SUN PRAIRIE AREA SCHOOL DISTRICT
BUILDING
PHASE TWO
for every child, every day

Secondary Boundary and Bell Time Task Force Schedule & Meeting Information

Charge: The task force will review data and create and present a recommendation for School Board consideration, deliberation, and subsequent action for enrollment boundaries that will be effective September 1, 2022 after the district completes referendum projects that add an additional high school and an additional middle school. Then the task force will transition to a bell time study, reviewing bell times at the elementary, middle, and high school levels for any individual or group bell time adjustments that may be advantageous for operational, student behavioral, safety and/or fiscal reasons. WEBSITE

Meeting #	Date & Time	Meeting Documents & Information	Key Words at Key Times (KWKT)
1	September 16, 2020 6:00-8:30 pm	September 16, 2020 Agenda September 16, 2020 Minutes September 16, 2020 Presentation September 16, 2020 Meeting Recording	• Introduction of the facilitator (Joe Schroeder), co-chairs (Bryn Horton, School Board Clerk and Janet Rosseter, Assistant Superintendent of Operations), and board liaison for the task force (Martin Azocar Leon, Gretta Borchardt, and Yashneil Randhawa). • Discussed and established meeting norms and expectations/commitments for the members of the Secondary Boundary and Bell Time Task Force. • Reviewed the history of the 2017 Elementary and Middle School Boundary Task Force, and discussed the impacts of that process on the current secondary boundaries process.
2	September 30, 2020 6:00-8:30 pm	September 30, 2020 Agenda September 30, 2020 Minutes September 30, 2020 Presentation September 30, 2020 MDRoffers Presentation Recording September 30, 2020 Meeting Recording	• Phil Frei (Director of Business & Finance) and Mark Roffers (MDRoffers Consultants) presented and overview of district enrollment growth projections, facility capacity, and student demographics to the task force. • The task force discussed and identified possible evaluation criteria that could be used for assessing potential secondary school boundary solutions.

3	October 21, 2020
	6:00-8:30 pm
		October 21, 2020 Agenda
		October 21, 2020 Minutes
		October 21, 2020 Presentation
		October 21, 2020 Meeting Recording
			• The task force reached a group consensus on the secondary boundaries evaluation criteria for recommendation to the School Board:
			  ○ Primary Criterion:
			  ■ Equitable distribution of socioeconomic status and racial composition
			  ○ Other Criteria (in no particular order:
			  ■ Student cohort / neighborhood continuity from elementary school to middle school to high school

			■ Transportation time, cost and proximity ■ Starting enrollments / resources reasonably balanced ■ Longevity / sustainability of the boundaries
4	November 4, 2020 6:00-8:30 pm	November 4, 2020 Agenda November 4, 2020 Minutes November 4, 2020 Presentation November 4, 2020 MDRoffers Presentation Recording November 4, 2020 Meeting Recording	The task force discussed and came up with some broad options to explore for middle school and high school attendance areas: ● Use north/south lines to divide for the three middle schools ● Using some iteration of the current Prairie View / Patrick Marsh boundary ● Use three whole elementary attendance areas per MS as the building block rather than neighborhoods ● Showing a model where equity would be balanced as well as possible down to the neighborhood level ● Use Main St / 151 / Byrd / Windsor / Hazardous roadways as dividers ● One MS solely dedicated as flowing into one HS, another solely flowing to the other HS, and the third divided between ● Model that leaves the room for growth in projected high growth areas of town (e.g. West?) ● Model that assigns high/medium/low growth neighborhoods to each of the secondary schools ● Each MS has enrollment moving across more than 1 HS ● To avoid islands so boundaries are easily understood
5	November 18, 2020 6:00-8:30 pm	November 18, 2020 Agenda November 18, 2020 Minutes November 18, 2020 Presentation November 18, 2020 MDRoffers Presentation Recording November 18, 2020 Meeting Recording Map Option A, Dashboard Assessment Map Option B, Dashboard Assessment	● Two map options for middle school boundaries were presented, reviewed and assessed based on the primary and secondary evaluation criteria. Additional macro-level guidance provided from the task force at the previous meeting served as the basis for the two options presented: ○ Use three whole elementary attendance areas per MS as the building block rather than neighborhoods ○ Showing a model where equity would be balanced as well as possible down to the neighborhood level ● Map Option A focused on three elementary schools feeding into each middle school (3-3-3), while balancing socioeconomic status and racial composition as much as possible. ● Map Option B focused on approaching equitable racial composition and socioeconomic distribution to the greatest extent possible while striving to have somewhat contiguous boundary lines. ● Feedback on these options was gathered from the task force, and MDRoffers will bring back additional options at the December 2nd meeting. The general themes of the task force feedback included asking for additional options that had more equity with beginning enrollment and more options within walking zones, as well as

