



Student Success Committee (SSC)

Banks School District

Table of Contents

Duties of the SSC	1
Required Duties	1
Recommended Duties	2
Topics for Consideration by the SSC	2
Committee Selection	2
2024-2025 Timeline	4

Duties of the SSC

In 2021, the Oregon Legislature passed [Senate Bill 732](#) amending Oregon Revised Statutes (ORS) 328.542 and 329.095 requiring each school district to establish a committee to elevate student and community voices who may otherwise not be heard, in order to promote the success of each and every student we serve.

Our Student Success Committee is meant to help school leaders identify what helps or hinders the success of our students who Oregon's educational systems have historically excluded, impacted, marginalized, or underserved. Our success committee is intended to be a mechanism to engage community voices and advance our student's outcomes.

Required Duties

- Advising the school district superintendent about the educational impacts of our policies and practices.
- Informing the superintendent of the larger district-wide climate and the experiences of underserved student groups, and advising the superintendent on how best to support, including:
 - Informing the school district superintendent when a situation arises in a school of the school district that negatively impacts underrepresented students, and advising the superintendent on how best to handle that situation.
 - Informing the school district superintendent when a practice arises in a school that positively impacts underrepresented students, and advising the superintendent on how best to replicate that practice within the district.
 - Considering whether such situations are unique to the school or indicative of a district-wide trend, and advising on how best to handle that trend.

- The school district superintendent, in consultation with the SSC, must select at least one member of the SSC to serve on the school district budget committee. This selection will then be put forth to the School District Board by the superintendent. A budget committee is not required to include a member of the SSC until a vacancy on the budget committee occurs by a member who is not also a member of the school district board.

Recommended Duties

- The SSC may consider topics that it deems critical to its ability to represent and elevate educational impacts to student experiences in the district.
- The SSC may consider topics submitted by district staff and stakeholders.

Topics for Consideration by the SSC

- Reviewing disaggregated student data and the district needs assessment as an input into long-term strategic planning (this aligns with ODE's Integrated Guidance).
- Consulting on hiring practices
- Providing feedback and input on federal-program implementation (which often requires community engagement) - including but not limited to:
 - Migrant Education
 - Multilingual and/or Emergent Bilingual Learning
 - Federal school improvement efforts in high-poverty schools
 - Tribal Consultation
 - Reviewing summaries of disciplinary data
- Improving partnerships with local and regional business partners and community-based organizations.
- Focusing on student engagement, school culture, student safety, student mental health, and addressing the root causes of chronic absenteeism.
- Student safety & belonging; inclusive communication practices.
- Supporting improved community engagement efforts year-over-year.
- Informing teacher & staff training and professional development by sharing short-, mid-, and long-term goals
- Discussing and informing district budget priorities
- Review of board policy and administrative regulations
- Review of student and staff handbooks

Committee Selection

The SSC represents a partnership between the Banks community and district leaders. It is an opportunity for individuals who educational systems have historically underserved to provide regular and consistent feedback to district leadership.

Parents, employees, students, and community members who represent diverse identities and underrepresented communities are encouraged to apply for the District Equity Committee. It is important that these spaces remain safe and protected for members to review and reflect on their experiences within the district, and then provide meaningful feedback to their superintendent. Ideally, members who hold this responsibility will have direct knowledge of the complexities, dynamics, and nuances of the Banks School District.

Membership: Committee members should primarily represent underserved student groups, as defined by the Oregon Department of Education, including:

- Students in special education
- English language learners
- Students experiencing homelessness
- Students in foster care
- Migrant students
- Students who are Black, Native Hawaiian/Pacific Islander, American Indian/Native Alaskan, and Hispanic

We also extend invitations to communities that belong to LGBTQ2SIA+ and other racially, culturally, and linguistically diverse groups.

Experience: Members should be able to provide guidance on equity issues by bringing valuable insights from lived experiences, advocacy work, career history, and/or community involvement.

Skills: listening, collaboration, communication, and facilitation skills are desired in committee members. Individuals who are multilingual are also encouraged to apply.

Committee Selection: Potential committee members can directly apply or be nominated by filling out an application. Members will be selected based on the above desired experience and skill sets, as well as by their role (student, parent, staff member, and/or community member), with the goal of having balanced representation of underrepresented groups and identities listed above, and/or parents of or staff who serve students with those identities. After the application process has closed, the Superintendent will select the committee members.

Meeting Logistics:

- Once the selection process is complete, we will plan our meeting dates, with a rough timeline of one meeting every two months.
- Once committee members are selected, we will work with them to plan when meetings will occur and in what format (virtual or in person) to maximize attendance. If there are barriers to attendance, we will do our best to make accommodations to allow for members to participate.
- Staff members will be paid hourly for the meetings to compensate them for their time.

2024-2025 Timeline

Month	Description of Work
September	Conduct planning and preparation work for community engagement.
October	Conduct community and staff listening sessions, start the SSC recruitment process through these sessions. Listening sessions will also include empathy interview data collection for the SSC to use as a starting place.
November	Continue community and student listening sessions and recruitment efforts.
December	Open and advertise application process
January-February	Applications will be due on January 23rd. The Selection Committee selects members of the SSC and informs the Board. Select regular meeting time based on member availability Plan the first meeting for early March.
March - May	Convene the committee and establish committee priorities and norms. Review district data and discuss additional data that might be gathered to inform the work of the SSC. Summarize data and analyze for trends. Based on findings, develop recommendations for changes and/or expansion of promising practices.
June	Complete and share the SSC's Annual Report with the Superintendent, who may share it with the School Board.