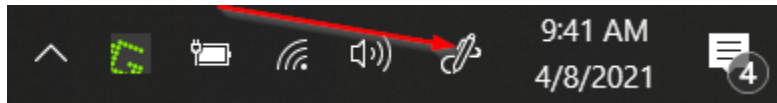# Microsoft Whiteboard App - Install

Often you just need to whiteboard something with your student and you don't need the power of Oktopus or SMART Notebook. For those times, it can be really convenient to use The Microsoft Whiteboard App easily installed in Windows 10.

**INSTALLATION**

1. In Windows, look down in your sys tray and notice the squiggle pen. Tape the Squiggle Pen.



2. Once you tap on the squiggle pen, a new pop-up will appear with two choices. Select the choice on the left that will allow you to download the Whiteboard App.
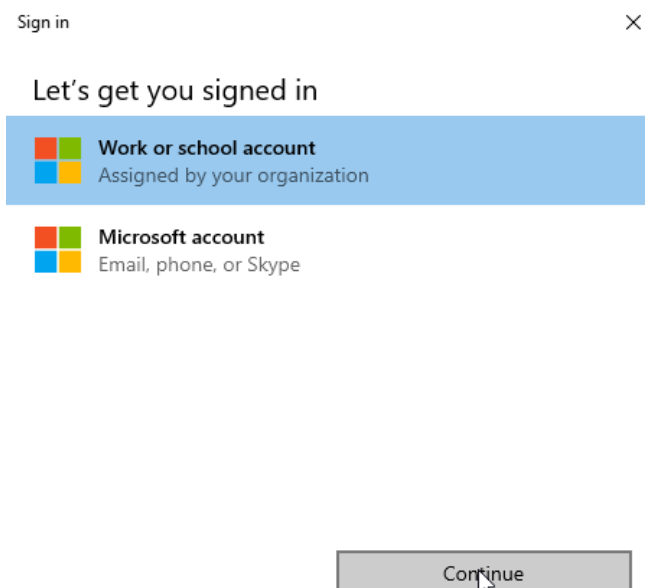


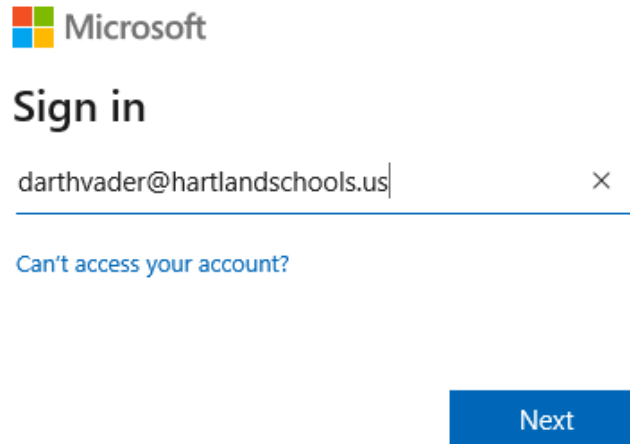Once you tap on the download whiteboard button, you will see that it will install on your computer.



3. Once installed, you will be able to begin using your whiteboard app by tapping on the whiteboard button after tapping the squiggle pen.



4. Upon first launch, you will have to agree to using the app and sign in. Select Work or School Account when prompted then click "Continue".
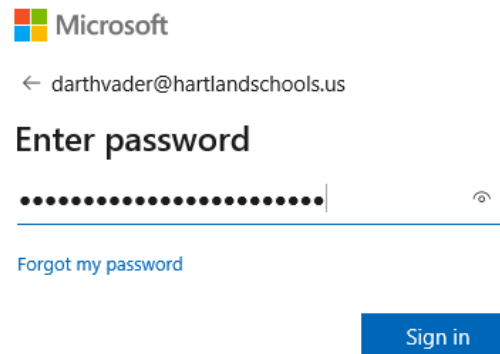
5. Sign in using your email address:

**Microsoft**

# Sign in

darthvader@hartlandschools.us    ✕

Can't access your account?

