

M.S. 379 Queens

124-06 14th Ave
College Point, N.Y. 11356
P (929) 362 - 3300
F (929) 362 - 3315



Sharmayne Witherspoon, Principal
Nicole Butler, Assistant Principal
Elizabeth Buchberg, Assistant Principal

SLT Minutes
May 22, 2026
12:00 AM - 1:00 AM
In Person Meeting/Virtual

❖ Attendance

Present:

- Sharmayne Witherspoon
- Crystal Vives
- Crystal Gonzales
- Jennifer Wu
- Melody Chan
- Syeda Uddin
- Brenda Perez
- Chelsea Weintraub

Observer:

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❖ Call to Order

❖ Reading and Approval of the Previous Meeting's Minutes

Uddin: Call to order. Reading and approval of previous minutes.
Crystal: I approve
Jennifer: I second

❖ Instructional Focus

- Build and strengthen teacher capacity to enhance the quality of teaching and learning across the school by focusing on clear objectives, modeling, guided practice, and independent work to support all learners. Data driven instruction happens daily by frequent checks for understanding to monitor progress and adjust instruction in real time. These practices will drive data-informed next steps that target student needs and improve outcomes, particularly for ELLs and students with disabilities.

- Looking at the goals with a lens of what could be revised based on district shifts (example: meaning making)

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❖ SLT Team Member Updates

- Members should provide any updates to the team that can inform district-wide or targeted support and educational planning.

- Will be down one parent, so will need another parent to join SLT for next year
- What can we do to help entice members to come in? Looking at events to do after school hours for next year. Timing is also something to consider.
 - Art display
 - Chorus event

❖ Committee Reports

- Title I Parent Advisory Council (PAC)

- Spent all the money that we had
- Discussing elections
- PAC is a two year term

❖ CEP Goals

- Review CEP goals

- In the process of dividing the CEP goals
- For reading and math: i-Ready MOY diagnostic demonstrates that is a lot of growth that needs to be had.
- Aren't going to change drastically; priorities are slightly different
- First one was always about reading and second one was about social emotional learning. Now there is a math priority goal. (Math new york city solves)
- For physically and emotionally safe; can look back on this based on the end of year survey. Also already have a plan in place with RJAT which wouldn't change the goal that much
- College and career readiness: used to be Math but now is going to be social studies (civics)
- For MTSS priority goal: we have WIN where students do receive interventions. (2 or more below-research based such as phonics for reading, rewards). Math currently had more of an enrichment support. Two periods of ELA (reading books and discussion) and two periods of Math (enrichment unit study)
 - This goal is going to focus on kids who are below level, not at or above
- Parent Engagement Policy: discussion amongst neurodivergence in meets, reported

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to UFT chapter leader but majority said no.

- Parent stated they felt rushed during PTC and would have liked more time
 - Should be named that there are more times to meet with their teacher as follow ups
- IEPs: parents will receive a copy and translation
 - Also discussed about possibly having an in person informational
 - There is the 55 minute engagement with parents that is remote
- ENL: 48% of our ENL students who receive services and supports. Once commanding, no longer need to take the NYSESLAT, but still can receive services
- District survey is asking for SLT feedback of how we are implementing these priority goals. Survey needs to be shared which can be discussed at the next upcoming meeting. The district surveys we use for social emotional needs are the ones that are taken by the students
- RJAT:
 - Discussing sending out a survey on our PBIS system (ROAR).
 - Thought about how we need to teacher and parent input so this can help us for next year.
 - Goals is to have the students being more apart of the process for next year.
- Chronic Absenteeism:
 - About at 28% percent, fluctuates but still an issue of how many days students aren't here. Parents have a role in this of not reinforcing coming to school.
 - If students go on trips with families, helpful to be pre-planned so the amount of days out isn't so high.
 - June is the most difficult month: If students come from June 1st to June 23rd: free pass to coming to the carnival
 - Mentorship: teachers are paired with students to have student check ins for the kids who are not coming to school
 - 7th grade data is used to really see where they can get into certain schools
- Trips and attendance:
 - tying attendance into incentive trips for each grade. If students get to 85% then they can attend.
 - Next year will be starting at the beginning: starting with 90% percent.
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❖ Drafting the 2026-27 Comprehensive Education Plan in the iPlan Portal.

