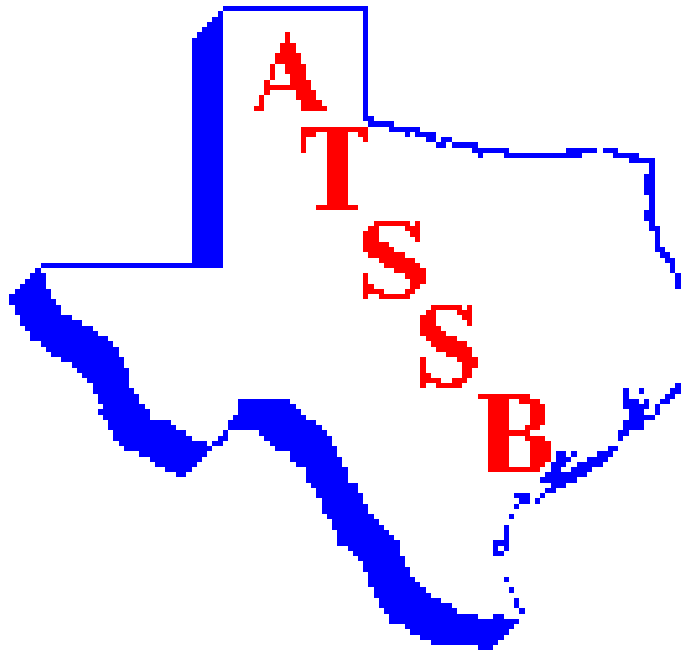


*ATSSB Region XI*

# *Rules and By-Laws*

*Updated – August 2026*



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# **ATSSB REGION 11**

## **RULES AND BY-LAWS**

**UPDATED – August 2026**

### **I. Membership** *(See Addendum 1 at end of this document for TMEA/ATSSB Joint Agreement)*

- A. Membership shall be limited to individuals who are considered Active or Associate members by ATSSB and whose school or associated business is geographically within Region 11. Active Membership will allow the individual to participate in Region 11 activities, the right to vote and admittance to meetings upon compliance with registration requirements. Associate Membership will allow admittance to meetings upon compliance with registration requirements and to participate in Region activities EXCEPT for voting and holding office. Associate Members cannot enter students in the Region Band.
- B. The membership year is September 1 through August 31.
- C. The ATSSB State Board of Directors establishes membership dues.

### **II. Meetings**

- A. The fall and spring meeting of Region 11 ATSSB members will be in conjunction with the fall and spring UIL/TMEA meeting.
- B. The Region Coordinator can call additional Region Meetings with ample notice.
- C. All elected officers of Region 11 shall serve a term of two years. Terms shall begin after the Spring Meeting of the Election year and shall terminate in the same manner upon the election of a successor.

- D. Voting is limited to current members of ATSSB. Each current ATSSB member can vote on ATSSB business.
- E. Proxy voting is allowed in Region 11 meetings so long as the proxy is a Region 11 member and the request is made in writing, signed by both parties, and presented to the Region Coordinator (or the Designee) prior to the beginning of a Region meeting.

### **III. Proxy Policy**

Proxies are allowed at ATSSB Region 11 Meetings and Clinic/Concerts under the following conditions:

- A. **Meetings:** When a Director cannot attend a meeting, the Director can request another Director to be his Proxy and cast his vote if the Proxy is also a member of ATSSB Region 11 and the request is made in writing, signed by both parties, and presented to the Region Coordinator (or the Designee) prior to the beginning of a Region meeting.
- B. **Clinic/Concert:** Directors are responsible for making sure that there is always an Adult (Proxy) from their school present during the rehearsals and Concert. When a Director cannot attend a Clinic/Concert or if the Director must leave to attend to some business, he/she may send (or designate) a Proxy to this event. The expected Duties of the Proxy will be as follows:
  - 1. Attend all rehearsals and sectionals.
  - 2. Make sure an Adult remains at the rehearsal venue while students are there.
  - 3. Be responsible for students' attendance and behavior during the event.
  - 4. Help out with any duties asked by the Coordinator and/or the designee.

