Anita Public Library Board of Trustees

Wednesday, June 14, 2023

The June meeting of the Anita Public Library Board of Trustees was called to order at 4:45 pm. Present was Al Sherbo, Marcia Casteel, Bruce Petersen, Diane Holmes, Connie Russell and Librarian/ Director Sara Young.

The agenda was approved on a motion by Marcia and seconded by Connie. Unanimously carried.

The floor was open to the public at 4:46 pm. No member of the public was in attendance.

Minutes of the May meeting were approved on a motion by Al and seconded by Diane. Unanimously carried.

Treasurer's Report= Approved on a motion by Bruce and seconded by Connie. Unanimously carried. All expenses were normal. Our books balance with the city. And we are positive at the end of the fiscal year.

Old Business:

- Discussion & nomination of new board member- Sara gave Jackie Sanders name as our choice for the new board member to the City Clerk. This will be approved at the City Council meeting tonight.
- Discussion & Signed Document for FY24 Library Wage increase- The board unanimously approved a 5% wage increase for all library staff. The staff signed off on this to take to the City Council meeting tonight to be approved.
- Obituary Card Cabinets- Arrived today. Will be used to store obituary cards and microfilms.

New Business:

- Donation Letter for Digitalization of Newspapers- Sara mailed out a letter explaining the process and asking for donations. The project is estimated to be around $14,000.
- Update Website Platform- Sara discussed interest in switching to Google Sites instead of Wordpress because it is more modern, more user friendly and would save us money. She is planning on starting this in July.

Buildings and Grounds: Air Conditioner was not working so Smith Heating and Plumbing spent several days working on it- ended up putting a new line in.

Librarian Report: Sara reported the usage has been steady. The summer reading program is going great and have had a few kids for the summer programs. There will be a League of Cities webinar on June 28th from 10 am- 12 pm regarding the Library Levy Funds. Sara will be watching it live but will record it for the board to watch.

Motion by Marcia. Seconded by Bruce to adjourn the meeting at 5:13 pm. Unanimously carried.

Marcia Casteel, Secretary