

YI HWANG ACADEMY OF LANGUAGE EXCELLENCE

Special Events Monthly Meeting Agenda

December 12, 2023 at 6:30pm

- I. Attendance
- II. Lunar New Year Overview
 - a. Purpose
 - b. Time
 - c. Date
 - d. Location
- III. Leadership Assignment Discussion and Planning
 - a. Marketing
 - b. Vendors (goods, services, food, sponsorships)
 - c. Volunteers
 - d. Program/ Entertainment
 - e. Kid Stations (face painting, photobooth, calligraphy, paper lanterns, coloring station, kite making)
 - f. School Tours
- IV. Adjournment