

How to Know What's Going On

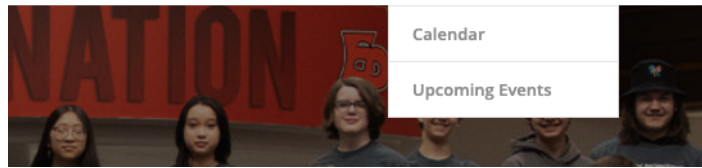
Types of Robotics Meetings in Room

- Open Room
 - Time for the student to work on various robotics projects
 - Could be prepping for an event, working on a robot, creating training materials, making field materials, etc.
 - Off Season
 - Monday, Wednesday, Friday
 - 3:30pm to 6:30pm
 - School ends at 3:20pm
 - We wait to give the teacher 10 minutes to finish up with students, clean up, and get packed
 - Build Season
 - Weekdays
 - 3:30pm to 9:00pm
 - School ends at 3:20pm
 - We wait to give the teacher 10 minutes to finish up with students, clean up, and get packed
 - Saturday
 - 9:00am to 9:00pm
 - Sunday
 - 12:00pm to 9:00pm
- Subteam Meetings
 - These are typically an hour long
 - Each subteam has a mentor lead, but they might need support sometimes
 - The student lead will run the meeting
 - You will just need to supervise
- Team Meetings
 - There will be lots of mentors and students in the room
 - Good way of knowing what is going on and how students feel
 - Everyone is welcome including parents

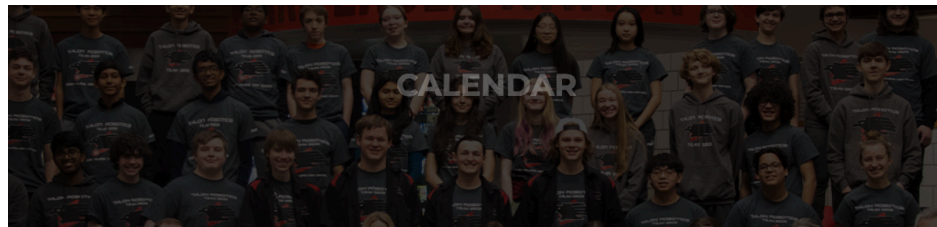
Team Calendar

The team is working hard to make our calendar the source of truth for all events. You can find the calendar on the team website.

- Go to team2502.com
 - Go to events
 - Click on calendar



- You will then see all of the events for the month



November 2024						
SUN 27	MON 28	TUE 29	WED 30	THU 31	FRI Nov 1	SAT 2
10am Room cle	3:30pm Minnet 5pm Inclusivity 6pm Marketing	3:45pm Fundrai 4:30pm FTC: Qi 7pm Captains Iv	3:30pm Minnet 4pm Programmm 2 more	4:30pm FTC: Qi	3:30pm Minnet	- FTC Driver's Test 12pm FTC: Oper
3	3:30pm Minnet 5pm Inclusivity 6pm Marketing	7pm ONLINE Te 8pm ONLINE Sc	3:30pm Minnet 4pm Programmm 7pm Business L	4:30pm FTC: Qi	3:30pm Minnet	12pm FTC: Oper
10	3:30pm Minnet 6pm Marketing	4:30pm FTC: Qi	4pm Programmm 6pm Captains 8 7pm Outreach i	4:30pm FTC: Qi 7pm Mentor Me	3:30pm Minnet	12pm FTC: Oper
17	3:30pm Minnet 5pm Inclusivity 2 more	3:45pm Fundrai 4:30pm FTC: Qi 7pm Team mee	3:30pm Minnet 4pm Programmm 5pm Engineerin	4:30pm FTC: Qi	3:30pm Minnet	- FTC: 1st Tournam - Minne Mini Off S
24	3:30pm Minnet 6pm Marketing	3:45pm Fundrai 4:30pm FTC: Qi 7pm Captains Iv	3:30pm Minnet 4pm Programmm 7pm Outreach i	4:30pm FTC: Qi	3:30pm Minnet	12pm FTC: Oper