			additional busing information. The task force also asked for additional data regarding socioeconomic status and race.

6	December 2, 2020
	6:00-8:30 pm
		December 2, 2020 Agenda
		
		December 2, 2020 Minutes
		
		December 2, 2020 Presentation
		
		December 2, 2020 MDRoffers Presentation Recording
		
		December 2, 2020 Meeting Recording
		
		Map Option C, Dashboard Assessment
		
		Map Option D, Dashboard Assessment
			• Two additional map options for middle school boundaries (Options C and D) were presented, reviewed and assessed based on the primary and secondary evaluation criteria. Additional macro-level guidance provided from the task force at the previous meeting served as the basis for the two options presented:
			  ○ Walking zone focus.
			  ○ Balanced initial enrollment between the three middle schools.
			  ○ Exploration of cohort continuity (both more and less at the neighborhood and school levels).
			• Map Option C focused on walking zones and a south-focused attendance area for Central Heights, with an emphasis on keeping free and reduced lunch eligibility among schools modest.
			• Map Option D emphasized a south-focused Central Heights attendance area, and fully contiguous attendance areas.
			• Feedback on these options was gathered from the task force. Overall, the majority of the task force seemed to feel that both Options C and D met the primary criterion (equitable distribution of socioeconomic status and racial composition), as well as the secondary criteria with the exception of student cohort and neighborhood continuity.
			• The task force requested the following information for the next meeting in order to narrow in on favored boundary options:
			  ○ Comparison chart laying out the options side by side.
			  ○ Possible revisions to the options that would allow for better balance of initial enrollment numbers that recognizes natural boundaries, as well as the potential impacts of some shifts in the boundaries to allow more neighborhood/school continuity.
			  ○ An initial preview of the high school boundary options that might be possible with the most viable middles school options under consideration.
			• MDRoffers feels there may be one more original option to present (Option E) that would focus on school proximity.

7	December 16, 2020 6:00-8:30 pm	December 16, 2020 Agenda December 16, 2020 Minutes December 16, 2020 Presentation December 16, 2020 MDRoffers Presentation Recording	• One additional map option for middle school boundaries (Option E) was presented, reviewed and assessed based on the primary and secondary evaluation criteria. Macro-level guidance provided from the task force at the previous meeting served as the basis for Option E, which maximizes how many students attend the middle school closest to them. • Map Option E focused on providing an option that prioritizes geographic proximity to middle schools, including maximizing walking and minimizing longer bus rides, while still trying to minimize

