committee each year prior to the issue of membership renewals. Upon renewal of membership a bowler shall indicate their level of membership desired.

## **2. BATEAU BAY BOWLS - 'BOWLS COMMITTEE'.**

- a) A 'Bowls Committee' shall be elected annually from the Bowling Members of BBB and will comprise of the following officials:-
  - 1) Bowling Club President (The President shall be ex-officio – a member of all sub-committees).
  - 2) (Two) Vice Presidents (The Vice President securing the greatest number of votes to be designated 'Senior Vice President').
  - 3) One (1) Secretary
  - 4) One (1) Treasurer
  - 5) Three (3) Committeemen.

They will be joined at the Bowls Committee Meetings by the following appointments:-

  - 6) A representative/ s from the 'Bateau Bay Women's Bowling Club
- b) Meetings of the 'Bowls Committee' shall be held at least monthly at a time determined by the Committee. A minimum of five in attendance will form a quorum and the President will have both a primary vote and a casting vote. (Consisting of the Chairperson/President and Four (4) others).  
 "The Club" reserves the right to have its representative present at any meeting of the "Bowls Committee".
- c) The 'Bowls Committee' shall appoint the following positions from within the membership of the Bowling Club:-
  - i) A Returning Officer for the forth coming AGM
  - ii) A Match Committee (as outlined in Rule 13) ) AGM TO AGM
  - iii) Two delegates to the Zone 15 CCDBA - AGM TO AGM
  - iv) Welfare Officer - AGM TO AGM
  - v) Bowls Assistants as required - AGM TO AGM
  - vi) Disciplinary Committee (as outlined in Rule 8) - AGM TO AGM

Item iii) Zone Delegates will be current committee members of the BBB.

The 'Bowls Committee' retains the right to form Sub-Committees to assist it in the carrying out of their duties and obligations.

- e) Duties & Obligations of the 'Bowls Committee'
  - i) To be responsible for the organization, recruitment of bowlers and the planning and/ or review of the Bowls programs at BBB.
  - ii) To provide to the "The Club", as directed, an Annual Budget including all forecast Income & Expenses and prospective sponsorship for the ensuing year for their consideration and ratification.

- iii) To provide to "The Club" a program for Social, Championship, Pennant and Tournament Bowls.
  - iv) To oversee and to co-ordinate the efficient running of all sub-committees involved with the organisation of Bowls including the Bowls Disciplinary Committee, Match Committee, Umpires Panel, Selectors Panel and Coaches Panel.
  - v) With the recommendations of the Selectors, determine the number of sides and grades to be entered in Zone 15 Pennants
  - vi) To Liaise with Greens Staff on matters involving the condition, renovation and availability of greens and surrounding areas (e.g. seating and shades).
  - vii) To refer to the 'Disciplinary Committee' matters which involve breaches of these Rules & By-Laws or the unacceptable behaviour of Bowling Members and to hear any appeals lodged in regard to decisions made by the "Disciplinary Committee".
  - viii) To maintain all Bowling Club Honour Boards, Trophies, Plaques, Pennants and other memorabilia in good order.
  - ix) To report, through the President, to Bowling Members on the business of the 'Bowls Committee' and/or changes made to the 'Bowls Program' or these Rules and By-Laws.
  - x) To be responsible for the coordination, promotion and organisation of all bowls events within the Club.
  - xi) Organise the presentation of trophies and tournament prizes for all bowls.
  - xii) Allocate duties to the bowls assistants.
  - xiii) To liaise with green staff on the operation, preparation and availability of greens.
  - xiv) VACANCIES: - If any member of the Bowls Committee shall die or fail to attend three (3) consecutive meetings of the Committee without leave of absence or if he shall resign or be expelled either as a member of BBB or of The Club or if he shall cease to be a financial member of the RNSWBA, his position on the Bowls Committee shall be declared vacant and the Committee may appointment a successor to hold office until the next election by the Annual General Meeting.
- f) Election of the "Bowls Committee".
- i) On or about the 1st June each year nominations will be called for positions on the 'Bowls Committee' for
    - President
    - Secretary
    - Treasurer
    - Vice President (2) and
    - Committeemen (3)
 Nominations will remain open for two (2) weeks.
  - ii) Only Full & Life Bowling Members of BBB are eligible for nominations.
  - iii) Nominations for the 'Bowls Committee' will close 2 weeks after opening each year and the Returning Officer will draw ballot papers for the candidates within three (3) days after the closing date. A list of all Nominees and their respective qualifications shall be placed on the Club Notice Board once ballot paper positions have been decided. (THERE WILL BE NO MAIL OUTS).
  - iv) Where an election is required, (more than one nomination received for any one position/s) to elect the bowls committee for the coming year, that election will normally occur during the last week of June of the current year. Voting will be held in the club house between the hours of 11.30am to 12.45am and from 4.15pm to 5.45 pm on the Tuesday, Wednesday, Friday and Saturday of the nominated week.
  - v) Only financial Full/Social Bowling Members and Life members of the BBB are entitled to vote for the officers of the "Bowls Committee".