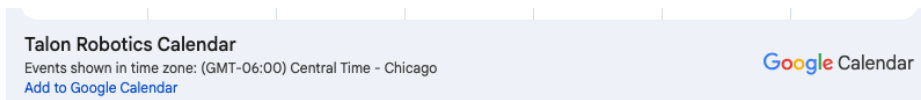
RECENT BLOG POSTS

- Robots & Rotini
- Off Season Competition- East Metro Collaborative Competition
- HAPPY HALLOWEEN 🎃🎃🎃!!!
- STEM Day with the Girl Scouts
- Girls who Code has Officially Ended!

STAY CONNECTED WITH US!



- Feel free to add this calendar to your calendar by clicking “add to Google calendar



Weekly Emails - NeonCRM

The calendar is a great resource for the big picture, but if you want to take things week by week then sign up for the weekly emails through Neon CRM. The weekly email is for parents, students, and mentors.

New Members

- [Use this link to head to NeonCRM](#)
- Click create an account

Account Login

Login Name

Password

☐ Remember me for 2 weeks

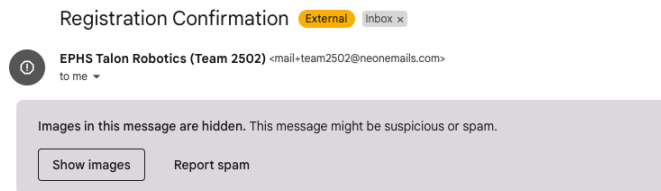
[LOG IN](#)

[Having trouble logging in?](#)

Or sign in with

Don't have an account yet? [Create account](#)

-
- Fill out all the following information
 - Individual type
 - Full Name
 - Address
 - Gender
 - Graduation year
 - Parent Info
- Click submit
- Head to your email and find the Registration Confirmation



Dear Ellie Feist,

Thank you for registering with EPHS Talon Robotics (Team 2502).

To manage your account, make contributions, register for events, and more, log into our portal.
Click here to choose your login name & password:

https://talonrobotics.app.neoncrm.com/np/clients/talonrobotics/setLogin.jsp?secureId=ZJaerMwBuiWSxXkEPzv6dNOyeDs_H3uCKFgrxkCEJ8elyrxCOUIQw5udkl302xeLviQeRng57ZnugabZ4w_K1g%3D%3D&

Sincerely,

EPHS Talon Robotics (Team 2502)
www.team2502.com

-
- Click the link to choose your login name and password

Set Login/Password

Please select the account for which you would like to
reset your password:

Account: Ellie Feist
Login Name:
Individual Constituent User

Please enter a login name you would like to use (at least 4 characters)

Please enter a login password you would like to use (at least 8 characters, including at least one number)

Please re-enter your login password

SUBMIT

- Once you click submit it will bring you to your account
 - [If it doesn't head to the login page and login](#)
- Use the drop down to view Talon Robotics events

Welcome, Ellie Feist (Account #1192)

Event Registration

Team Registration 2023/24
05/01/2023 07:00 AM - 08/31/2024 06:00 AM CT

Event Registration is closed.

✓ What would you like to do?
Update My Profile
Make/Manage Donations
View Talon Robotics Events
Manage My Event Registrations
Setup My Login
Manage My Addresses
Manage Email Subscriptions
Volunteer Projects
Login Home
Logout

- Register for Team Registration 2024/25

Events

Team Registration 2024/25

08/27/2024 11:00 PM - 08/31/2025 11:00 PM CT

Free

REGISTER

Event Feed Export to Outlook ?