		December 16, 2020 Meeting Recording Map Option E, Dashboard Assessment Options A-E, Evaluation Criteria Comparison Q/R Boundary Variations Document	differences in socioeconomic status and racial composition. ● The task force had full group discussion regarding what options best align with the board-approved evaluation criteria. ● Through discussion and polling the task force, it was determined that the five middle school boundary options that have been presented would be narrowed to three options. The task force selected Options B, D and E to move forward with for their work. ● The task force will look at modifications to Options B, D and E, as well as begin preliminary discussion on high school boundaries at their next meeting, January 6, 2021.
8	January 6, 2021 6:00-9:00 pm	January 6, 2021 Agenda January 6, 2021 Minutes January 6, 2021 Presentation January 6, 2021 MDRoffers Presentation Recording January 6, 2021 Meeting Recording Option D1 - Map, Dashboard Assessment Option D2 - Map, Dashboard Assessment Option D3 - Map, Dashboard Assessment Option D4 - Map, Dashboard Assessment Options B, D, D1-D4 & E - Evaluation Criteria Comparison	● Multiple variations to the narrowed middle school boundary options from the December 16th meeting were explored: ○ No option B variations were brought forward to the task force. Some variations were explored but the evaluation criteria didn't perform as well, some had multiple non-contiguous boundaries, or the enrollment inequity was not improved. ○ No option E variations were brought forward to the task force. One option variation for Option E explored was placing neighborhoods 9-11 at Prairie View, but this would require assigning more and closer neighborhoods to another school and the free and reduced lunch difference would be too great. A variation exploring assigning just neighborhood 10 to Prairie View was also done, but it pushed Prairie View's enrollment too high and the enrollment imbalance between the middle schools was too great. ○ Options D1, D2, D3 and D4 (all variations of Option D) were brought forth and presented to the task force. ■ Option D1 aims to improve enrollment balance and walkers compared to D. This option moves new neighborhoods 74 and 75 to Central Heights. ■ Option D2 reduced the number of elementary schools being split to 2 from 4. This option reassigns neighborhoods 23 and 24 to Prairie View (keeps Horizon together) and 25 and 26 would to Central Heights (keeps Meadow View together). ■ Option D3 aims to improve school proximity and enrollment balance compared to D. This option moves neighborhoods 44, 48 and 49 to Central Heights and 25 and 26 to Prairie View (like in D). ■ Option D4 aims to improve free and reduced lunch status and racial composition and address other suggestions brought forth, including suggestions to Options B and E. This option starts with D3 then adds neighborhoods

			67-68 and 70-75 to Patrick Marsh with the rest of Eastside and adds neighborhoods 1-8 to Central Heights. ● The task force had full group discussion regarding what remaining options (B, D, D1, D2, D3, D4 and E) best align with the board-approved evaluation criteria. ● Through discussion and polling the task force, it was determined that the remaining seven middle school boundary options would be narrowed to two or three options. The task force selected Options D4, D2 and possibly D3 to move forward with for their work. ● Next meeting the task force will be looking more at the high school boundary possibilities aligned to the narrowed middle school options.
9	January 20, 2021 6:00-9:00 pm	Agenda - January 20, 2021 Presentation - January 20, 2021 MDRoffers Presentation Recording - January 20, 2021 Minutes - January 20, 2021 Meeting Recording - January 20, 2021 **Additional Middle School Option** **Option D5** - Map, Dashboard Assessment Options D2, D4 & D5 - Evaluation Criteria Comparison **Middle School & High School Pairing Options** **Option D2 MS & HS Pairing** - ES, MS & HS Map, MS & HS Map, Dashboard Assessment **Option D4 MS & HS Pairing** - ES, MS & HS Map, MS & HS Map, Dashboard Assessment **Option D5 MS & HS Pairing** - ES, MS &	● A new middle school option variation was presented and explored by the Task Force (Option D5). This option was a variation of Option D that combines both Option D2 and Option D4, with a separate northern attendance area for Central Heights, all of Eastside attending Patrick Marsh, all of Meadow View attending Central Heights, and all of Westside attending Prairie View. ● High school pairing options were presented for the narrowed middle school options (D2, D4 and D5) and explored by the Task Force. ○ Option D2 follows the “mixed approach.” Prairie View would go to West High School, and Patrick Marsh (dividing line at Egre and Bird) and Central Heights (dividing line at Hwy 151) would send students to both West and East High Schools. ○ Option D4 follows the “northern approach.” Prairie View would go to West High School, Central Heights would go to East High School, and Patrick Marsh would send students to both high schools (dividing line at Hwy 151). ○ Option D5 follows the “mixed approach,” same as D2. Prairie View would go to West High School, and Patrick Marsh (dividing line at Egre and Bird) and Central Heights (dividing line at Hwy 151) would send students to both West and East High Schools. ● The Task Force had full group discussion and were polled on the question “Does the evaluation of middle school boundary option D5 rise to the previously assessed Option D2?” 76% of the Task Force answered yes, so middle school Option D5 was moved forward for further consideration with Options D2 and D4. ● All three remaining middle school options and high school pairings (Options D2, D4 and D5) will be brought forth to the Community Engagement Event on January 27, 2021. ● The Task Force discussed possible variations to the high school boundary pairing options, and were instructed to enter any ideas into