- vi) The result of the Ballots will be announced by the returning officer at the “Annual General Meeting of the Bowling Members”.

### **3. ANNUAL MEETING OF BOWLING MEMBERS**

- i) An Annual Meeting of all Bowling and Life Members of the BBB shall be held in the Clubhouse on a Saturday no later than the 1<sup>st</sup> Saturday in August each year – the date as determined by the ‘Bowls Committee’.
- ii) A quorum will be a minimum of 30 Senior members
- iii) The Agenda for the Annual Meeting will be:-
  - a. To confirm the Minutes of the previous Annual Meeting.
  - b. Consideration of the ‘Bowls Annual Report’
  - c. The declaration of Results in the Election of the ‘Bowls Committee’ and the Selectors Panel (refer Rule 9) by the Returning Officer.
  - d. General Business

### **4. DRESS REGULATIONS**

#### **(A) CLUB CHAMPIONSHIPS**

- i) Singles- players are required to wear the Club uniform and approved bowls shoes must be worn.
- ii) Team Events- all players must be attired the same Club uniform and approved bowls shoes must be worn.

#### **(B) PENNANTS**

All 12 players per grade and the manager must be attired in the Club uniform and bowls shoes must be worn.

#### **(C) SOCIAL DAYS**

Players may wear Club uniform, BBB Jubilee Shirts, BA or Club approved mufti attire and approved bowls shoes must be worn. (refer to F), except on Saturday afternoons. On Saturday afternoon, players (both men and women) are required to wear either Club uniform, BBB Jubilee Shirts or BA approved clothing and bowls shoes must be worn.

#### **(D) ROLL-UPS**

Players may wear approved mufti (refer to F), Club uniform, BBB Jubilee Shirts or BA approved attire.

#### **(E) TOURNAMENTS**

Players (including team events) may wear their respective Club uniform, BBB Jubilee Shirts or BA approved attire and bowls shoes must be worn.

#### **(F) MUFTI**

- i) Clothing needs to be neat and clean.
- ii) During social games ALL t-shirts are required to be sleeved and collared.
- ii) Roll-ups and Coaching- non-collared shirts and singlets are permitted providing they are neat, clean and bowls shoes are optional. Subject to point iv below.
- iii) Clothing not accepted at ANY time includes:-
  - Swimming costumes eg. speedo types

- Board, football or beach shorts (except in Roll-ups)
- Football jerseys (all codes) (except in Roll-ups)
- Shirts without sleeves and collars (except in Roll-ups)
- Singlets (except in Roll-ups)

(G) The 'Bowls Committee' may, at its discretion, vary the foregoing Dress Regulations from time to time.

## **5. SPECIAL BOWLS DAY**

The 'Bowls Committee' may proclaim any day as a 'Special Day' and such days shall be conducted in accordance with any special conditions the committee may prescribe.

