

WBTV Camera Recording Guide

Equipment

- 2 Bolin PTZ Cameras (Cam 1& Cam 3)
- Camera Controller
- Recording Software (OBS)]
- M-Audio box (transfer sound from the Tascam to the computer)

Setting up the Booth

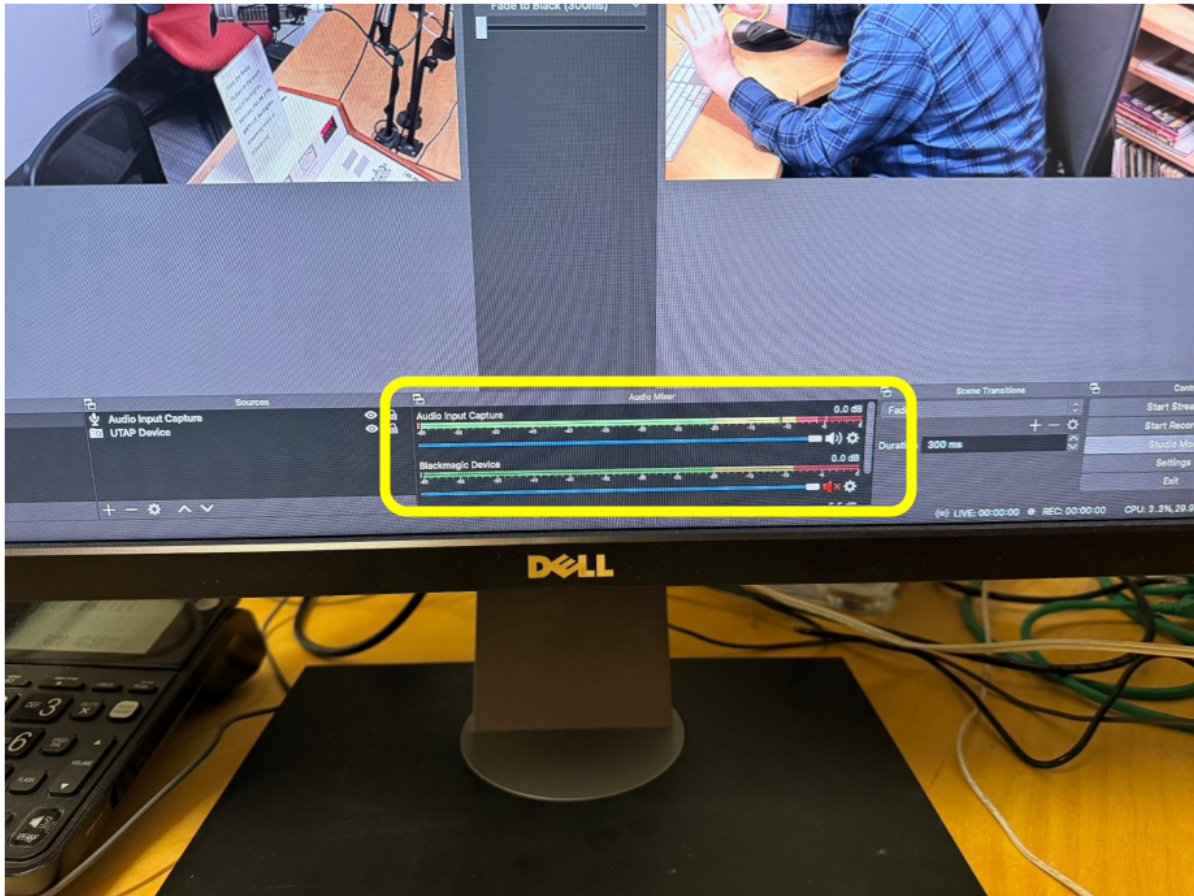
- On the computer launch the OBS application (in dock) or by searching (Cmnd + Spc bar)



Visual cameras should appear.



- Set mic levels on the Board (Mics must be on and Audition (AUD) must be on for the mic channels)
- The computer receives its audio signal from the Tascam recorder, so the Tascam must be on, an SD card inserted and recording either armed or actively recording.
 - Turn the Tascam recorder on.
 - Open the little door on the left side of the recorder, and insert your card.
 - If this is the first time you have used the card with the recorder, you'll be prompted to format card. Move the dial labeled "multi-jog" to the right "YES" and push the knob to accept.
 - Press "record" once and you should see a red light start to blink. If so, the recorder is now "armed" but NOT recording. If you want to record your show audio to the SD card, press "record" a second time. The light will now be solid. The recorder is now recording. You will see the timer on the recorder count up. If it still says, "0:00:00" then you are not recording.
- Make sure you see audio levels on screen when you use a mic.



- Make sure you see two cameras and audio levels, if not ask a Production Tech for assistance.

