**MEDICAL SCHOLARSHIP and RETURN SERVICE PROGRAM**
Cavite State University College of Medicine

## RATIONALE

Consistent with the goals of Republic Act 11509 otherwise known as the Doktor Para sa Bayan Act, the Cavite State University College of Medicine (CvSU COM) has established its Medical Scholarship and Return Service Program (MSRSP). In close coordination with the Commission on Higher Education (CHED) and the Department of Health (DOH), the program aims to generate, recruit, train, and retain medical human resource to promote and ensure the equitable distribution of medical human resource in Cavite and eventually the rest of the Calabarzon providing quality basic, promotive, preventive and curative health care services in the underserved, remote, economically underdeveloped, distressed, conflict-afflicted and geographically disadvantaged areas.

Corollary thereto, the MSRSP will also respond to the requirements of Republic Act 11223 and its Implementing Rules and Regulations towards province and city wide health systems to achieving Universal Health Care.

The MSRSP shall be part of Rule VII, Article 9 of the Cavite State University Manual of Operations.

## SCOPE and COVERAGE

1. The MSRSP shall cover the full years of medical education including clerkship program, community rotation and engagements, internship program, the period for taking the Professional Licensure Examination and the completion of the return service program. The grant shall include the following pursuant to RA 11509 and its IRR:
   a. Free tuition and other school fees
   b. Allowance for prescribed books, supplies and equipment
   c. Clothing or uniform allowance
   d. Allowance for dormitory or boarding house accommodation
   e. Transportation allowance
   f. Internship fees including financial assistance during mandatory internship during the prescribed period of one (1) year
   g. Medical board review fees
   h. Licensure fees
   i. Annual medical insurance
   j. Other educational related miscellaneous subsistence or living allowance

2. The scholarship grant shall prioritize deserving students pursuant to the definition provided under Section 3 of the Implementing Rules and Regulations of RA 11509 as follows:
   a. Residents in any of the municipalities of the Province of Cavite and the Calabarzon with no government doctors;
   b. Residents in high poverty incidence/low income municipalities in the Province of Cavite and Calabarzon;
   c. Residents of geographically isolated and disadvantaged areas (GIDAs);

d. Residents of calamity prone and conflict areas;
e. Those belonging to ethnic group or indigenous population/communities as certified by respective Local Government Units (LGUs) and the National Commission on Indigenous Peoples (NCIP);
f. Dependents of community health volunteers, traditional birth attendants, police/soldiers fatally wounded/ killed on duty and similar conditions and circumstances;
g. Those with annual income of less than Php450,000.00

**GENERAL GUIDELINES**

1. The Scholarship, Academic Honors and Graduation Committee under the College Secretary shall provide policy direction and facilitate the effective and efficient implementation of the MSRSP in close coordination with CHED and the DOH.

2. A Memorandum of Agreement (MOA) shall be executed between Cavite State University, the College of Medicine and the scholar.

3. The qualification requirements for the scholars are the following:
   a. Filipino Citizen residing in the Province of Cavite and the Calabarzon;
   b. Must be a graduating student or a graduate of an appropriate undergraduate program identified as a prerequisite for the medical degree program;
   c. Must have passed the entrance exam and complied with other requirements for admission in the CvSU COM;
   d. Must have obtained a National Medical Admission Test (NMAT) score mandated by CHED and required by CvSU COM.

4. The conditions for the scholar's acceptance are as follows:
   a. Sign a Memorandum of Agreement (MOA) with the CvSU COM stating the terms and conditions of the medical scholarship and return service following a format prescribed by CHED and the DOH pursuant to the provisions of the Doktor Para sa Bayan Act;
   b. Carry the medical course on full load and shall not under any circumstance drop any subject that will result in under loading;
   c. Finish the entire medical degree program within the prescribed time frame, however, a leave of absence filed before the actual enrollment in the first semester may be allowed for valid and justifiable reasons;
   d. Undertake the mandatory internship in the CvSU COM's base hospital upon completion of the medical degree program, In the event that the slots for internship in the base hospital are full, the mandatory internship program shall be taken in a DOH licensed level III hospital;
   e. Take the Professional Licensure Examination (PLE) within a maximum period of one (1) year after completion of the mandatory internship program. Otherwise, necessary expenses for the succeeding professional licensure examination shall be shouldered by the scholar;
   f. Render the return service for each year of the scholarship grant following the provisions of Section VIII of the Doktor Para sa Bayan Act.

5. A scholar maybe terminated or disqualified from the MSRSP if any of the conditions stipulated in the scholarship contract is/are violated. Subsequent thereto, the scholar shall repay the full cost of the scholarship grant including related benefits and expenses incurred during the participation in the MSRSP. The refund shall include a 10% mark-up per year and re-computation of the full cost based on prevailing inflation rates.