## **6. AMENDMENTS TO RULES & BY-LAWS**

- Regulations made under these Rules & By-Laws may be amended or rescinded at any meeting of the Bowls Committee subject to the ratification by the Board at The Wyong Rugby League Club Group.
- These Rules & By-Laws shall come into force and have full effect and authority and are binding upon Bowling Members after notice thereof has been posted on the club's Notice Board for fourteen (14) days. These Rules & By-Laws are binding on each member of BBB in the same manner as if each member has subscribed his or her name thereto.
- A copy of these Rules & By-Laws will be issued to each new 'Bowling Club Member' on payment of membership fees and to all Bowling Members following release of any new edition and/or at other times on request by a member. These By-Laws are available on the web site of BBB.
- Any member who wishes to query a By-Law change, must submit in writing within the fourteen (14) day posting period. Their submission may be given to any current Committee person. Only written submissions will be considered by the Committee. The Committee will address the query and respond accordingly.

## **7. CONDUCT ON THE GREEN**

### ***NO SMOKING***

***SMOKING IS BANNED ON GREENS AND IN SPECTATOR SEATING AROUND THE GREENS AT ALL TIME***

- The Bowls Office representative or a Committee person, may prevent a member likely to cause damage to the greens from playing on that day.
- Drinks of any description must not be taken on the greens. Drinks may be consumed on the surrounds of the green provided that all glasses are kept in glass holder where installed.
- In accordance with BA Laws, spectators, members and visitors viewing championship matches should remain as quiet as possible and at all times preserve an attitude of neutrality.
- Bowlers shall not walk across greens or rinks to reach their rink before commencement of play or returning to the Clubhouse on completion of the game.

- e) Members must not leave bowls bags within the immediate precincts of the Clubhouse entrances or on any path or area which may impede entry or be liable to cause injury to other persons.
- f) Bowlers wishing to use the shading facilities provided by the Club must ensure that the shades are fully retracted at the completion of their game.
- g) Foul and abusive language on or around the greens will not be tolerated. Any written reported incidents of such conduct will result in disciplinary action.
- h) Bowlers on completion of games or roll-up must ensure that jacks and mats are returned to the mats and jacks receptacles.

## **8. GENERAL CONDUCT**

- a) A 'Bowls Disciplinary Committee' shall be appointed annually by the 'Bowls Committee' consisting of at least three (3) persons who must be a Bowling Member of the BBB.
- b) Bowlers called upon to appear before the 'Bowls Disciplinary Committee' will be permitted to play bowls pending the hearing of the 'Bowls Disciplinary Committee'.
- c) The 'Bowls Disciplinary Committee' shall be required to hear all breaches referred to it by the 'Bowls Committee' of bowlers who have breached the Bowling Clubs Rules & By-Laws.
- d) Penalties issued by the 'Bowls Disciplinary Committee' may include:-
  - 1. Suspension from social bowls events
  - 2. Suspension from all Pennant play for the season
  - 3. Suspension from all Club Championships events for the year.
  - 4. Suspension from entry into Pennants and Championships for the following year.
  - 5. Recommendation to the Board of Directors of the WRLCG of membership suspension.
  - 6. Any other warnings which may be deemed appropriate by the 'Disciplinary Committee'.
- e) A Bowling Member reserves the right of appeal on penalties handed down by the 'Bowls Disciplinary Committee' and shall exercise such right in writing to the Bowls Committee within 14 days of reporting of the decision of the Bowls Disciplinary Committee to the Party concerned.
- f) Any appeal lodged as in 8(e) above shall be heard by the Bowls Committee who may at their discretion, dismiss or uphold the appeal or adjust the penalty.

## **9. SELECTOR/S**

The BBB in accordance with Rule 2 f) will call for nominations for Selectors in August of each year from all full members of the BBB.

The Selectors shall be elected annually from the Bowling Members of BBB and will comprise of the following:-

- (1) Chairman of Selectors (Appointed by the Selectors)
- (2) Minimum of two (2) Selectors- Maximum of four (4) Selectors.
- (3) The President shall be ex-officio-a member of all Sub-Committees.

The Bowls Committee may nominate a suitable person or persons, should there be insufficient nominees (at the time of election), during their first meeting.



