

NOTES:

- Adjust the specific budget lines items listed based on your district's budgeting structure.
- Adjust mentions of the specific 1:1 devices used in your district - Chromebooks vs. iPads or both
- For those outside the state of California: be sure to find and replace your state code governing public records requests. You can locate [your state's PRA law here](#).

<Date>

Public Records Request Officer

<District Name>

<District Address>

Main Office: <District Phone>

Re: Public Records Act Request for

Dear Public Records Request Officer,

Pursuant to the <California Public Records Act (Government Code Section 6250 et seq.)>, I request a copy of the information below. Several parents of children within the <District Name><(District Abbreviation)> seek information on the district's technology expenditures and reviews of technology use.

We care about our children's education, and the children in <District Abbreviation> at large. Recently, it has become increasingly clear that computer based learning is not the best way children retain information or learn. Here is testimony from Dr. Jared Cooney Horvath, PhD, MEd, to the U.S. Senate discussing how Educational Technology ("EdTech") occupying a significant share of instructional time, assessment, homework, and student attention has **diminished cognitive development of children**.¹ Please provide the requested information below so that we as parents can be informed, and in turn help <District Abbreviation> create a learning environment that emphasizes effective teaching and fosters stronger learning outcomes.

Pursuant to the <California Public Records Act (Government Code Section 6250 et seq.)>, please provide copies of the following information:

1. For <District Abbreviation>, for the years 2024 and 2025, and for the 2026 budget:
 - a. A breakout of all line item expenditures for "Books and Supplies," "Services and Other Operating Expenditures," and "Capital Outlay";
 - b. The total net spend for child laptops (including Chromebooks), including income received by <District Abbreviation> associated with child laptops (including Chromebooks);
 - c. The total net spend for applications and programs used on child laptops (including Chromebooks), including income received by <District Abbreviation> associated with such applications and programs; and

- d. The total net spend for technological infrastructure used in teaching, including wifi, systems, upgrades, and subscriptions.
2. For **<Specific School Site Name>**, for the years 2024 and 2025, and for the 2026 budget:
 - a. A breakout of all line item expenditures for “Books and Supplies,” “Services and Other Operating Expenditures,” and “Capital Outlay”;
 - b. The total net spend for child laptops (including Chromebooks), including income received by **<District Abbreviation>** associated with child laptops (including Chromebooks);
 - c. The total net spend for applications and programs used on child laptops (including Chromebooks), including income received by **<District Abbreviation>** associated with such applications and programs; and
 - d. The total net spend for technological infrastructure used in teaching, including wifi, systems, upgrades, and subscriptions.
3. Any requirements, guidelines, or policies concerning the technology use or EdTech in classrooms.
4. Any reviews or assessments of technology use or EdTech, including concerning types of technology or applications, or by student grade or age group.
5. Any statistics or records of technology use by students, including concerning time spent on laptops or applications, or by student age grade or age group.
6. Contracts with technology providers, including hardware and software, that relate to technology used in class rooms or teaching.

Please provide a determination on this request within 10 days. If you determine that any or all of the information qualifies for an exemption from disclosure, please provide the basis for the exemption. If such exemption is discretionary, please provide the basis for why it is necessary in this case to exercise your discretion to withhold the information. If you determine that some but not all of the information is exempt from disclosure and you intend to withhold it, please redact the exempt portions for the time being and make the rest available as requested.

If I can provide any clarification that will help expedite your attention to my request, please contact me at the email listed below. Please notify me of any duplication costs before you duplicate the records so that I may decide which records I want copied.

Thank you for your time and attention to this matter.

Sincerely,
<Your Name>
<Email>

¹ See <https://www.commerce.senate.gov/services/files/A19DF2E8-3C69-4193-A676-430CF0C83DC2>