5. Be able to contact the Director in case of incident or emergency.

## **IV. Region Officers**

### **A. Elections**

1. Region Officers will serve for a 2-year term. They will be nominated by the Region members and elected by majority vote during the Spring Meeting. **Next election will take place in the Spring of 2028.**
2. Terms shall begin immediately upon the adjournment of said Spring Meeting when election is held and shall terminate in the same manner upon the election of a successor.
3. Officers will be the following: Region Coordinator, Secretary/Assistant Coordinator, and Jazz Coordinator.
4. In the event of an officer needing to vacate their office, an election will be held at the next scheduled meeting.

### **B. Duties of the Region Coordinator**

1. The Region Coordinator shall be the presiding officer at all Region 11 meetings.
2. The Region Coordinator will notify all members of upcoming meetings.
3. The Region Coordinator shall have the power to appoint committees and members to committees and is an ex-officio member of all committees.
4. The Region Coordinator will oversee all All-Region Band/Jazz auditions in matters such as dates, sites, and hosts.
5. The Region Coordinator will provide all member schools with a copy of the audition requirements for the Junior High All-Region Band.
6. The Region Coordinator will collect and certify all Region Band entries and pass on these entries to the Region Administrator.
7. The Region Coordinator, or his proxy, will attend and preside as contest director at all Region Band auditions and will enforce all the Region

by-laws as well as all rules and guidelines as established by the ATSSB State Board of Directors.

8. The Region Coordinator will collect the results of Region Band auditions and pass on the results to the Region membership and required ATSSB officials.
9. The Region Coordinator will certify all qualified Region Band Members to Area auditions.
10. The Region Coordinator will provide sufficient judges from Region 11 to Area auditions.
11. The Region Coordinator, with input from the Region, will secure Region Band clinicians.
12. The Region Band Coordinator will select literature for each group with the assistance of the Region Clinicians.
13. The Region Coordinator will oversee all ATSSB All-Region clinics in matters such as dates, sites, and host.
14. The Region Coordinator or his proxy will preside as Master of Ceremonies at the All-Region concerts.
15. The Region Coordinator will oversee program preparations for the All-Region Concerts.
16. The Region Coordinator may arrange for t-shirt, plaque and recording sales for the All-Region bands.
17. The Region Coordinator will oversee OPS (Outstanding Performance Series) judging in all matters regarding date, time, and site.
18. The Region Coordinator will fulfill the duties assigned by ATSSB as a part of the OPS.
19. The Region Coordinator will present to the Region membership at each Fall and Spring Meeting, a financial statement outlining the Region's financial collections and expenditures that have occurred since the previous report.
20. The Region Coordinator will communicate with members of the region.
21. The Region Coordinator will organize and set the agenda for meetings.
22. The Region Coordinator will maintain and update the website, as necessary.
23. The Region Coordinator will attend State Board meetings.

**c. Duties of the Assistant Coordinator/Secretary**

1. Conduct called Region Meetings, with the agenda set forth by the Region Coordinator in absences of the Region Coordinator.
2. Perform the duties of the Region Coordinator in the event of his/her absence.
3. Assist the officers as needed.
4. Communicate with members of the region.
5. Take and maintain the minutes of each meeting. Email or mail Region Minutes to the region members for their review for the next meeting. Pass on the minutes to the next secretary.

**d. Duties of the Jazz Coordinator**

1. Secure audition site, recording equipment, assist Region Coordinator in auditions.
2. Have all materials ready for auditions.
3. Secure Clinic site, clinician, music and be there to assist clinician during clinic.
4. Assist the officers as needed.