- Click Continue
 - Confirm attendee 1 information
 - Click Continue
 - Click Complete Registration
- You will then start to receive the weekly emails each week

Returning Members

- Go to the login page and login
 - If you forgot your account information, reset your password
- Use the drop down to view Talon Robotics events

Welcome, Ellie Feist (Account #1192)

Event Registration

Team Registration 2023/24
05/01/2023 07:00 AM - 08/31/2024 06:00 AM CT

Event Registration is closed.

- ✓ What would you like to do?
- Update My Profile
- Make/Manage Donations
- View Talon Robotics Events**
- Manage My Event Registrations
- Setup My Login
- Manage My Addresses
- Manage Email Subscriptions
- Volunteer Projects
- Login Home
- Logout

- Register for Team Registration 2024/25

Events

Team Registration 2024/25

08/27/2024 11:00 PM - 08/31/2025 11:00 PM CT

Free

REGISTER

 Event Feed  Export to Outlook 

-
- Click Continue
- Confirm attendee 1 information
- Click Continue
- Click Complete Registration
- You will then start to receive the weekly emails each week for the new season

The weekly email has a list of all the meetings for the upcoming week, information about bigger upcoming events, lettering information, and all the different contact information.

Talon Robotics Weekly Email of 11/17-11/23



Weekly Email is Back!

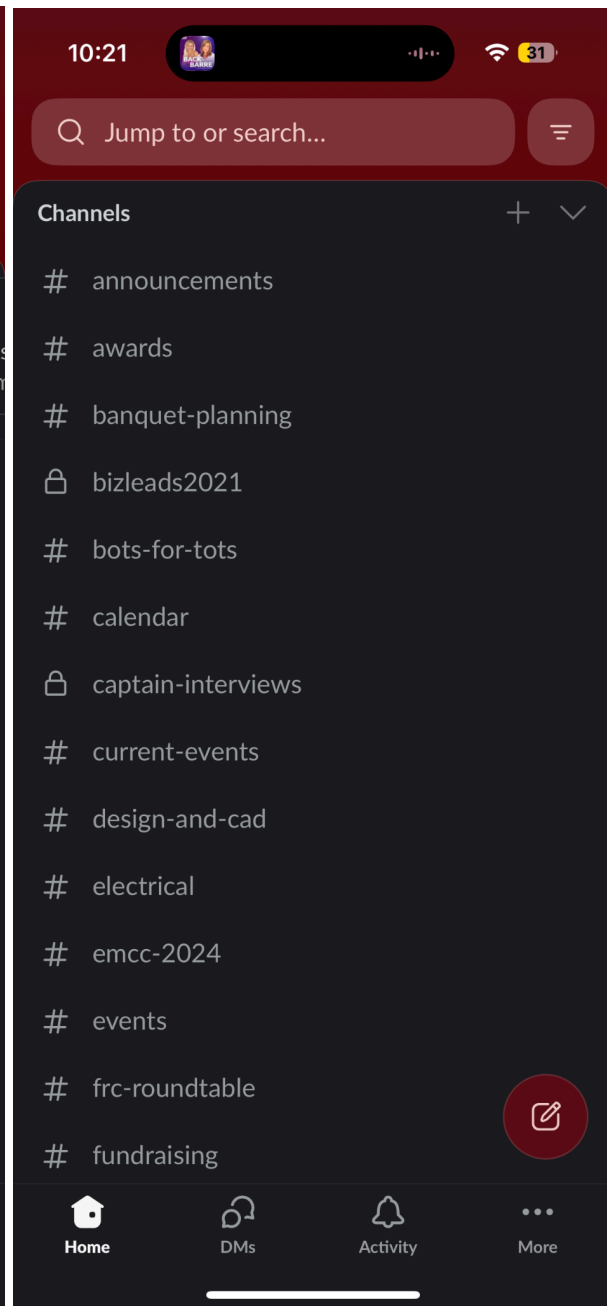
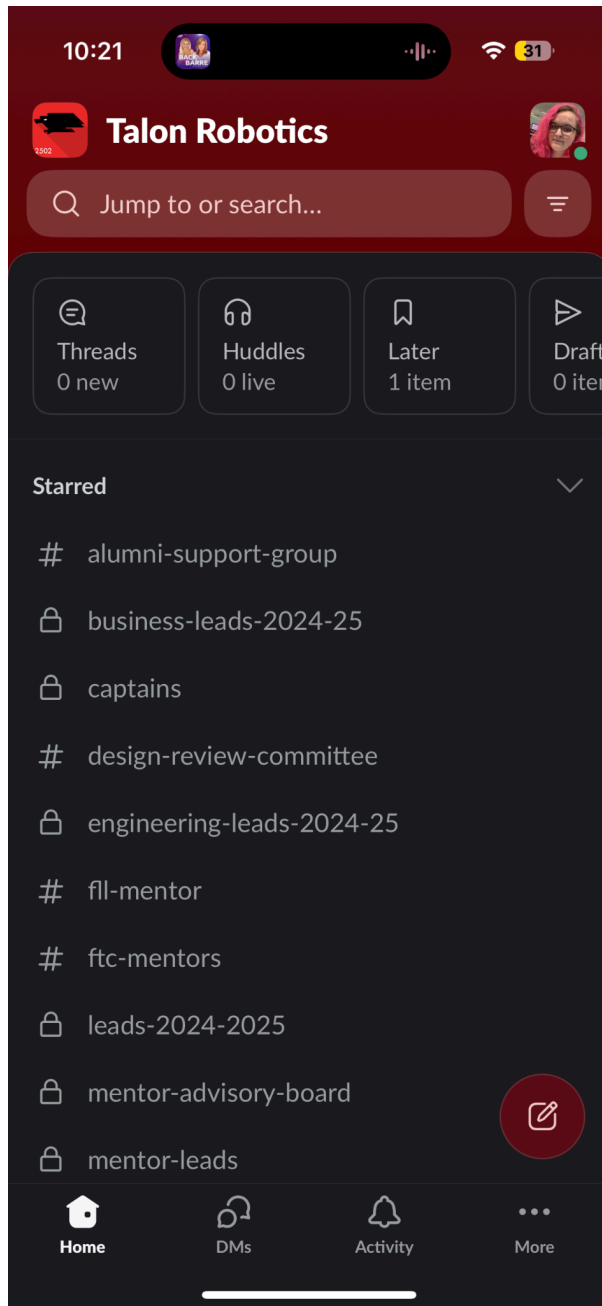
We will now be sending out emails weekly due to our calendar bot being down on slack, and to put out new information as soon as it comes out.