		HS Map, MS & HS Map, Dashboard Assessment MS & HS Option Pairings D2, D4 & D5 - Evaluation Criteria Comparison	the Q/R Boundary Variations document by Friday, January 22, 2021.
10	February 3, 2021 6:00-8:30 pm	Agenda - February 3, 2021 Presentation - February 3, 2021 MDRoffers Presentation Recording - February 3, 2021 Minutes - February 3, 2021 Meeting Recording - February 3, 2021 **Middle & High School Pairing Options** **Option D2b** - ES, MS & HS Map, MS & HS Map, Dashboard Assessment **Option D4a** - ES, MS & HS Map, MS & HS Map, Dashboard Assessment **Option D4b** *(NEW)* - ES, MS & HS Map, MS & HS Map, Dashboard Assessment **Option D4c** *(NEW)* - ES, MS & HS Map, MS & HS Map, Dashboard Assessment **Option D5b** - ES, MS & HS Map, MS & HS Map, Dashboard Assessment Guide to the Middle School and High School Pairings as of the 2/3/21 Task Force Meeting Evaluation Criteria Comparison for Middle School & High School Boundary Pairing Options	• A community engagement survey was conducted regarding the three middle/high school boundary pairing options that were presented at the January 20, 2021 meeting. After analyzing the survey responses, the following were identified as themes for the top strength and challenge for each option: ○ Themes for Option D2. Top Strengths - “School Cohort Continuity” and “Equity and Diversity Balance.” Top Challenges - “Further Distance to Schools” and “Not as Equitable as D4 or D5.” ○ Themes for Option D4. Top Strengths - “Equity and Diversity Balance” and “Proximity of Neighborhoods to Closest School.” Top Challenges - “Less School Cohort Continuity” and “No Challenges.” ○ Themes for Option D5 - Top Strength - “Equity and Diversity Balance.” Top Challenges - “Further Distance to Schools” and “Increased Transportation Time and Cost.” • Mark Roffers from MDRoffers presented 2 new middle / high school boundary pairing options in addition to the 3 options presented at the January 20, 2021 meeting (D2b, D4a, D5b). The new variations presented include: ○ D4b - per task force request, high school pairing option b was paired with D4 (initially presented with D2 and D5) ○ D4c - new variation pairing with all of Meadow View at West High School and ½ of CH Bird at East High School (per task force request) • The Task Force reviewed and evaluated the two new middle / high school boundary pairing options (Options D4b and D4c) individually and in comparison to the initial middle / high school boundary pairing options (Options D2b, D4a, D5b). • After small group discussion, individual reflection and full group discussion, the Task Force was polled on narrowing the remaining options. The poll results showed that, at this time, there is a preliminary clear sense of the will of the group with D4a being the leading middle / high school boundary pairing option that the Task Force feels best meets the Board approved evaluation criteria (70%). • The Task Force will work to finalize their recommendation for