6. Return Service Program

   a. After passing the PLE, the scholar shall render one (1) year mandatory return service for every year of scholarship, initially through the DOH's Deployment Program for Doctors (Doctor to the Barrio Program). The area for deployment shall be in accordance to the guidelines set by the DOH.
   b. Scholars who have no capacity to repay the required amount as a consequence of termination or disqualification as determined by the CvSU COM may opt to engage in health related work in government such as but not limited to public health service, research and development, teaching health or related subjects in public educational institution, among others. The return service shall be (1) year for every year of the scholarship grant or equivalent fraction based on the return service mechanism.
   c. Upon completion of return service, the scholar shall submit certification/s of employment
      to the CvSU COM covering the years of service requirement for validation and submit a report for evaluation to the Health Human Resource Development Bureau (HHRDB) of the DOH.
   d. The DOH shall inform the CvSU COM of the evaluation and issue the appropriate Certificate of Completion to the scholar.
   e. Refusal or failure to render return service by the scholar, shall warrant payment of two (2) times the full cost of scholarship including related benefits and expenses incurred during the participation in the MSRSP.

**SPECIFIC GUIDELINES**

1. The minimum documentary requirements for application to the MSRSP are as follows:
   a. Proof of Filipino citizenship (e.g. birth certificate, passport);
   b. Certificate of good moral character;
   c. Certification of acceptance from the CvSU COM;
   d. Notarized affidavit of no existing scholarship grant;
   e. Additional requirements for priority groups as applicable:
      i. Certification as member of Indigenous People or Minority group from NCIP;
      ii. Certificate of residency from Cavite or Calabarzon, a GIDA, calamity or disaster prone area as the case maybe;
      iii. Certificate of employment of parent / legal guardian for dependents of government employees, barangay health workers, traditional birth attendants, police/soldiers fatally wounded/ killed on duty.

2. Application for the MSRSP shall be forwarded to the College Secretary and addressed to the Dean, College of Medicine. Applicants shall undergo a fair and objective screening process as defined by the CvSU COM for admission to the program.

3. Priority shall be given to applicants from but not limited to item 2 of the Scope and Coverage.

4. The Dean of the College of Medicine shall endorse the list of those who passed the screening process to the Cavite State University President through the Vice President for Academic Affairs for recommendation to the Commission on Higher Education (CHED) and subsequent approval.

5. Upon the approval of CHED of accepted scholars, the Office of the College Secretary shall notify applicants of the status of their applications. All accepted scholars shall be enrolled to the MSRSP accordingly.

6. Together with CHED, plan and manage the funds appropriated for the MSRSP;

7. Scholars may be allowed to take a Leave of Absence (LOA) subject to the following conditions and upon approval and notification of the Office of the College Secretary:
   a. reason for LOA is highly justified (e.g. health concerns, safety and security issues, etc.) with written request and other supporting documents as required;
   b. The LOA is compliant with guidelines and policies of the CvSU COM and/or hospital/health facility (for clerkship and internship programs or community rotations); and
   c. The LOA does not exceed one (1) school year.

8. The CvSU COM has the right to terminate the scholar from MSRSP upon judicious evaluation for the following reasons:
   a. Failure to comply with standard school policies and any of the terms and conditions of the Scholarship MOA;
   b. Falsification of submitted documents, application or enrolment under false pretense;
   c. Acceptance of another scholarship grant, either government or private scholarship while contracted with the MSRSP;
   d. Failure to meet the academic standing and/or requirements within the prescribed period without a valid reason or due to willful neglect or other causes within the scholar's control as determined by the CvSU COM;
   e. Misconduct in a manner that would bring significant damage to the Cavite State University and/or the College of Medicine, its base hospital or any of its affiliated health facilities;
   f. Failure to obtain a passing rate in the PLE within the prescribed period as determined by the CvSU COM;
   g. Exceeding the allowable period of the LOA;
   h. Transfer to another school.

9. The Office of the College Secretary shall coordinate with the Association of Philippine Medical Colleges (APMC) for the matching of medical graduates for internship to its base hospital or other DOH licensed Level III hospitals as the case maybe.

10. The Office of the College Secretary shall likewise coordinate the Professional Education and Training Office of its base hospital or the other DOH licensed level III hospital as the case maybe for the monitoring and evaluation of scholars. Failure to complete the

internship program within the prescribed period shall not entail additional cost from the MSRSP.

11. The PLE shall be taken within a maximum of one (1) year after graduation. Scholars who fail to pass within one (1) year after completion of academic requirements shall shoulder all the necessary expenses for the succeeding professional licensure examinations.

12. In coordination with CHED and DOH, set up monitoring and evaluation mechanisms to track performance of scholars from the medical scholarship to completion of the return service program.

13. The processing of all data and information for the MSRSP shall be in compliance with the Data Privacy Act of 2012 and other related issuances including Data Sharing Agreement among the concerned agencies before any information is shared and released.

For strict compliance.