## **10. DUTIES OF A SELECTOR**

- a) To help determine the availability of those members of BBB who wish to nominate themselves to play pennants and to ensure they receive information clarifying their obligations as representatives of the BBB.
- b) To select players in suitable Grades to represent the BBB in Zone 15 Pennants Grades for the duration of the Pennant Season and any other event that requires a selection process.
- c) The Selectors are to appoint Side Managers and to ensure that they understand their duties and responsibilities. Side Managers should be encouraged to provide an oral or brief written report on the performance and behaviour of players in the side.

## **11. OBLIGATIONS OF SELECTOR/S**

- a) Selectors will generally consider the ability, compatibility, reliability and improvement as factors in selecting a team.
- b) Selectors are not required to give any reason for the selection or non-selection of a player.
- c) Bowlers who are disruptive or uncooperative or otherwise unsuitable for team play, or unsuitable to represent the club, shall not be selected.
- d) The proceedings of the Selection Meetings are strictly confidential and this confidentiality is binding on the Selectors, Manager/s or player/s who may be involved in the selection process.
- e) Selectors should be alert to the promise shown by bowlers and encourage them by selecting them in teams and positions which are commensurate with their ability and rate of improvement.
- f) Selectors shall meet on and at a suitable agreed time while the Pennant Selection Process is in vogue and will be available to members for discussion before the meeting if prior arrangement/s have been arranged.
- g) The Members need to advise the Chairman of Selectors prior to any meeting if they wish to attend.

## **12. PENNANTS**

- a) Eligible members wishing to play in Zone 15 Pennant Competition are requested to nominate on the entry sheet displayed on the Bowls Notice Board.
- b) Selectors will display the playing positions and grades of each selected Pennant player on the Bowls Notice Board.
- c) Any member who has declared himself available for Pennants selection and withdraws his nomination after selections have been notified may be required to submit in writing, an explanation to the 'Bowls Committee' stating the reasons for refusing to play. Should the explanation not satisfy the committee, the matter will be referred to the 'Bowls Disciplinary Committee' for action.
- d) A selected player who finds himself unable to play must notify the Selectors immediately and communicate his reason. Should a Pennant player fail to attend without reasonable



excuse or without advising the selectors of his pending absence then the matter may be referred to the 'Bowls Disciplinary Committee' for action.

- e) Should a Pennant player not comply with the conditions of play governing Pennant play or whose conduct and/or dress be considered detrimental to the game, and on receipt of a written report from the Side Manager or Selector, then the matter will be passed to the Bowls Disciplinary Committee for action.
- f) Pennant sides shall be under the control of Side Captain / Side Managers and must abide by decisions made by them.

### **13. MATCH COMMITTEE**

The 'Bowls Committee' will call for Expression of Interest to form The Match Committee within a month of their election, for a 12 months appointment.

### **14. DUTIES OF MATCH COMMITTEE**

- 1. Arrange club fixtures for the year with President and Secretary, in conjunction with State and Zone issued calendar and Ladies calendar.
- 2. Following issue of Zone calendar, should any Zone events be scheduled for our venue, ensure that green space is available and notify green keepers of dates. Ensure that Match Committee members are available on days of events held at our Club.
- 3. Attend to entries in Zone events, including collecting entry fees. Ensure all entries and fees are received by Zone closing dates. (Entries can be checked on the zone website, as they publish entries as they receive them)
- 4. During Pennants, issue all booklets, Pennant result sheets, scorecards and magnetic signs etc. to assigned Pennant Managers. Ensure that completed result sheets are faxed to the Zone.
- 5. Arrange for Umpires, Markers and Controlling Body for Zone events (where required), all championships, competitions and carnivals. Where no male umpires are available, approach the Ladies Club for assistance.
- 6. Ensure all members are aware of upcoming events and prepare entry forms accordingly. Ensure there is space at the bottom of all event sheets for single entry. Have all event sheet information checked by a Committeeman before it is posted. Email Tournament sheets (other than in-house events) to the Zone website. Email in-house tournament sheets (once checked by a committeeman) to the BBMBC website.
- 7. Keep a record of all championship /competition winners and provide to the Secretary for updating Honour Boards. Email all championship/competition results to our Club website ASAP after each round and completion of event.

