

Aoraki Mount Cook School Board of Trustees Meeting Minutes

Date: February 24th 2026

Time: Opened 5pm, Closed 6:15pm.

Location: Aoraki Mount Cook School

Present: Sandra Rolls (Principal), Ray Bellringer (Presiding Member), Sharlene McKinlay (Board Secretary), Kimi Naka (PR).

Apologies: Danielle Jones (PR)

Declaration of Interest: none

- Kaylie opened meeting with a karakia.
- Confirmation of Minutes: Sandra **moved, Kimi seconds;** that the minutes of the **November 25th 2025** meeting are a true and accurate record.
 - Ray continuing in his position as presiding member
 - Kaylie to stand in as acting principle in Sandra's absence

Main Business:

- **Draft Annual / Strategic Plan**
Interim - just for this year. Small changes. Attendance management plan & annual plan included.
AoV done.
- Board accepts in principal.

Principal's Report:

- Roll 5
- Attendance good
- Hermitage activities planned
- Unimog experience
- Ukilele
- Aoraki
- Swimming
- Teachers Only Day this term

Kaylie moves that the Board accepts the Principal's Report. **Kimi seconds.**

Property:

- Pool Maintenance; initial contracted, ongoing with Wickus.
- Garden - new person contracted as Twizel caretaker now gone. Same cost as before.
- Generator run

School Docs Review:

- Alcohol, Drugs, and Other Harmful Substances Policy
- Sun Protection

No changes made.

Assurances:

- School Planning and Reporting
- Learning Support
- Health Education
- Health, Safety, and Welfare Policy

All assurances given to the board by Sandra.

Finance:

- Cash flow report presented
- New Term Deposit proposed (\$50,000) as accounts back up to their high. Board approves gathering info on this and will have final approval on receipt of rates and terms etc
- Draft 2026 budget; will make final adjustments and upload for final board approval
- Draft accounts - will add to board folder for board to review

Cash on hand as of 20th February 2026:

Non Profit – Trading Account	\$160,281.79
Fundraising Account	\$25,823.16
School House Improvement	\$3,821.80
Savings – Cyclical Maintenance	\$33,646.85
Term Deposit	\$176,680.66

- **Ray** moved that the Board retrospectively approve the payments for 24th November 2025 - 20th February 2026 (incl).

Other Business:

- Quote for fixing Gen Shed - Breen given quote, board happy, quote reasonable.
- Caretaker - Happy to come when required.
- Decision re co-opted Board member (Ray) - looking at a known person, will have them attend a board meeting.
- OIA - Prescribed response available. Board happy to use this.
- Uniform - Timaru company looks a good option. Would always have uniform on hand. Wider Range. Comparable prices.

Action Points from last meeting:

Plaque – Sandra has mock up and quote. Getting Māori transliteration sorted – Awaiting Nicoles response.	Sandra	
Create maintenance plan for school house - Has been started.	Sharlene / Sandra	EOY
Co – opt community members – ongoing.	Board	Visit in New year - January

Review On today’s meeting:

Meeting Closed: 6:15pm

Next meeting: March 31st 2026.