- Develop the key strategy, root cause and action steps for the goal

Key Strategy	
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Root Cause	
Action Step(s)	

Priority 1: All students learn to read well	By June 2026, Literacy for all students will improve, as measured by the 5% increase in meeting or exceeding grade level on the i-Ready diagnostic by strategically implementing explicit instructions using the HMH Curriculum, particularly in vocabulary development, close reading and written responses during ELA instruction By June, 2026, Literacy for English Language Learners (ELL) and Students with Disabilities (SWD) will improve, as measured by a 10% increase for students meeting or exceeding grade level by strategically implementing explicit instructions using the HMH curriculum, particularly in vocabulary development, close reading and written responses during ELA instruction.
Priority 2: All students are physically and emotionally safe	By June 2026, we will achieve a 10% increase in student-to-student relationships, as measured by the District 25 student SEL survey, through increased implementation of Restorative Circles during weekly advisory periods with a targeted focus on fostering kindness and building positive, supportive learning environments for students and staff.
Priority 3: All students have a high-quality academic experience	By June 2026, the percentage of all students performing at or above grade level in math will increase by 5%, as measured by the i-Ready Math Diagnostic, through the implementation of the Amplify Desmos Curriculum with a focus on strengthening student discourse to deepen understanding and improve mathematical proficiency. By June 2026, the percentage of ELL and SWD students performing at or above grade level in math will increase by 10%, as measured by the i-Ready Math Diagnostic, through the implementation of the Amplify Desmos Curriculum with a focus on strengthening student discourse to deepen understanding and improve mathematical proficiency.
Priority 4: All students graduate college and career ready and	By June, 2026, the percentage of students across all grade levels who successfully participate in both Project Soapbox and at

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have a strong plan and pathway to economic security.	least one student-led Take Action Project for All Students as measured by take action project completion records.
Priority 5: All districts and schools are more inclusive and responsive for parents and families, including having more families choose NYC Public Schools	By June 2026, we will increase parent and family engagement through expanded access to school-based workshops, events, and initiatives that foster strong home-school connections. Our goal is to increase participation in parent engagement activities to 10% of the school enrollment (student population) as measured by event attendance records —ensuring a more inclusive and welcoming environment that supports family involvement and encourages continued enrollment in NYC Public Schools.
Chronic Absenteeism	By June, 2026, the Percentage of Chronically Absent Students for All Students will decrease by 15%, as measured by the New Visions Chronic Absenteeism Reports.
Quality Individualized Education Program (IEP)	By June, 2026, to strengthen the quality and implementation of IEPs for Students with Disabilities (SWD), by improving Alignment of IEPs across present level of performance (PLOP), goals, and recommended programs and services with an intentional integration of transitions assessments by a 40 Increase, from 40% to 80%, as measured by SESIS Reports.

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❖ Discussion of Unfinished Business Agenda Items

- Senior Activities
- 6th and 7th grade award ceremony
- Last SLT meeting of the 25-26 school year

- Carnival moved to June 24th - Senior breakfast moved to June 22nd - Senior activities meeting: 30 parents! - Last SLT meeting: 12:00-1:00 Tuesday, June 16th 2026

❖ Discussion of New Business Agenda Items

- Meaning making padlet SLT already completed
- Regents still offer for students regardless of not being a requirement

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❖ Upcoming Dates:

- May 22, 2026 - SLT Meeting
- May 22, 2026 - Boys Flag Football
- May 22, 2026 - YLT Trip to Adelphi
- May 25, 2026 - Memorial Day - School Closed
- May 26, 2026 - End of Year iReady Assessment - ELA
- May 27, 2026 - Eid - School Closed
- May 28, 2026 - End of Year iReady Assessment - Math
- May 29, 2026 - 8th Grade Bronx Zoo Trip
- June 1, 2026 - 7th Grade End of Year Trip to Nickelodeon Studios
- June 2, 2026 - 6th Grade Culminating Event - Theater
- June 4, 2026 - Chancellor's Conference Day - School Closed
- June 4, 2026 - Senior Prom - Marbella
- June 5, 2026 - Clerical Day - No Students
- June 8, 2026 - 6th Grade Trip - Ferox Ninja Park
- June 9, 2026 - 8th grade field day
- June 10, 2026 - 6th grade field day
- June 11, 2026 - 7th grade field day
- June 12, 2026 - 8th Grade Senior Trip
- June 12, 2026 - Fashion Friday (10 CPC Bucks)
- June 12, 2026 - 6th Grade Easy AD Performance
- June 17, 2026 - NYS Algebra 1 Regents (9:15am - 12:15pm)
- June 18, 2026 - NYS Biology Regents (9:15am - 12:15pm)
- June 19, 2026 - Juneteenth - School Closed
- June 22, 2026 - Senior Breakfast
- June 23, 2026 - 6th Grade Awards
- June 24, 2026 - CPC School Carnival (rescheduled)
- June 25, 2026 - 7th Grade Awards
- June 26, 2026 - 8th Grade Graduation at St. Francis Prep (9am - 11am)
- June 26, 2026 - Last day of School