GUIDELINES FOR GUEST EDITORS

Wilayah: International Journal of East Asian Studies

The following guidelines set out the expectations, responsibilities, and submission requirements for guest editors overseeing a Special Issue (SI) of *Wilayah: International Journal of East Asian Studies*.

1. Purpose of a Special Issue

A Special Issue (SI) provides a focused platform for the exploration of a specific theme relevant to East Asian studies. It aims to present innovative research, foster academic collaboration, and encourage scholarly discourse from diverse institutional and disciplinary perspectives.

2. Guest Editor Eligibility

- Guest editors must hold a **PhD** in a relevant academic field.
- They should demonstrate established expertise and a record of scholarly contributions within the area of the proposed theme.
- Current members of the *Wilayah* editorial board may serve as guest editors, but external specialists are also encouraged.

3. Composition of the Special Issue

Each Special Issue must include:

- A **minimum of six (6) research papers**.
- **Each paper's primary author must hold a PhD**.
- Papers must represent **at least six (6) different universities or research institutions** to ensure academic diversity and breadth of perspective.
- The issue may also include an introductory editorial or review article authored by the guest editor(s).

4. Responsibilities of the Guest Editor

Guest editors are expected to:

- Develop and propose the thematic concept of the Special Issue.
- Invite contributions from qualified scholars across multiple institutions.
- Manage the peer-review process in coordination with the *Wilayah* editorial team, ensuring fairness and confidentiality.
- Ensure all submitted manuscripts comply with the journal's ethical and formatting standards.
- Submit an editorial introduction summarizing the issue's theme, main findings, and contributions.

5. Review and Approval

- The proposed Special Issue and its contents are subject to approval by the *Wilayah* Editorial Board.
- The final decision to publish rests with the Chief Editor, following standard peer-review and production processes.

6. Ethical and Quality Standards

Guest editors must uphold the journal's commitment to academic integrity, ensuring all papers meet the highest standards of originality, methodological rigor, and scholarly contribution.