Monday 11/18 (singles day)	Minnetrials Open Room 3:30 Inclusivity Meeting 5:00 Marketing Meeting 6:00 Leads meeting 7:00
Tuesday 11/19	FTC Open Room 4:30 Fundraising Meeting 3:45 Team meeting 7:00
Wednesday 11/20	Minnetrials Open Room 3:30 Programming Meeting 4:00 Outreach Meeting 7:00
Thursday 11/21	FTC Open Room 4:30

Talon Robotics Slack

Our team has a Slack workspace that is our primary source of communication. Everyone is welcome to join. Updates about hours and events are posted. Each subteam has a channel to keep their team up to date and discuss things in between meetings.

Anyone can invite you to our Slack channel when you are in the room. You can also email captains@team2502.com to get access. Once you join, you will be invited to the private #mentors channel.



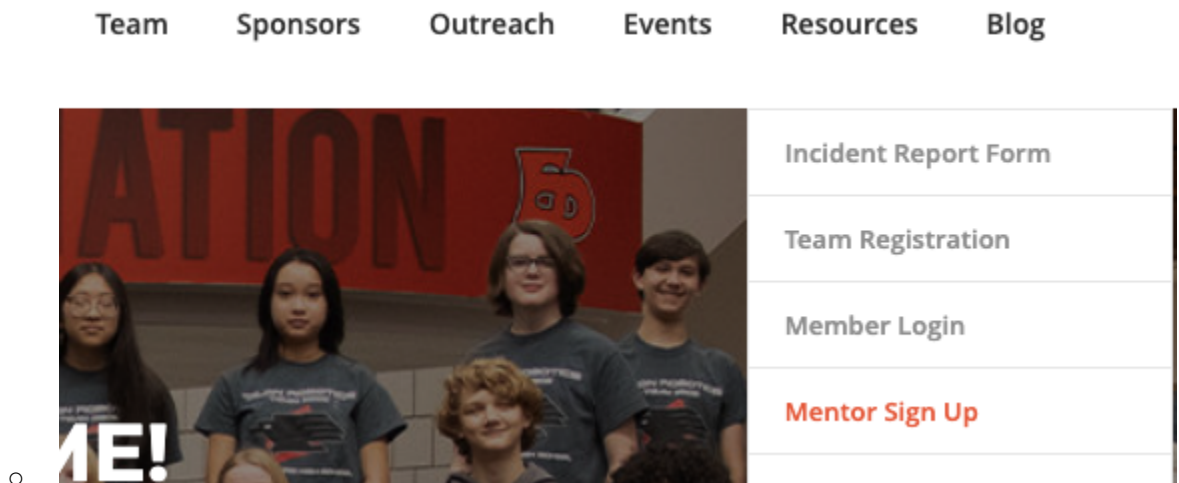
How to Sign Up to Mentor

We like to use sign up genius to keep track of who is going to be in the room. The goal is that everyone does a little bit so no one has to do a lot. Everyone who is going to the room should sign up. If we do not have enough mentors, the robotics room will be closed for the day. There are a few places to find the link.

New mentors should make sure they are signed up with an experienced mentor for the first three months. We understand that mentoring can be intimidating and we don't want you to be alone. Work with different mentors to find a style that works best for you.

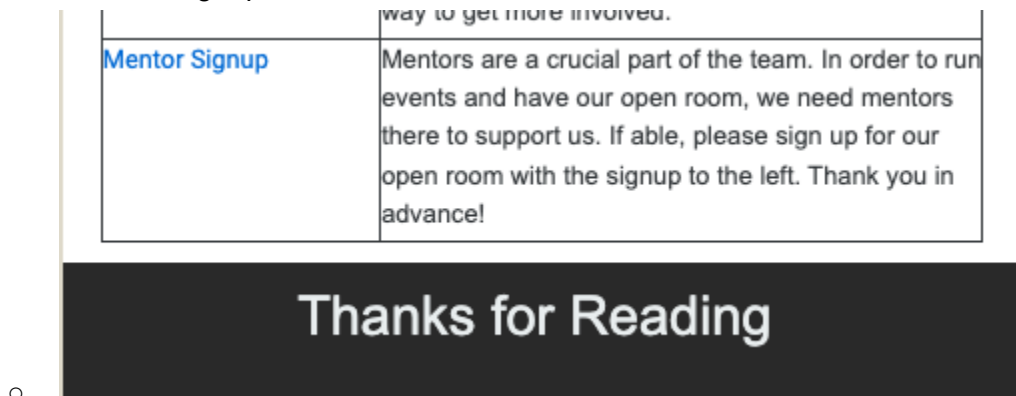
Website

- Go to team2502.com
- Click on Resources
- Click on Mentor Sign Up



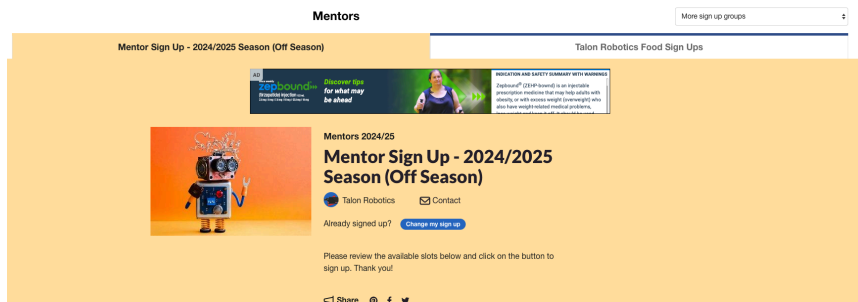
Weekly Email

- The link should be towards the bottom of all weekly emails
- Click on Mentor Signup