Zone website: [www.bowlscentralcoast.org.au](http://www.bowlscentralcoast.org.au)

BBMBC website : [bateaubaymensbowls.blogspot.com](http://bateaubaymensbowls.blogspot.com)

### **15. CONTROLLING BODIES (BOWLS)**

The Match Committee or other nominated representatives will carry out the functions of the Controlling Body for the BBB as provided for in the BA Laws.

## **16. ACCREDITED REPRESENTATIVES (BOWLS)**

The following officials of the BBB are appointed the accredited representatives of the Club: -

- a) President of BBB or nominated Delegate
- b) Delegates elected to represent at Zone 15 meetings.

## **17. MENS CHAMPIONSHIP RULES**

Matches are to be played in accordance with BA Laws with special regard to: -

- 1) Laws of the game of bowls
- 2) Use of substitutes will be permitted subjected to BA By-Laws
- 3) At all times Association Fixtures take precedence over Club Championships unless otherwise advised by the Association.
- 4) Players eligible to enter Championships must be financial Bowling Members of BBB at the close of nominations.
- 5) A member who is also a member of another club and who plays Pennants and/or Club Championships with that club shall not be eligible to enter BBB Championships, unless authorised by clearance from RNSWBA.

Unless otherwise required by BA Laws or by a ruling of the RNSWBA, the Club exercises it's right as the Controlling Body for Club Championships to conduct the Championships in the following manner: -

- i. Fours - to be played over 21 ends
- ii. Pairs - to be played over 21 ends
- iii. Triples - to be played over 25 ends
- iv. Singles - to be played 31 shots up.

All Major Championships to be played on a knock-out basis.

All matches will be played on Saturday and Sunday, but weekdays may be used if necessary to complete Championships.

All Championships must be completed by the 31st December of the current year, except Major Singles and Major Pairs which should be completed in time to enable winners to nominate for the Zone 15 Champion of Champions competition.

The match Committee will consider and adjudicate on any application to defer or postpone a match for any reason whatsoever and reserves the right to cancel or vary matches set down to be played.

First round matches in all events will be listed at least seven (7) days before play is to commence and subsequent round will be listed six (6) days prior to play and thereafter until the completion of the championship.

Any Championship game may be played by mutual agreement prior to the date and time listed but subject to availability of green space and the approval of the Match Committee.

Opponents in singles matches played prior to the listed date must arrange their own Marker.

The Club cannot guarantee that any match played by mutual agreement prior to the listed date will have an Umpire available on the day.

The Match Committee reserves the right to post Championship games on Saturday and Sunday AM or PM. Only under exceptional circumstances will players or teams be drawn to play BOTH AM & PM matches on any one day.

Notice of play will be posted on the Notice Board and no responsibility will be accepted for media reports. It is the player's duty to watch the Notice Board at all times.

All Matches are to be set down and played under the 'play or forfeit' rule (refer rule 20) with following exceptions:

- i. A team member has a club or bona fide obligation at an Association Event.
- ii. Bereavements in the immediate family will automatically waive the 'play or forfeit' obligation, if so desired.

A condition of nomination in the Major Singles Championships is that the player is obliged to act as Marker when carded.

Should a Marker be unable to carry out his obligations when notified, it will be his responsibility to obtain a replacement and advise the Match Committee. If a Marker fails to attend, and has not arranged for a replacement, the Match Committee may forward the matter to the 'Bowls Disciplinary Committee' for action.

