



## Golden Gate Christian Reformed Church

### Children's Discipline Policy

*\*For use by GGCC Children's Ministry leaders, supervising leaders, and directors.*

The goal of the Children's Discipline Policy is to promote an environment that is Christ-centered, enjoyable, developmentally appropriate and conducive to learning and spiritual growth. If it becomes necessary to discipline a child for the benefit of the individual and the group, the following guidelines will be used in this order:

1. Leaders are to give verbal reminders and reprimands that are to be appropriate and spoken lovingly. The language and tone of voice used should be firm but not harsh.
2. Should verbal reminders (#1) prove ineffective, then:
  - a. For children ages 2 through the 2nd grade, the use of time-out will be employed by the supervising leader. The child will be removed from the activity but not from the area in which the group is meeting. The time-out period is not to last longer than 1 minute per year of age.
  - b. Children in grades 3-5 will lose the right to participate in the next activity. The child will sit with a supervising leader and observe, but not participate in, the activity following the misbehavior.
3. Should the time-out (#2a) or loss of activity (#2b) prove ineffective and the supervising leader feels that the child requires removal from the stimulation in the classroom, then the supervising leader will escort the child to the Director/Commander of that ministry or his/her on-site designee. The child will experience a 10-15 minute one-on-one conversation with the Director/Commander or designee after which the child will be returned to the classroom. The Director/Commander or designee will notify the parent about the incident.
4. In the event of a significant misbehavior (such as inappropriate language, refusal to obey a leader, non-compliance with classroom rules, willful destruction of property, intentional disruption of classroom learning, bringing of weapons, or violent behavior), the Director/Commander or designee will notify his/her parent to pick up the child.
5. Strategies for dealing with recurring misbehavior of a serious but not dangerous nature will be developed by a team consisting of (but not limited to) the child's parent/guardian, the supervising leader and the Director/Commander or designee.
6. If it is determined by the leader of any class that a child's behavior is a danger to him/herself or to others, that child is to be immediately removed from the group and accompanied by an adult leader to the Director/Commander or designee. The Director/Commander or designee will then contact the child's parent/guardian and place the child in his/her custodial care. Continued dangerous behavior even in the custodial care of the parent/guardian will result in

immediate removal from the facility. Re-admittance may occur the following week, but the parent/guardian will be required to accompany the child to each activity until the child's behavior is no longer considered a danger to him/herself or others.

- Under no circumstances is any child to be humiliated, embarrassed, or verbally abused.
- Under no circumstances is corporal punishment or any other physical reprimand permitted.
- Under no circumstances is any child to be denied water, access to shelter, or toileting.
- Under no circumstances is any child to be punished for soiling, wetting, or not using the toilet.



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### 兒童紀律管教守則

\*此文件適用於有管教權的兒童事工部同工，教學人員和活動負責人

兒童紀律管教守則的宗旨是為了促進以基督為中心、愉快、適合發展，並有利於學習和靈命成長的環境。當因為個人或團體的益處，而有必要對兒童進行處分時，我們將按此守則和以下順序行使管教權：

1. 教學人員給予恰當和善意的口頭提醒，使用的語言和語氣應該堅定但不苛刻。
  2. 當口頭提醒(#1)無效時，我們將：
    - a. 對於2歲至2年級的兒童，教學人員將使用安靜隔離的方式處理。孩子將被禁止參與活動，但不會離開活動的區域。安靜隔離的時間依據兒童年紀，以1歲1分鐘為基準，不得超時。
    - b. 對於3至5年級的兒童，他們失去參與下個活動的機會。孩子將在教學人員的監督下，坐在旁邊，但不得參與活動。
  3. 當安靜隔離(#2a)或是失去活動參與權(#2b)無效或是教學人員認為孩子需要離開課堂時，教學人員將把孩子交給兒童事工部負責人/指揮官。孩子將與兒童事工部負責人/指揮官進行10-15分鐘的一對一談話，談話之後孩子將送到教室。兒童事工部負責人/指揮官也將通知兒童的家長/監護人該事件。
  4. 如果兒童有出現嚴重的不當行為(如:不恰當的言語、拒絕服從帶領的教學人員、不遵守課堂規則、故意破壞場地與器材、蓄意擾亂課堂學習、攜帶武器或暴力行為)，兒童事工負責人/指揮官將即刻通知兒童的家長/監護人來將兒童帶走。
  5. 當兒童有嚴重的經常性不當行為(無危險性)，兒童事工負責人/指揮官將與兒童的家長/監護人(不限一位)，溝通擬定處理策略，幫助此兒童。
  6. 如果教學人員確定兒童的行為將對孩子自己或他人造成危險，該兒童將立刻從課室中離開，由其他兒童事工部同工帶給主任/指揮官。主任/指揮官將聯繫孩子的家長/監護人，並將孩子置於他的監護之下。孩子若有持續的危險行為，即使在家長/監護人的監護下，我們也會請兒童立即離開課室以及教會。下一週兒童可以回到課室，但家長/監護人將被要求陪同參與活動，直到孩子的行為不再對孩子自己或他人造成危險。
- 在任何情況下，任何兒童都不得受到羞辱或辱罵。
  - 在任何情況下，任何兒童都不允受到體罰。
  - 在任何情況下，任何兒童都不得被拒絕喝水，受庇護或上廁所。
  - 在任何情況下，任何兒童都不會因弄髒、弄濕或不使用廁所而受到懲罰。