






ACCESSING YOUR LINK TO YOUR VIRTUAL CONFERENCE

To access your link for your virtual conference on the day of conferences, from your Skyward Family Access, click the Menu (3 lines on the top left). From the **MENU**, select **CONFERENCE** and under **FEATURES** select **CONFERENCES**



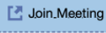





Highlight the appropriate conference name to open and access your virtual conference link. (*Under Conference Name, select Teacher Conference to access your scheduled teacher conferences. If you have scheduled a conference with other staff, select the appropriate conference name: eg: Social Worker, Counselor, etc.*) Click the **OPEN ARROW** (arrow in the circle to the left of the conference date)

CONFERENCES			
Conference Dates	Student(s)	Conference Name	
 10/10/2024	Fred	Name: Counselor SY25	
 10/10/2024	Fred	Name: Social Worker S...	
 10/10/2024	Fred	Teacher Conference: Fa...	

From your **MY CONFERENCE SCHEDULE**, each scheduled conference will be listed along with the time of your scheduled conference. To join your virtual conference, under **LOCATION** will be the **JOIN MEETING** link. Click the **JOIN MEETING** link a few minutes prior to your scheduled conference and wait to be admitted.

MY CONFERENCE SCHEDULE

	¹ Date	² Time Slot	Teacher	Class	Method	Location	Student
 	Thursday 10/10/2024	6:08 PM - 6:16 PM	Practice Teacher	ENGLISH 2	Virtual	 Join Meeting	Fred Flinstone
 	Thursday 10/10/2024	6:24 PM - 6:32 PM	Delta Teacher	ALGEBRA 1M	Virtual	 Join Meeting	Fred Flinstone