
US
SKI &
SNOWBOARD
NORTHERN DIVISION

2025 October Board of Directors Summer Meeting
July 8, 2025 (Via Zoom)

MEETING SUMMARY (Generated by AI)

Quick recap

The board discussed and approved the appointment of Jesse Lapel as the new ACC chair, with related voting representative transitions and fall meeting planning. Administrative matters were addressed, including contract renewals, banking updates, and newsletter completion, while the Western Division calendar was reviewed with plans for future scheduling. The group also covered upcoming strategic planning and budget discussions, with specific follow-up items assigned to various team members.

Next steps

- **Erin to send a formal email to the board and ACC announcing Jesse as the new ACC chair and provide her information to Lucy for the Western ACC voting position.**
- **Erin to reach out to Roy to see if he's still interested in being an alternate for the Western ACC.**
- **Erin to discuss ACC meeting dates with Jesse and send a proposal to the board for the November weekend date.**
- **Erin to send an email to the board proposing the November weekend date for the ACC and general meeting.**
- **Erin to reach out to CEO in Bozeman about potential incentives for meeting attendance.**
- **Erin to contact Vanessa to start working on the budget.**
- **Erin to begin work on strategic planning groups.**
- **Tim to work on renewing Erin's contract as divisional manager.**
- **Erin to send Tim a reminder about the contract renewal.**
- **Erin to review and suggest edits to the divisional manager job description and send to Tim.**
- **Erin to transfer bank money to the new account and update QuickBooks.**
- **Erin to check on the status of the Western Division calendar at the Western manager meeting with Bill.**
- **Erin to inform the board of any major calendar changes or updates.**
- **Erin to notify the board about quota updates from Troy Price.**

Summary

Jesse Lapel Appointed ACC Chair

The board discussed and approved the ACC's recommendation to appoint Jesse Lapel as the new ACC chair, with Jim making the motion and Erik seconding it. The board expressed support for Jesse's appointment, noting her strong work ethic and experience, while acknowledging that Hillary would remain involved as an athlete representative on the ACC. Erin committed to sending a formal email announcing Jesse's appointment and providing her contact information to Lucy for the Western ACC voting position.

Northern Division Voting Representative Update

Tim and Erin discussed the transition of voting representatives for the Northern division. They agreed that Jesse and Tim would be the official voting representatives, with Roy and Roger as alternates. They also noted that Jeremy is no longer the chair of any working groups, though he may still attend some meetings.

Fall Meeting Planning and Coordination

The board discussed fall meeting dates, with Erin proposing November weekend options in Helena or Bozeman. They agreed to wait for new National Office materials before finalizing the schedule, with a potential drawing for incentives to increase attendance. Erin will email the board to confirm the proposed date, after which she will coordinate with Jesse and the ACC. The group also touched on upcoming newsletter completion, budget planning with Vanessa, and strategic planning groups.

Contract Renewal and Account Updates

Tim and Erin discussed renewing Erin's contract for next year's divisional manager position, with Erin agreeing to send a reminder to Tim. They also talked about transferring bank money to a new account this week, coinciding with updates to QuickBooks. Erin offered to review the job description and provide suggestions for any needed changes or improvements.

Western Division Calendar Planning Meeting

The team discussed the Western Division calendar, which is typically finalized in November after considering World Cup schedules and US/Canadian first schedules. Erin will keep the group informed of any major calendar changes and will share quota updates from Troy Price in the coming week. The team agreed to schedule a board meeting in September or October, two to three weeks before the annual meeting, to allow time for budget finalization and other preparations.