
Dear Parents/Guardians,

June 2025

As we begin to close the end of the school year, I wanted to send out a few reminders for the upcoming 2025-2026 school year:

Physicals Exam Requirements:

New York State law requires a health examination for all students entering the school district for the **first time** and when entering **UPK, K, 1st, 3rd & 5th Grades**. Physicals must be dated 7/1/24 or later for the 2025-26 school year.

Immunization Requirements:

- **UPK** Must have 4-DTaP, 3-Polio, 1-MMR, 3-HepB, 1-Varicella, 1-4-Hib & 1-4-PNA Vaccinations
- **Grades K thru 5** Must have 5-DTaP, 4-Polio, 2-MMR, 3-HepB & 2-Varicella

School Health Screening:

The school nurse will perform these screenings if they are not documented on the student's physical form.

- Vision screening for distance and near vision acuity will be required within 6 months of admission to school and in **Grades UPK, K, 1st, 3rd & 5th**
- Hearing screening utilizing pure tone testing will be required within 6 months of admission to school and in **Grades UPK, K, 1st, 3rd & 5th**
- Scoliosis screening will be required for **5th Grade Girls**.

Health Insurance Portability & Accountability Act (HIPPA) Form:

Also included in this packet is a HIPPA form. Please review and complete as indicated. For all providers listed, please include both phone number and fax number for ease of communication. Once completed please return to the Health office for the student's Medical Record.

Over-the-Counter (OTC) Form:

Also included in this packet is an OTC form. That form needs to be completed and **signed by BOTH the parent and doctor** in order for us to be able to give your student any over-the-counter medications including Tylenol, Tums, cough drops etc.

Emergency Care Plan (ECP) Form:

If your child has a life-threatening allergy, diabetes, seizures or any other life-threatening illness we will need an Emergency Care Plan (ECP) from the student's doctor and **signed by both the parent and the doctor**. If we have one for this past year then we have included a form for next year. The ECP must be updated every year.

Prescription Medications:

- If your child is required to take any prescription medications that are scheduled or PRN while at school we will need a **written order from the doctor, also signed by you, the parent.**
- If your child is **able to self-carry/self-administer a medication AND that medication is for treating a potential life-threatening condition (diabetes, asthma, severe allergy or seizures)** we need an order from the doctor that indicates the student may self-carry the medication. This also needs to be signed by the parent.
- All medication must be delivered to the nurse's office by a parent/guardian. Students are not permitted to have ANY medication in their possession (unless they have been given written medical approval). This includes prescription medications and "over-the-counter" medications (such as Tylenol and Advil). If you wish for the nurse to provide over-the-counter medication to your student please fill out an OTC Form. Several days prior to the start of school will be set up for parent drop off of medication.
- All forms can be found on the below website.

All forms can also be found on the website below.

<https://sites.google.com/bloomfieldcsd.org/bloomfield-health-offices/home>

Or scan QR Code to go directly to ES Nurse Webpage



All paperwork can be faxed, dropped off or emailed to the school nurse. I recommend keeping a copy for yourself before sending the paperwork in. If you have any questions or concerns please reach out to me. I will be periodically checking my email throughout the summer and the office staff is available to assist you.

Sincerely,

Kim Viel, RN, BSN
Elementary School Nurse
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