			secondary boundaries to the School Board at the February 22, 2021 meeting.
11	February 17, 2021 6:00-8:30 pm	Agenda - February 17, 2021 Presentation - February 17, 2021 MDRoffers Presentation Recording - February 17, 2021 Minutes - February 17, 2021 Meeting Recording - February 17, 2021 **Finalized Recommendation Documents** Middle / High School Pairing Option D4a - Elementary, Middle, High School Map Middle / High School Pairing Option D4a - Middle, High School Map Middle School Option D4a Evaluation Dashboard High School Option D4a Evaluation Dashboard	• Mark Roffers from MDRoffers presented a review of the options explored to date as well as the evaluation and feedback from the task force on those options. He also presented finalized documents and an overall review for what seemed to be the task force's consensus recommendation of Pairing Option D4a for the secondary boundaries recommendation to the School Board. • After full group discussion, the task force was polled on whether "The finalized documents regarding Pairing Option D4a fulfill our charged task force duty: providing final secondary boundary recommendations in line with approved criteria for school board review/decision." 91% of the task force answered yes to this question, which finalized Pairing Option D4a as the recommendation from the task force to the School Board. • The Secondary Boundary and Bell Time Task Force recommendation for secondary boundaries of Pairing Option D4a will be presented to the School Board on February 22, 2021. • Bell time work will begin with the March 3, 2021 task force meeting.

12	March 3, 2021
	6:00-8:30 pm
		Agenda - March 3, 2021
		
		Presentation - March 3, 2021
		
		Minutes - March 3, 2021
		
		Meeting Recording - March 3, 2021
			• Phil Frei (Director of Business & Finance) and Nick Reichhoff (Director of Student Policy and School Operations) presented comparative transportation financial information, current bell times, and factors influencing the current bell times.
			• Several factors impact transportation costs for the district, including walking distance, summer school transportation needs, after-school activity bus, contract pricing, rural and urban mix, etc.).
			• Considerations for the task force work on bell times include:
			  ○ The proximity of Meadow View to Sun Prairie West High School and the fact that currently their start times are 20 minutes apart and their end times are only 4 minutes apart. This creates a safety and logistical issue that will have to be addressed by the task force.
			  ○ Start time by grade band.

			○ Arrival window at schools and students being able to eat breakfast at school. ○ Earliest and latest pick up and drop off times for students. ○ DPI required instructional hours. ○ The mixing of grade levels on buses. ○ The impact of bell times on co-curricular athletics and activities. ● After breakout room discussion, the full group shared each group's ideas for possible key evaluation criteria that would be most helpful to the task force for assessing potential bell time solutions relative to their charge. A preliminary list was compiled that will be refined in future meetings. ● The task force generated a list of questions for district administration that they feel would help guide their bell times work.
13	March 17, 2021 6:00-8:30 pm	Agenda - March 17, 2021 Presentation - March 17, 2021 Minutes - March 17, 2021 Meeting Recording - March 17, 2021	● Administrative Liaisons, Nick Reichhoff (Director of Student Policy & School Operation) and Phil Frei (Director of Business & Finance), presented the delineation of decision points for the task force and administration. The task force has three decision points to grapple with: ○ Earliest student pickup time and latest drop off time ○ Grade level mixing on buses (elementary/middle/high) ○ Overall changes/shifts in bell times (school start and end times) ● Marty Van Hulle (consultant) presented on the health and educational considerations for bell times. His presentation included information on: ○ Sun Prairie's current bell time status and a comparison with area and similar size districts. ○ Historical background of bell times. ○ Research findings regarding bell times and the balancing of factors impacted by later secondary start times. ○ Overall, the research is clear that later start times for students, especially teenagers, have a positive impact on academics and the social-emotional well being of students (better grades, attendance, behavior, overall mental health, and fewer traffic accidents). ● After breakout room discussion, the full group shared thoughts on what resonated for them and what caused them pause in regards to the presentation from Marty Van Hulle regarding the health and educational considerations for bell times. ● The full group also created a preliminary list of potential evaluation criteria for the three bell time decision points within the task force scope. ● Finally, the task force generated a list of questions for district

