МІНІСТЕРСТВО ЕКОНОМІКИ УКРАЇНИ

Terms of Reference

Expert (Analyst)
(Category 2)

1.Objective(s) and linkages to Reforms

The Reform Support Team (RST) at the Ministry of Economy is a group of Ukrainian professionals (non-civil servants) funded on a temporary basis by international donors to provide targeted technical support and assist the Ministry of Economy in design and implementation of priority reforms.

Russian invasion has caused massive disruption of economic activity in Ukraine and damages to the infrastructure, environment and livelihoods of the Ukrainian people. The war is still ongoing, but the government is already working on the rapid recovery of Ukraine.

The restoration of Ukraine requires a significant amount of funds. Currently, the government is working to attract investment, which requires a detailed analysis of the Ukrainian and foreign markets in specific industries. Due to that, the Ministry has a request for in-depth analytical expertise.

2. Position and reporting line

The Expert (Analyst) directly reports to the Senior Project Manager (Economic Analysis).

3. Duration and proposed timeframe

The initial consultancy assignment is expected to start on 03 July 2023, and has an estimated duration of 2 months. Subject to the availability of funding, the performance of the selected consultant, and the specific needs of the RST, this appointment may be extended.

4. Main Duties, Responsibilities, and Deliverables

Duties, Responsibilities:

- Conducting macroeconomic research and analysis (including macroeconomic analysis of target markets and industries).
- Monitoring global economic and financial developments.
- Preparing forecasts of economic trends and indicators.
- Following the recent developments and trends in macroeconomics and their potential implications.
- Maintaining databases and conducting data analysis to support investment projects.
- Assisting in the development of investment strategies and recommendations.
- Providing inputs into the development of investment products and services.
- Preparing and forming data in analytical reports, presentations, etc. for further communication.
- Delivering economic data in accessible ways for communication.
- Collaborating with other investment team members to integrate macroeconomic analysis into broader investment decisions.
- Preparing timely and quality reports and status updates on reforms implementation progress.

Deliverables:

- Macroeconomic reports summarizing key economic trends and indicators.
- Ad hoc reports on specific topics as needed.
- Presentations summarizing research findings to stakeholders.
- Recommendations for investment strategies based on macroeconomic analysis.
- Input into the development of macroeconomic models and methodologies.

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5. Qualifications, Skills, and Experience

5.1 Qualifications and skills:

- Master's degree in economics, mathematics, finance, project management, public policy or law.
- Strong analytical, communication, and presentation skills.
- Experience in working with large data sets.
- Experience in working with open sources of information, including statistical data.
- Ability to create summary tables, reports, and infographics based on a data set.
- PC literacy (PowerPoint, Project, Excel, Word; Visio is an asset).
- Fluency in Ukrainian and English.

5.2 Professional experience:

- Minimum 5 years of general professional experience.
- Minimum 3 years of experience in economics and/or finance.
- Additional experience in financial analysis and economic research, project management, public or business administration, and financial consulting is an advantage.

5.3 Other experience:

- Proven knowledge and skills in financial analysis and economic research.
- Experience in working with multidisciplinary teams is an asset.
- Strong understanding of economic reforms, economic regulation, governance, public administration and political economy issues in the transition region and knowledge of economics/finance.
- Ability to operate independently in political, diplomatic and business environments; diplomatic skills required for regular contact with senior national and international officials.

6. Funding Source

The funding source of this assignment is the EBRD Ukraine Stabilization and Sustainable Growth Multi-Donor Account (MDA). Contributors to the MDA are Austria, Denmark, Finland, France, Germany, Italy, Japan, the Netherlands, Norway, Poland, Sweden, Switzerland, the United Kingdom, the United States, and the European Union, the largest donor.

Please note that selection and contracting will be subject to funding availability.

7. Submissions

Submissions must be prepared in English only and be delivered electronically by 01.05.2023 to rstrecruiting2017@gmail.com. All submissions must include a completed Application form, NDA Form, the candidate's Curriculum Vitae, and the contact details for two further referees who, if contacted, can attest to the professional and/or educational background of the candidate.

Only applications that have been submitted using the correct template and are fully completed will be considered.

8. Selection Procedure

Only shortlisted candidates will be invited to the interview.