

**BOARD WORKSHOP**  
March 27, 2025 – 7:00 p.m.  
**Education Center**  
**2229 E. Buck Road, Pennsburg, PA 18073**

**AGENDA**

**I. CALL TO ORDER**

- a. Pledge of Allegiance
- b. Roll Call

**II. COMMITTEE REPORTS**

- a. Communications Committee - Liz Fluckey
- b. Educational Programs and Services Committee – Emily McCormick
- c. Extracurricular Committee – Emily McCormick
- d. Facilities Committee – JP Prego
- e. Finance Committee – Melanie Cunningham
- f. Policy Committee – Peg Pennepacker
- g. Ad Hoc Committee - Leah Cianfrani
- h. Western Montgomery Career & Technology Center – Keith McCarrick
- i. Upper Perkiomen Education Foundation – Leah Cianfrani
- j. Montgomery County Intermediate Unit – Trina Schaarschmidt
- k. Legislative Liaison Report – Peg Pennepacker
- l. Regional Planning Commission Representative – Sarah Bieber

**III. PRESENTATIONS/DISCUSSION**

- a. Revised 2024-25 School Year Calendar
  - i. Last Student Day - Thursday June 5, 2025
  - ii. Last Teacher Day (Day 190) - Friday June 6, 2025
  - iii. No Use of Snow/Emergency Day - Only FID, if necessary
- b. Superintendent appointment of Mr. Michael Rohrbach as the UPSD School Safety and Security Coordinator on file with the PA Commission on Crime and Delinquency (PCCD)

**IV. SOLICITOR'S REPORT/SUNSHINE ACT ANNOUNCEMENTS**

**V. PUBLIC COMMENTS ON ACTION ITEMS**

**VI. APPROVAL OF MINUTES**

- a. Motion to approve the February 27, 2025 Board Workshop Minutes ([Attachment A](#))

**VII. PERSONNEL****a. RETIREMENTS**

- i. **Lori Rothenberger, Paraprofessional**, submitted her intent to retire from the district, effective the end of the 2024-2025 School Year.

**b. RESIGNATIONS**

- i. **Theresa Hartz**, Professional Staff resigned her position from the district, at the end of the 2024-2025 school year.
- ii. **Robert Dowd, Full-Time Custodian**, rescission of the resignation that previously approved on February 27, 2025.
- iii. **Sarah Rothermel, Curriculum Supervisor**, resigned her position from the district, effective May 23, 2025.

**c. APPOINTMENTS****i. SUPPORT STAFF**

1. **Florentina Ciuta, Cafeteria/Playground Aide**, to be hired, effective date TBD, subject to review of her required employment history and clearances, at \$11.25/hour for the 2024-2025 school year.
2. **Emily Hillegas, paraprofessional**, to be hired, effective date TBD, subject to review of required employment history and clearances, at \$18.50/hour for 2024-2025 school year.

**ii. SUPPLEMENTAL POSITIONS:**

1. **Jamal Lewis, Assistant Football Coach**, rescission of appointment previously approved on January 9, 2025.
2. **Site Manager:**
  - a. Richard Kressly

**d. LEAVES OF ABSENCE**

- i. **Caroline Finacchio, Intermittent Family and Medical Leave**, for the care of a family member, beginning on March 6, 2025.

**VIII. ACTION ITEMS**

- a. Motion to approve a revised 2024-25 School Year Calendar with the last day of school for students on Thursday June 5, 2025. ([Attachment](#) )
- b. Motion to approve the UPSD 2025-2028 Comprehensive Plan ([Attachment](#) )
- c. Motion to approve the following Krise Staff for 2024-2025:
  - i. James Luddy

**IX. PUBLIC COMMENTS****X. BOARD COMMENTS**

**XI. ADJOURNMENT**

| <b>FUTURE BOARD &amp; COMMITTEE MEETINGS</b>      |                   |             |                                  |
|---|-------------------|-------------|----------------------------------|
|   | <b>DATE</b>       | <b>TIME</b> | <b>LOCATION</b>                  |
| JOC Meeting                                       | 4/7/25            | 5:00PM      | Zoom                             |
| Regular School Board Meeting                      | 4/10/25           | 7:00PM      | Education Center                 |
| Educational Programs & Services Committee Meeting | 4/17/25           | 5:30PM      | Education Center                 |
| Ad Hoc Committee Meeting                          | 4/17/25           | 6:30PM      | Education Center                 |
| Policy Committee Meeting                          | 4/22/25<br>(Tues) | 5:00PM      | Education Center                 |
| Finance Committee Meeting                         | 4/22/25<br>(Tues) | 6:00PM      | Education Center                 |
| Communication Committee Meeting                   | 4/24/25           | 6:00PM      | Conf. Room A<br>Education Center |
| School Board Workshop                             | 4/24/25           | 7:00PM      | Education Center                 |
| Extra-Curricular Committee Meeting                | 4/28/25           | 6:00PM      | Education Center                 |
| Facilities Committee Meeting                      | 4/28/25           | 7:00PM      | Education Center                 |