Sign Up Genius

- There will be 2 tabs towards the top
 - One for mentoring in the room
 - The second is for donating food for Monday Dinners during the season



- As you scroll down, you can see who is signed up
 - We need to have 2 mentors in the room for students to use power tools

Date	Location	Time	Available Slot
11/15/2024 Friday	Room 165	3:30pm-5:00pm	Mentoring Sign Up 2 of 4 slots filled 2 mentors are required - if there are more than 4 people sign up - please message the mentor slack channel Donovan Maas DM Josie Schmitt JS
		5:00pm-6:30pm	Mentoring Sign Up 2 of 4 slots filled 2 mentors are required - if there are more than 4 people sign up - please message the mentor slack channel Donovan Maas DM Josie Schmitt JS
11/17/2024 Sunday	165	9:00am-10:30am	Mentoring Sign Up 1 of 4 slots filled 2 mentors are required - if there are more than 4 people sign up - please message the mentor slack channel Ellie Feist EF

- Click Sign Up on the days that you want to mentor
- Click submit

12/06/2024 Friday	Room 165	3:30pm-5:00pm	Mentoring ✓ Selected 0 of 4 slots filled 2 mentors are required - if there are more than 4 people sign up - please message the mentor slack channel
		5:00pm-6:30pm	Mentoring ✓ Selected 0 of 4 slots filled 2 mentors are required - if there are more than 4 people sign up - please message the mentor slack channel

Save & Continue

-
- Put in your information
 - If you are going to be late, please put that in the comments
- Click Submit

Sign Me Up

Sign me up for:

Available Slot	Date (mm/dd/yyyy - CST)	My Comment	Quantity
Mentoring	Fri., 12/06/2024 3:30pm - 5:00pm	Will be arriving at 4:00pm	1 ▾
Mentoring	Fri., 12/06/2024 5:00pm - 6:30pm		1 ▾

Name

Email

Already have a SignUpGenius account? [Login](#)

By signing up, you agree to the SignUpGenius [Terms of Service](#) and [Privacy Policy](#).

-
- You will get an email confirming when you signed up

Mentor Sign Up - 2024/2025 Season (Off Season)

Thank you, Ellie!

You're all signed up for "Mentor Sign Up - 2024/2025 Season (Off Season)."



Mentoring - 2 mentors are required - if there are more than 4 people sign up - please message the mentor slack channel

10/02/2024 (Wed.) 3:30pm - 5:00pm CDT

Location: Room 165

10/02/2024 (Wed.) 5:00pm - 6:30pm CDT

Location: Room 165

[View Sign Up](#)

 [Contact Talon Robotics](#)

-
- You will also get a reminder about your shift the day before you signed up as well

Mentor Sign Up - 2024/2025 Season (Off Season)

Reminder

Hi, Ellie Feist! This email is to remind you that you are signed up for the following slot(s) on "Mentor Sign Up - 2024/2025 Season (Off Season)":



Mentoring - 2 mentors are required - if there are more than 4 people sign up - please message the mentor slack channel
10/14/2024, (Mon.) 3:30pm - 5:00pm CDT
Room 165



Mentoring - 2 mentors are required - if there are more than 4 people sign up - please message the mentor slack channel
10/14/2024, (Mon.) 5:00pm - 6:30pm CDT
Room 165

[View Sign Up](#)