EXHIBIT APPLICATION AND BOOTH CONTRACT

Exhibitors can

- A. complete the online application and contract to PAY ONLINE
- B. Complete this paper application and mail in with payment
 - PAPER applications are not valid until payment is received.
 - Make checks payable to NCRA and mail with a signed contract to Nancy Breeyear, 3505
 School House Lane, Charlotte, NC 28226

BOOTH SPACES

- 1 booth \$600
- 2 booths \$1000
- 3 booths \$1400
- 4 booths \$1800

Both space includes

- 10X8 space
- one 8 ft. draped table
- carpeting
- 8' high back drape
- 3' high side drape
- two chairs
- one identification sign
- trashcan provided
- electricity
- WiFi
- Online & social media NCRA Conference presence
- Sched conference app access and sponsor listing

*NO REFUND POLICY

- *DEADLINE February 15, 2026.
- *Applications/payments received after February 15th may not be added to Sched App.

SPONSORSHIP OPPORTUNITIES

- One booth included
 - Sunday snack break between institutes \$1500
 - Sunday reception during Exhibits Grand Opening \$3500
 - Continental breakfast \$3500
 - Snack break in exhibit hall \$3000
 - Conference name badge holders \$1500
- Meal for all attendees (breakfast or lunch)
 - Sole Sponsor \$16000 (3 booths)
 - o Partial Sponsor \$8000 (2 booths
 - Contributing Sponsor \$4000 (1 booth)
- Speaker sponsorship: per speaker contract expenses

Sponsors receive

- Booth allotment according to sponsorship level
- Sponsor logo and details on NCRA Conference Webpage
- 3. Special sponsor recognition in the app and signage in your booth.
- 4. Special recognition and signage at the event designating you as a sponsor.
- 5. Exhibit Hall "Find the Flag" hunt

For sponsorship details, contact Jean House Email: ncra.execassist@gmail.com Phone: 919-606-3806

PLEASE TYPE OR PRINT CLEARLY

NAME OF COMPANY AS YOU WISH IT TO APPEAR IN THE CONFERENCE APP:

COMPANY NAME			
Address:			
Name of Represer	ntative:		
Telephone:		_ Email:	
shipping/extra ta	bles/electrical etc. sen	t if other than above:	on number and documents fo
Email:			
Address:			
Booth Space 1 Booth - \$600	2 Booths - \$1000	3 Booths - \$1400	4 Booths - \$1800
Total Number of B	ooths Requested:	Total:	
	ortunity Commitment:		
	or Location of Exhibit Sp.		

Please note that if you are requesting booth space adjacent to another company. The applications for all companies concerned must be sent in together along with payments. If done otherwise, we do not guarantee that your request will be honored.

USE OF SPACE IN EXHIBIT HALL:

- Exhibits must be arranged so as **NOT** to obstruct the general view or hide the exhibits of others.
- Exhibitors will be in the **Winston Ballroom**.
- We try to honor exhibitor requests for placement, but assignments will be made on a first come, first served basis with prime location reserved for our sponsors.

If you will contribute a door prize, please check here.	
I am interested in sponsorship opportunities, please check her	е

PLEASE NOTE: If payment for booth(s) is not received **10 days before the conference**, we (NCRA) reserve the right to sell your booth(s) if exhibits are filled and we have exhibitors on a waiting list. Notification will be given 30 days and 20 days before the conference for pending payment.

Total Conference Expenses for 2026:

Date:

Booth Cost		\$
Sponsorship Opportunity		\$
	Total Expenses	\$

SIGNATURE: By signing this contract, we agree to abide by all the rules and regulations governing the exposition as printed in this contract as part of this application.

Authorized Signature: _	Title:
_	