## **18. MINOR EVENTS**

- a) A Player is eligible to play in the Minor Singles provided that: -
  - i. The player has not previously won a Minor Singles event or Major Singles Championship at any Club.
- b) A Player is eligible to play in the Minor Pairs event provided that: -
  - i. The player has not previously won a Major Singles, Major Pairs Championship or Minor Pairs event at any Club.
- c) A condition of nomination in the Minor Singles is that the player is obliged to act as a Marker when carded
- d) Should a Marker be unable to carry out his obligations when notified, it will be his responsibility to obtain a replacement and advise the Match Committee. If a Marker fails to attend, and has not arranged for a replacement, the Match Committee may forward the matter to the 'Bowls Disciplinary Committee' for action.
- e) A member who is also a member of another club and who plays Pennants, Club Championships or Minor Events with that club, shall not be eligible to enter BBB Minor Events
- f) All matches are set down and played under the 'play or forfeit' rule (refer rule 20) with the following exceptions: -
  - i. A team member has a club or bona fide obligation at an Association Event.
  - ii. Bereavements in the immediate family will automatically waive the 'play or forfeit' obligation, if so desired.

## **19. MIXED EVENTS** (All participants must be a member of BBB or BBWBC)

- a) Mixed Events must include: -
  - Pairs: - One Male & One Female member
  - Fours: - Two Male & Two Female members
  - i. In all mixed games teams will play in alternative positions and the introduction of a substitute shall not alter the composition of a team. (i.e. the substitute must be of

- the same sex as the player being replaced and must not have played or nominated in any other team in that event).
- ii. In Mixed Fours only, two substitutes, one female and one male, may be allowed by the Match Committee.
  - iii. Substitutes may play in any position except that of skip; the other players may arrange their positions as desired.
  - iv. A Member, who participates in Championships or Association Event at another Club, are ineligible to enter the Mixed Pairs or Mixed Fours Championships at Bateau Bay Men's Bowling Club in that Bowling Season.
- b) All matches are set down and played under the 'play or forfeit' rule (refer rule 20) with the following exceptions: -
- i. A team member has a club or bona fide obligation at an Association event.
  - ii. Bereavements in the immediate family will automatically waive the 'play or forfeit' obligation, if so desired.

## **20. PLAY OR FORFEIT RULES**

### **PLAY DATES FOR CHAMPIONSHIPS.**

Championship games are to be played on or before the carded date, if one or both teams cannot play on the carded date, then they must by mutual agreement till prior to the subsequent carded round to complete their game.

In the case of only one team not being able to play on the carded date and their opposition cannot play any other day before the next round, then, that team must arrange a substitute player, reconstitute the team or forfeit the round.

The bowls office is to be informed of all changes to carded times and be approved by the match committee.

\*REFER BY-LAWS ( 17,18,19.)

## **21. DEFAULTERS**

Players who enter to play bowls on any day and then find they are unable to play should advise the Bowls Office staff (if unattended leave a message on the answering machine) as soon as they are aware of their inability to play. A minimum 1.5 hours' notice is required except for emergency situations. Any breach of the above rule may be referred to the Bowls Committee who may refer the matter to the Bowl Disciplinary Committee for action.

## **22. MOBILE PHONES**

Mobile Telephones shall not be taken onto the green or surround during the playing of any Association Matches, Minor events or Mixed events by either players or spectators.

NOTE:-Employees of Emergency Services may have pagers or mobile phones which can be used with the approval of the Controlling Body.

## **23. LIFE MEMBERSHIP**

BBB may confer Life Membership on a person who has rendered distinguished or special service to the Club and Bowls in general.

### *Criteria for Life Membership*

The following criteria may be used to determine the suitability of a person for nomination for Life Membership of BBB. While it is not necessary for all the criteria to be satisfied, some at least should be considered.

The person under consideration should have demonstrated the following:

- a. Innovative practice: introducing new procedures in administration and management
- b. Advancing the profile of the game by effective promotion and recruitment which provide observable results.
- c. Increasing the administrative participation of the sport by gaining representation on relevant meetings of peak bodies.
- d. Enhancing communication with the general body of members and feeder groups.
- e. Constantly reviewing and modifying existing administrative and management procedures.
- f. Having the ability to enthuse others to implement appropriate ideas.
- g. Showing strong leadership qualities in working with all areas of the sport.
- h. Demonstrated meritorious service at Club and Zone level.

