The Locked In Blueprint to Take The Steps to Live Your Fulfilled Life

HABAKKUK 2:2 | BE! DO. HAVE!

What is the vision? What is the dream? You need to know the steps to live it out. This is going to be your year, so what are the steps to make it your **YEAR**? Less talking about it, more being about it.

---

1. Lay the Foundation: The Steps

First, **write out your final goal**, and then write out the **intermediate steps** required to achieve that goal.

Do not try to hit all the steps at once. Catch a rhythm first before you add more to your plate. Focus on the initial steps to start walking out the calling on your life.

Make your business legitimate:

1. **Create a Virtual Office:** This makes your business look professional for banks and for securing business credit. Opus provides a Virtual Office space (around $59/month, though you must call them as they don't advertise it online). Alternatively, call Alliance Virtual Office for their lowest plan.
2. **Set up Your LLC, EIN, & DUNS Number:** You need a **DUNS number** specifically for business credit.
    - *Note:* You don't want to get a business loan when you start; you want **credit with perks** that adds value. Loans simply take away and don't add value.
3. **Create your Domain. Needed to create a business email and website normally can be created from on site, I use [wix.com](wix.com)**
4. **Get a Business Email:** This applies only when you are active. Even if you don't set up your website right away, the domain is still yours when you're ready.
5. **Create a Business Calendar:** This applies only when you are active. Use your Google or Outlook account and start adding **everything** to your calendar so you can keep up with your commitments. Remember, **your word is truly all you have in business.**

6. **Get a business bank account:** This applies only when you are active. You will need your EIN and LLC documents handy when you set up your business account. Because this is also an expense, you should wait until you are fully ready to go active and legitimate in your business.

Budget Note: This setup will cost you approximately **$500-$700 upfront** (state fees may vary, this was done in Texas) and about **$300 monthly**. Add this to your budget.

Budget Friendly Note: Once the business is created, you don't need to maintain the virtual office unless you are actively using it. If you aren't active in the business yet, don't rush into creating a domain, setting up a business email, launching a website, or opening a bank account. Instead, have your business name ready and map out what you want your website layout to look like. Take it from me: I've wasted over $2,000 creating domains, websites, and business emails too early. Just research the costs and start saving toward them. That way, when you are ready to execute, you can save even more by paying for the yearly plans upfront.

---

2. Write Out a Budget: Note - Do what works best for your financial situation (THIS IS WHAT I DID)

Absolutely **no unnecessary spending!** Your budget should look like this: **50/40/10/10**.

- **50% Bills**
- **30% Investing**
- **10% Saving**
- **10% Paying Off Debt** which is treated as a bill. *Personally, I am pausing debt payoffs until my funds permit. Unless the debt blocks my progress toward my goals, I will prioritize paying it off now.

Your spending habits must change drastically to get where you want to be.

- No more fast food or eating out.
- If you receive this around a holiday or birthday, no big, unnecessary Christmas or lavish trips that leave you hustling to get the money back after you take the pictures for Instagram. Let's get the money first so we can vacation anytime we want.
- **No spending, only investing and saving for the unexpected.**

We must choose the life we want most over what we want now. It's a daily decision, but I promise you will not regret the choice when you look back.

Now, to each their own—do what makes sense for your pockets—but ultimately, you know what needs to be done to see change in your life.

---

3. Catching Your Rhythm "build routine"

When you're juggling a 9-to-5 while trying to build your way out, there are gonna be days when that day job starts looking real comfortable again—mostly because you're just tired. **Don't fall for it.** You started this for a reason, so don't give up on your future just because today was rough.

Most people quit because they try to force some crazy, strict schedule that wasn't built for their real life. We aren't doing that here. We aren't trying to force a rigid routine; we're trying to **catch a rhythm**. A strict schedule breaks the second life happens, but a rhythm moves with you.

- **Pick your days:** Lock in how many days a week you're putting into your business, and show up on those days no matter what.
- **Find your time pocket:** Block out 2 to 4 hours on your active days when your head is actually in the game.
- **Focus on the order, not the clock:** Stop stressing about hitting exact times on the clock—just focus on finishing your steps.
- **Take a real rest day:** Give yourself at least one full day off a week so you don't burn out or lose your mind.
- **Be intentional:** When work gets chaotic, fall back on your rhythm to keep your eyes on the real goal: a better life for you and your family.
- **Get your body moving every day:** Clear your head with daily exercise so you can think straight and make smart moves. Make it possible you only need 30 minutes a day.
- **Prep your food ahead of time:** Cook or write out your meals in advance so you don't waste energy deciding what to eat when you're already exhausted. This helps you stop spending cash on fast food every day—save that money and put it right back into building your business.

---

4. Cut Off All Distractions

- **Technology Blackout:** Turn off voice assistants like Siri or Meta (on Android) so they can't suggest things that entice you to buy or give you unnecessary updates about a world you can't change yet.
- **Entertainment Ban:** No more binge-watching shows, movies, or the news.
- **Cancel Unnecessary Subscriptions:** You only need YouTube because it's free and informational (and has some good shows, too!).
- **Boundary Setting:** Cut off friends or simply don't share your "lock-in" season with them. If they are not headed in the same direction, they won't understand. If they speak negativity into your vision saying, "Oh, I see you trying to do something with your *little* business" the answer is, **"No, ma'am! No, sir! BIG business!"**
- **Actions Speak:** Do not ever share anything with them. Your actions will have to speak for you. You only want positive energy around you to weed out any negative energy that tries to sneak up.

---

5. Celebrate the Wins

Above all, **HAVE FUN!** It's a process. Fall in love with the "making stage" so that when you become what is being made, your love will be the foundation of your business. You'll never lose sight of why you did all of this in the first place.

Celebrate every win! You don't have to spend a lot of money. Treat yourself: cook a nice meal, buy some ice cream, or go for a good walk in the park whatever is inexpensive. This shows your commitment and is a big accomplishment.

---

6. Rest. Simply Put!

I put this last because I want to make sure it is fresh on your mind. **It is vital that you do not try to rush the process** by squeezing every second out of the day.

Ensure you are not working all day. Do not overdo it, I'm telling you this from experience. **Be diligent with your time.** You don't have to hustle yourself to exhaustion to get there; it is going to happen for you when you complete the steps it takes. The timing is up to you, so use it diligently. Because how you get it, is how you will think you have to operate to keep it. So absolutely no hustling required.

🔑 Key Takeaways

- **Write out the steps toward the goal**
- **Prioritize REST**
- **ROUTINE**
- **BUDGET: NO UNNECESSARY SPENDING**
- **Stick to the Steps** (Don't focus on the final goal; get the steps completed, and you'll reach the finish line.)
- **No DISTRACTIONS**
- **Celebrate Your ACCOMPLISHMENTS**
- **DO NOT GIVE UP!**

I love you. I believe in you. I will see you at the top! You play a part in the timeline.

Final Reminder: Don’t focus on the finish line; focus on the **next step**. If you master the steps, the finish line will find you.

Disclaimer: This blueprint is set up as a reference guide to a proven foundation to get your business started not for scaling purposes. *If you are already aligned with some of these steps, perfect! We can now focus on the steps that you have not yet mastered. This blueprint is primarily for those who are just starting their entrepreneurship journey. I will continue to revise as necessary.*

REMEMBER: DO WHAT WORKS BEST FOR YOUR CURRENT SITUATION.