			administration that they feel would help guide their bell times work.
14	April 7, 2021 6:00-8:30 pm	Agenda - April 7, 2021 Presentation - April 7, 2021 Minutes - April 7, 2021 Meeting Recording - April 7, 2021	• Joe Schroeder (Facilitator) reviewed the bell times work to this point. It has been a learning process and we are trying to refine and clarify semantics to best articulate the decision points needed from the task force. The evaluation criteria doesn't carry over to this work like it did in the boundaries work. Instead of evaluation criteria the task force needs to decide what considerations and inputs each task force decision point needs. • Administrative Liaisons, Phil Frei (Director of Business & Finance) and Nick Reichhoff (Director of Student Policy & School Operations), answered the questions posed to the Administration at the last meeting. Nick Reichhoff reviewed the three task force decision points and provided several possible output examples to try to provide a sample template for decision making. • Eric Nee, Director of Athletics and Activities, presented on the impact bell times have on athletics and activities. • Tim Ammon, transportation consultant, presented on the transportation and logistical considerations regarding bell times. The presentation provided the task force with a conceptual understanding of the requirements associated with bell times and a simple model for understanding bell time impacts. Also, it provided a broader national perspective on the challenges faced when setting a bell schedule. The key deliverables Ammon will provide to the task force include: systemic detailing but not individual results; suggested bell schedule by school; and net impact on resources required and service level. • After breakout room discussion, the full group shared their thoughts on the possible additions or changes to the considerations and inputs needed for each task force decision point. • Lastly, the task force generated a list of questions for district administration that they feel would help guide their bell times work.
15	April 21, 2021 6:00-8:30 pm	Agenda - April 21, 2021 Presentation - April 21, 2021 Minutes - April 21, 2021 Meeting Recording - April 21, 2021	• Administrative Liaison, Nick Reichhoff (Director of Student Policy & School Operations), answered questions posed to the Administration at the last meeting. • Bryn Horton (task force co-chair) and Nick Reichhoff reviewed the community survey, secondary student survey and secondary staff survey results. • After breakout room discussion, the task force had full group sharing and discussion regarding the possible solutions for each decision point. Polling was conducted and the task force reached consensus on the following guidelines for each of the three key task force decision points: ○ Earliest Pickup and Latest Drop Off Time

			■ For elementary students, would prefer no pickup earlier than 6:45 am and no drop off later than 4:15 pm ■ For middle/high school students, would prefer no pickup earlier than 7:15 am and no drop off later than 4:30 pm ■ Overall, do not want students riding the bus for more than an hour ○ Grade Level Mixing on Buses ■ Ideally no grade level mixing on bus routes but, if needed, would support flexibility of mixing middle and high school students where it makes sense. If so, may assign middle school students to the front of the bus and high school students to the back of the bus. ○ Overall Changes / Shifts in Bell Times ■ Elementary school bell times should begin prior to middle/high schools ■ Create a time gap in the schedule between the elementary schools and middle/high school groupings so that the district has the option to run double bus routes ■ Use 8:30 am start time as a guidance for middle/high school scheduling ● The May 5, 2021 task force meeting will be canceled to allow the transportation consultant and Kobussen to complete some general modeling. This information will be presented to the task force on May 19, 2021.
17	June 2, 2021 6:00-8:30 pm	Agenda - June 2, 2021 Presentation - June 2, 2021 Minutes - June 2, 2021 Meeting Recording - June 2, 2021	● Administrative Liaison, Phil Frei (Director of Business & Finance), reviewed the transportation statistics document that was compiled by the District. ● Bryn Horton (task force co-chair) reviewed the community engagement that is planned for the week of June 7, 2021 which will include a pre-recorded presentation and survey that will be distributed to district families, secondary staff and secondary students. The survey will be open for responses until June 13th at 11:59 pm. ● After breakout room discussion, the task force had full group sharing and discussion regarding their preliminary thinking about communication and engagement approaches for the proposed revised approximate bell times.
18	June 16, 2021 6:00-8:30 pm	Agenda - June 16, 2021	● Bryn Horton (task force co-chair) reviewed the results of the community survey:

		Presentation - June 16, 2021 Minutes - June 16, 2021 Meeting Recording - June 16, 2021	○ There were 635 total responses to the survey. ○ The survey asked one question: "Overall, I am supportive of an approximate bell schedule of 8:30 am-3:55 pm for secondary students (grades 6-12) accompanied by an approximate bell schedule of 7:40 am-2:40 pm for elementary students (grades K-5). ■ 70.2% of survey respondents said "No - I am NOT supportive of the statement above." ○ Themes identified from the additional comments included too late of a dismissal time for secondary students, too early of a start time for elementary students, and elementary start and dismissal times create childcare issues. ● 2 options were identified for the task force moving forward: ○ **OPTION 1:** Continue to refine the bell time proposal and communicate with the broader community to gain consensus. ○ **OPTION 2:** Press pause on a district-wide examination of bell times. This would mean that Sun Prairie would not join neighboring districts in implementing changes that align to the latest sleep research. Instead, the work would be handed over to the administrative team to look at smaller scale modifications to review safety and operational concerns that must be addressed prior to Fall 2022. ● After a full group discussion, the task force was polled on which option to move forward with. 22 of 25 task force members voted for Option 1, which was to continue refining the proposal. ● The decision was made to pause the work for the summer and to reconvene the task force in September to attempt to gain support for a proposal.
19	September 15, 2021 6:00-8:30 pm	Agenda - September 15, 2021 Presentation - September 15, 2021 Minutes - September 15, 2021 Meeting Recording - September 15, 2021 Meeting Follow Up Letter to Task Force from Co-Chairs - September 17, 2021	● An update on the Administration's work over the summer was provided to the task force. This work included: ○ Dropping the secondary early release teacher collaboration time (professional learning community PLC) from the bell time schedule - will pursue collaboration in another manner. ○ Working with the transportation consultant and Kobussen to formulate additional transportation options. ○ Focusing on the impact of the bus driver shortage on options moving forward. ○ Reaching out to community partners to create additional after school care options in 2022. ● Tim Ammon, transportation consultant, presented an update to bell time options and considerations, including 4 options to survey on. All options were designed to meet as many task force criteria as possible and to respond to community concerns expressed in the June survey.

			○ Option 1 - June Model previously presented (includes time for secondary early release as well as elementary early release). ○ Option 2 - Earlier dismissal times at the Secondary level, and eliminates the built in time allowed to implement early release at secondary (elementary early release remains). ○ Option 3 - Same as Option 2, but start and end times shifted 10 minutes earlier. ○ Option 4 - Same as Option 2, but start and end times shifted 10 minutes later. ● Rob DeMeuse from School Perceptions presented the draft community survey to the task force. The task force discussed targeted feedback on the survey in breakout rooms and as a full group.
20	October 20, 2021 6:00-8:30 pm	Agenda - October 20, 2021 Presentation - October 20, 2021 Minutes - October 20, 2021 Meeting Recording - October 20, 2021	● A community survey regarding 4 bell time options was conducted in late September/early October 2021. All parents/caregivers and staff were sent an email invitation to take the survey online. There were 3,016 total responses with a response response rate of 39%. The survey asked which bell time option the respondents preferred. The results were as follows: ○ Option 1 = 10% ○ Option 2 = 25% ○ Option 3 = 42% ○ Option 4 = 33% ● A survey regarding the bell time options was also sent to secondary students. The results of that survey showed that 67.5% of students felt that it was either very important or somewhat important to have middle and high school students start later in order to capture the positive impacts on academics and the social emotional well being of students, and that 83.8% felt is was either very important or somewhat important that school end times minimize the impact on students who have a job and/or participate in after-school activities. The student survey results regarding which bell time option they preferred were as follows: ○ Option 1 = 6.5% ○ Option 2 = 14.9% ○ Option 3 = 61.3% ○ Option 4 = 17.2% ● After a full group discussion, the task force voted on which bell time option they preferred. 11 of 21 task force members present preferred Option 2 and 7 out of 21 preferred Option 3. The next vote for the task force members was “Are you supportive of this recommendation going out the door for Option #2.” 14 out of 21 task force members voted Yes (67%). The task force recommended Option #2 to Administration. ● The task force also discussed their reasonings for supporting Option 2

			as the recommendation. They felt Option 2 was the compromise between Options 3 and 4. They also wanted to acknowledge the 500+ comments on the survey and that they took those into account with their decision. Option 2 still has a focus on maximizing the benefits of later start times for secondary students, and the start and end times of Option 2 fall within the medians of our surrounding districts.