### *Procedure*

1. Nominations may be submitted in writing by full Members of the Club to the Executive of the Club for Consideration
2. Nominations shall be submitted to the Executive a minimum of fourteen days prior to the scheduled Annual General Meeting for consideration.
3. Nominations approved by the Board shall be presented at the Annual General Meeting with appropriate comments from the Club Executive.
4. The sponsoring member shall present the nomination for consideration at the Annual General Meeting.

## **23. HONORARY MEMBERSHIP**

BBB may confer Honorary Membership on a person who in the opinion of the Committee brings prestige and/or recognition to the Club.

The Committee alone shall determine who may be eligible for such an honour and must be unanimous in their decision.

The criteria for Honorary Membership in each individual case, shall be set by the Committee and their reasons provided to members of the Club.

Honorary Memberships shall entitle the recipient to participate in any social bowls event at Bateau Bay without charge.

Honorary Membership shall allow the recipient to be a member of the Club and pay no membership fees, however they shall not have voting rights or the opportunity to stand for positions.

The Committee at their discretion may issue the said Honorary Member with a playing shirt or such item/s in recognition of this honorary status.

Examples of, but not limited to, those that may be recognised for Honorary Membership:- Sponsors, Officials of Organisations, Donors, Persons of significant Public standing, Affiliates of Organisations and others who are deemed worthy of recognition.



## **THE ETIQUETTE OF BOWLS**

As in all sports, bowlers, on taking up the game should make themselves acquainted with the Laws under which the game is played. The purchase and study of a Law Book is advised. Any Umpire will be only too happy to explain any law/s which is not clear to you.

Bowls, however, is probably unique among sports in having a number of other, and in many cases, unwritten rules, which, we call etiquette or natural niceties of the game. What is the difference between the Etiquette of the game and the Laws?

One difference is that there is a penalty for a breach of any law, but not for a breach of etiquette. The Laws say, "You must do this or that", whereas etiquette is a custom or voluntary action, which adds greatly to the pleasure of both social and competitive games.

By this, it is not meant that etiquette over-rules any Law. Similarly, there can be no question of bad sportsmanship when you insist on an appropriate law being obeyed.

Firstly, we will address "Etiquette" or "Niceties" that, if applied by all bowlers, makes the game the enjoyable pastime that it can be for both you and your opponent.

The leads and seconds should remain away from the head while the thirds are determining the result. It is, permissible for them to draw the thirds attention to a bowl, which they think he may have overlooked. Movement by players standing behind the head is a breach of etiquette as is talking, noise or anything else, which is likely to disturb the concentration of a player on the mat.

### **ROLL UP**

When a player practises and the green has been prepared for play, the Jack should, on completion of the rollup be placed on the tee of the centre line at the starting end. The mats should be placed on top of each other behind and parallel to the rubbish box (not just thrown anywhere).

If there is no game scheduled for play and a player takes out mats and jacks for a roll up, they should be returned to the correct storage area.

Similarly, if a player enjoys a drink while rolling up, please make sure that the glass is returned to the bar area. Should you notice any other equipment or glasses left behind, you do yourself and the Club right by returning that as well.

### **PLAYERS**

**LEADS:** The game of bowls is based on the draw shot - it is not possible to play other shots until the draw has been mastered. The Lead sets the pattern of play for the whole game and it is much better for good Leads to be invited to join top teams.

Ensure that mats and jacks are at the rink ready for play and are returned after the game to the correct storage area.



When a game is ready to start, the Skips toss a coin to determine which team plays first. While the player whose turn it is to roll the Jack, the opponent should impound the jack and hand it to them. They should also enquire if the player would like their bowl:

- a. Handed to them with the Jack
- b. Handed to them after rolling the Jack
- c. Placed along-side the mat.
- d. Other.

**SECONDS:** Ensure that all players of both teams are known to each other, if not please introduce any members that are not known. This is a necessary formality with visitors and pennant teams etc.

See that your Skips bowl is clean and, on the mat, if your Skip is first to bowl (only if the Third is otherwise occupied).

**THIRDS:** Ensure that the Skip's questions are answered clearly. Remember, if the Skip wants to know something he will ask, until then, silence is golden.

