Journal of Event, Travel and Tour Management

FR.02 Author Submission Checklist

Use this checklist before submitting your manuscript to reduce desk rejection.

- ☐ The submission has not been previously published, nor is it before another journal for consideration (or an explanation has been provided in Comments to the Editor).
- ☐ The submission file is in OpenOffice, Microsoft Word, or RTF document file format.
- ☐ The author(s) should ensure that the manuscripts have passed through professional proofreaders to guarantee the absence of grammatical issues
- ☐ **The manuscript is anonymized for double-blind review** (no author identities).
- ☐ Manuscript length is between 5,000–10,000 words.
- ☐ The text is single-spaced; uses a cambria 11-point font; employs italics, rather than underlining (except with URL addresses); and all illustrations, figures, and tables are placed within the text at the appropriate points, rather than at the end.
- ☐ The title contains no more than 12 words and reflects the main research topic.
- ☐ Abstract is written in English and does not exceed 250 words, includes background, objective, method, results, and conclusions.
- ☐ The manuscript follows the structure: Introduction, Literature Review, Research Method, Result and Discussion, and Conclusions.
- ☐ The study demonstrates clear theoretical or methodological contributions to event, travel and tour research.
- ☐ The text adheres to the stylistic and bibliographic requirements outlined in the Author Guidelines using APA 7th edition citation style.
- ☐ At least 80% of references are journal articles.
- ☐ Most references are from the last five years.
- ☐ All in-text citations appear in the reference list and vice versa.
- ☐ References include DOI numbers where available.
- ☐ **Signed author Agreement form. (FR. 04 Author Agreement Form)**
- ☐ Any supplementary materials such as datasets, videos, high-resolution figures, code, or extended methods that support study findings without being necessary for understanding the main text.
- ☐ Permission has been obtained for the use of any copyrighted material from other sources, including the Web.
- ☐ **A cover letter. (FR. 03 Cover Letter)**
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