Camera Controller

- The camera controller is located in front of the Tascam recorder. It can only control one camera at a time



1. To access controls of a camera hit the number and then the Cam button on the panel
 EX: 3 then Cam. (The screen should update to show Cam3, (1 + Cam to move other camera)

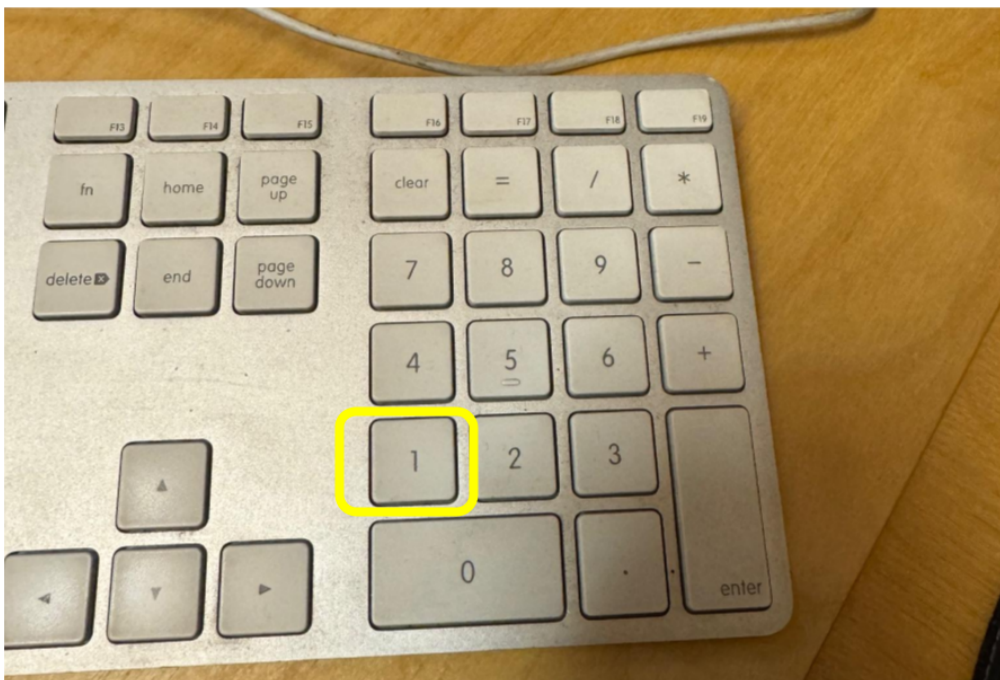


2. From here you can use the joystick to pan, tilt, and zoom in to capture your desired shot.
 - To zoom twist the joystick right for zoom in or left for zoom out.
 - Look at OBS to see your changes in live time.
3. To focus the shot hit One Push AF in the bottom left. This should automatically focus the camera on your subject.

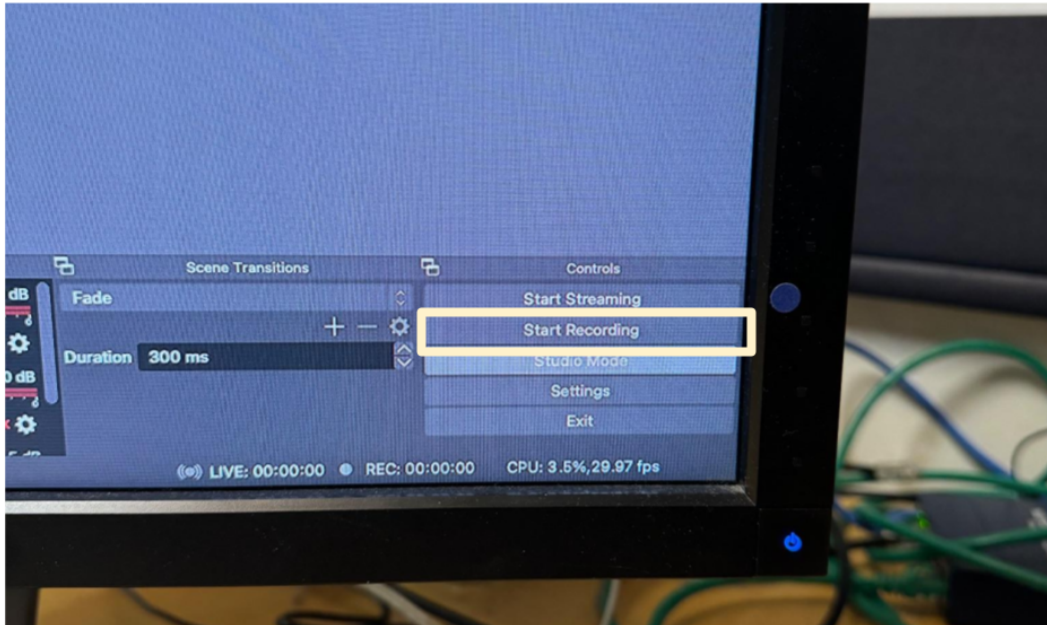
Recording the Show.

Once you have verified you have audio and the visual setup desired, recording the show becomes very simple.

Only one camera can be live at a time. So first pick which camera you'd like to start with. To switch which camera is live you simply must press one on the right side of the numeric computer keyboard.



- This is how you will switch between cameras during the show.
- Once ready hit the start recording button on the OBS screen.



- Switch the show at your own pace.
- Stop Recording once finished.
- File can be found in OBS recordings folder on the desktop. (File name will be date of recording)
- Use an SD card or Hard drive to offload footage.

Video file submission

Completed video content produced with Media Factory equipment or facilities must be cablecast at least once on a Media Factory channel. Submission of video files with the Media Factory is done a little differently than with audio files for WBTV.

For a comprehensive overview of submitting files as a producer, please refer to the [Producer Submissions Guide](#)