Do not walk around the Head while the opponent is in possession of the mat or your Skip is about to bowl. If your skip is first to play, make sure his bowl is on the mat. (Second to do this if the Third omits to do so).

**SKIPS:** Ensure that you involve all of your team in the game. Remember that each player in your team is part of your team and is really trying to play the shot that you are calling them to play. If you feel criticism is necessary, "a quiet word of advice" in "private" will achieve much more than an embarrassing public rebuke. The real quality of leadership is the Skip who can successfully encourage all team members to play their best or improve their game as the case may be.

**ALL PLAYERS:** After the Thirds bowl (the last to play) has come to rest all players cross over. You break a Law of bowls if you cross over before the Skip does so. Remember when you do cross over, to walk as close as possible to the centre of your own rink, so as to cause no inconvenience to adjoining rinks.

Any questions by any team member relative to play e.g. length of Jack/Bowl or Jack/Bowl in/out of bounds must be directed through the Skip whose duty it is to resolve or refer it to the Umpire.

**GENERAL:** You lose nothing when you congratulate your opponent's good shot. Excuses for bad play by bowlers should not be advanced, at least not publicly. Good bowlers play poor games occasionally and when beaten they do no blame the conditions of the green or weather - their opponents had the same conditions to contend with. It is also bad to bewail one's luck; generally the better bowler has the better luck. In any case, luck does not always run against the player. It may for a while, but later on it will change. Don't hesitate to acknowledge a fluke bowl that gives you the shot.

Always remember that just because you have joined a bowling club and many members partake of alcoholic beverages, there is no compulsion for you to drink. This is particularly so during a competition match as many players are affected by even the smallest amount of alcohol. However, it

is a nice gesture if it is hot, particularly during a social game, for the home player to enquire of their opponent if they would like a drink. Always remember if you leave the green, time it so that your absence will not delay play.

At the completion of the game, it is nice gesture for the loser to offer to buy their opponent a drink, or if the opponent is a visitor from another club, you offer to buy the first drink.

There are no Mister or Misses in bowling clubs – all players are addressed by their given names. For obvious reasons, religion and politics are not discussed. Be careful of the language you use.

Spectators also have their obligations. As far as possible, they should be impartial in their applause for good shots – difficult when one of your best friends is one of the players. They should not comment loudly enough for players to hear and should NEVER give advice. The Umpire of the day is in control of the players.

If having joined the Club and you wish to nominate someone else for membership, it is your duty to take them in hand and show them around the Club, introduce them to the President and other members, explain to them what pecuniary obligations are involved, what the correct attire is and generally how the Club is run. If they are accepted, make arrangements with the Club Coach to have them taught. Ensure that they are acquainted with the Etiquette of Bowls.

Longer term members, particularly the 'good bowlers', have their obligations also. It is not good for a Club or these players to always play together – it could be harmful to the Club and also bad for the "newer player". This can also lead to the formation of cliques which should be suppressed whenever possible.

If you are selected to play for your Club, remember that you are playing for side or Club, not just for yourself.

Newer bowlers will notice that many of the longer term members always seem to sit, drink and talk together. This is not done intentionally to "freeze out" the new member, but purely out of habit or established friendship. Do not hesitate to ask if you can join the group - you will always be made welcome and will quickly become part of the Club.

## **IN CONCLUSION**

### **PLEASE REMEMBER:**

Be Punctual, Be Correct on the Greens, Be Polite to your opponent  
Be Careful of your Language, Be Careful of your Demeanour,  
Be a Bowler and Behave like One, Be convinced that you have carried off the best of  
Victories, Remember, your opponent of to-day becomes your Friend tomorrow  
Be Up, Be respectful of the Laws of the Game  
Be attentive to the Instructions given to you, Say little during the game  
Obey your Skip

**ETIQUETTE, TOLERANCE, HOSPITALITY AND SPORTSMANSHIP ARE DEMANDING  
TASKMASTERS AT TIMES, BUT THEY ARE THE ESSENCE OF THE GAME**