## **V. Honorariums, Fees**

- A. The JH Region Band Clinicians and Jazz Band Clinicians will be paid a fee of \$650.00 plus meals and mileage (TEA current rate) will be paid for by Region.
- B. The HS Region Band Clinicians will be paid a fee of \$750.00 (mileage/meals and housing will be paid for by region).
- C. The Region Band Organizers will be paid for duties including preparing folders, attending the rehearsals, or having a substitute director in the rehearsal during the Region Clinic/Concert and other necessary items as determined by the Region Coordinator.
  1. Each Region Band Organizer will receive \$100.00.
  2. Each Percussion Organizer will receive \$150.00.
  3. Percussion Clinician will receive \$100.00.
  4. The Clinic/Concert Host will receive \$100.00.
- D. The Jazz Coordinator will receive \$100.00 per school year for services set forth in the section titled “Duties of the Jazz Coordinator.”

- E. The Region Coordinator or selected director will receive \$100 as an honorarium to host the Region OPS (Paid by the State).
- F. The Audition Technician/Website will receive \$100.00 per school year for services during the year.
- G. The Region Secretary/Assistant Coordinator will receive \$100.00 per school year for services set forth in the section titled "Duties of the Secretary/Assistant Coordinator."
- H. The Region Coordinator will receive \$300.00 per school year for services set forth in the section titled "Duties of the Region Coordinator."

## **VI. Region Band Entry Procedures** *(See Addendum 2 at end of this document)*

- A. Each student's Director (or a qualified proxy) MUST attend and be available to adjudicate the Auditions. Directors who are found to be in violation of Student Entry, Judging, or Fee payment requirements will receive one (1) warning from the Region/Area Coordinator. After this warning, other issues will be escalated resulting in contacting District Administration and potential removal/probation of the Director's student entry ability (a District-appointed Administrator other than the Director in question will be allowed to enter students and ensure Judging requirements are met).
- B. Requirements for Students entering Auditions will be as stated in the TMEA Rules under Section 1 of the Eligibility Requirements for TMEA Activities which include, but are not limited to, the following:
  - 1. The student must be a full-time student at the school.
  - 2. The student must be eligible at the time of Auditions.
  - 3. The student must be a member of the parent organization.
  - 4. Changing schools within the state after acceptance at any level of the All-State selection process will not affect eligibility for further competition. A letter certifying eligibility from the student's former school administration, as well as from his/her new school, must be filed with the appropriate TMEA Division Chair. The student will continue the process through the Region/Area of the new school.

Auditions will follow the ATSSB Audition procedures as listed on the ATSSB website. High School audition music will come from the approved ATSSB list.

**Notice:** Tenor Trombone auditions must be performed on a slide Tenor Trombone and not on a valve Trombone or Bass Trombone or Baritone. Bass Trombone auditions must be performed on Bass Trombone and not a Tenor Trombone or Baritone.

- C. Middle School audition music will come from the list approved by Region 11 which is available on the ATSSB Region 11 website.
- D. Fees for ATSSB HS & JH All-Region Band Auditions are set at \$12.00 per student per instrument. Fees for ATSSB Region Jazz Band Auditions are set at \$20.00 per student per instrument. The entries must be submitted online through the TMEA website or according to ATSSB procedures.
- E. All contest deadlines will be 14 days prior to auditions. Correction to an existing student entry may be made between 13 and 7 days prior to the audition without penalty, but any student entry added less than 14 days will result in an additional 100% student late fee. There are no hard deadlines for entries, however, entries made on the day of the Audition will incur a \$50.00 extra-late fee in addition to the regular late fee of double the early fee (ex. \$12 entry fee + \$12 late fee + \$50 extra-late fee = \$74.00 fee for late entry on the day of the Audition).
- F. The head junior high/middle school band director must be a paid member of ATSSB and TMEA. The high school director's card cannot be used unless there is no junior high/middle school director.
- G. A student will be denied tryout due to a director not being an ATSSB and TMEA paid member.
- H. In the event a student requires accommodation during the Audition, directors must provide written notice to Region/Area/State Coordinators no less than seven (7) days prior to the Audition. Accommodation must be included in the students' Individual Education Plan (IEP), must not give the student an unfair advantage, and cannot violate the integrity of the contest. Any questions or concerns about allowing/denying an accommodation should be remedied in

consultation with the Executive Secretary. In the event there are still questions or concerns, these should be remedied in accordance with the ATSSB Constitution and By-Laws.