Next

6. And COMPUTER password:
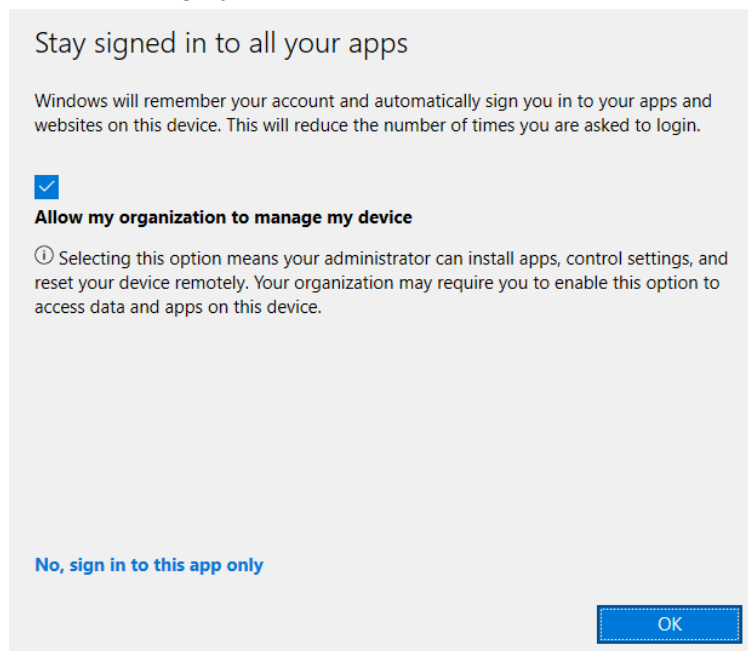
**Microsoft**

← darthvader@hartlandschools.us

## Enter password

●●●●●●●●●●●●●●●●●●●●●●●●  ◉

Forgot my password

Sign in

7. Allow your organization to manage your device and select "Ok".

## Stay signed in to all your apps

Windows will remember your account and automatically sign you in to your apps and websites on this device. This will reduce the number of times you are asked to login.
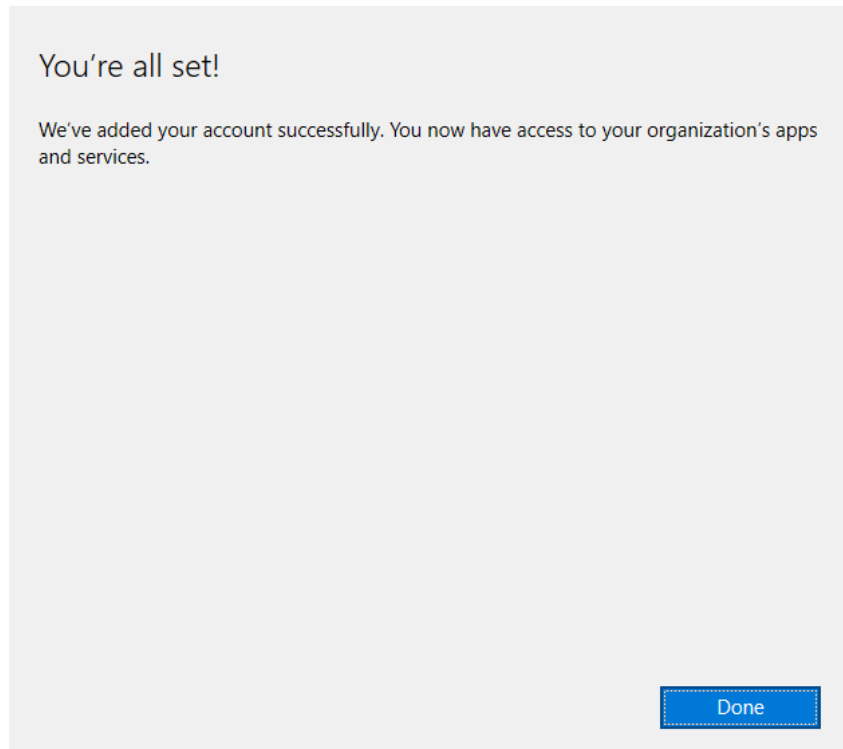
☑
**Allow my organization to manage my device**

ⓘ Selecting this option means your administrator can install apps, control settings, and reset your device remotely. Your organization may require you to enable this option to access data and apps on this device.

**No, sign in to this app only**

OK

8. Click "Done".



9. You are now ready to whiteboard using Microsoft Whiteboard.

10. You will find additional instructions helping you to use Microsoft Whiteboard using the link below:

https://docs.google.com/document/d/1wsvJ1r1MRcJwx3WJI4rhmDYVewB0eepme9aCVc3HBbo/edit?usp=sharing