## **VII. Director/Judge Responsibilities-Band Auditions**

- A. Auditions will use five-member judging panels. The Region Coordinator does, at his/her discretion, have the right to petition the ATSSB State Board to use three-member panels for junior high auditions. The Region Coordinator will use discretion and place qualified personnel on judging panels.
- B. An honorarium of \$60.00 will be paid to judges that do not have students involved in the audition process.
- C. Prior to beginning Band auditions, the judges in each room will select the scales (3 for HS and 2 for JH) plus the chromatic scale and one excerpt from each etude of the audition materials. At the **High School Region** level, students are only required to learn the first half ( $\frac{1}{2}$ ) of the Area cut. Judges will select a minimum of  $\frac{2}{3}$  from that cut for the auditions. At the **Junior High School Region** audition, judges will pick a minimum of 50% and a maximum of two-thirds ( $\frac{2}{3}$ ) of the required etude for each round.
- D. Students auditioning should be out of view to the judges. At no time should the judges or students be in view of each other.
- E. There will be no vocal communication between participants and judges.
- F. Schools are recommended to bring adult chaperones to the audition for junior high/middle school and high school students.
- G. **Junior High/Middle School only**- If the student leaves off part of the tryout, the room chairperson will remind the student via the Monitor of the omitted section as soon as he/she detects it before the student leaves the room.

## **VIII. Region 11 Event Guidelines**

This set of guidelines is set to ensure that all events hosted by Region 11 proceed smoothly and that students and their Directors know what is expected of them while at

the campus they are visiting. All participants are expected to always display respect and courtesy towards everyone.

### **Region 11 Audition Violations / Consequences**

All ATSSB Rules and Policies, as well as host school policies and procedures will be enforced during the entire audition procedure. Examples of violations include, but are not limited to, vandalism, fighting, not following audition rules and/or Directives, etc.

#### **Violations and Consequences:**

1. All consequences will be decided by a panel to include the Region Coordinator (or his/her proxy), an officer of ATSSB Region 11, and the offending student's Director.
2. Students who refuse to comply with the policies or procedures set by the Region will either be escorted to the contest office, or have their name taken and given to their Director.
3. Students who are in violation of any host school policies or procedures may not be allowed to audition, to be determined by the Region Coordinator (or his/her proxy).
4. The Region Coordinator (or his/her proxy) will have the authority to prevent a student from auditioning at any point in the audition process or performing in the Clinic and Concert.
5. At the discretion of the Region Coordinator (or his/her proxy), an official letter to the school's principal about the student's actions may be submitted.

#### **Medical Emergencies**

Students who experience a medical emergency during their audition will be allowed to leave the audition to receive aid and complete the audition when they return. Procedures will be as follows:

1. The affected student will be escorted by an adult to their Band Director or a representative of their District who can render the appropriate aid as needed and notify the Parent(s).
2. Students will have up to 10 minutes after the last audition of that round to return and play in that round.
3. Students who return to the Audition must resume their audition at the beginning of the last measure attempted. Students will not be allowed to start the audition over.
4. It is the responsibility of the Audition Room Monitor to keep time from the end of the round, as well as keeping record of where in the music the audition stopped and will be started.

## **IX. Region Organizer Duties**

### **A. Duties of the Region Bands Organizers**

1. Communicate with Coordinator and Clinicians about music selections and Group seating charts.
2. Secure the correct number of music folders for assigned Group.
3. Communicate with Coordinator on number of parts needed for each Section (1<sup>st</sup> Part, 2<sup>nd</sup> Part, etc.).
4. Secure the correct number of parts for each music selection for Assigned Group.
5. Bring all completed music folders to Region Auditions to distribute to students/Directors at the corresponding Auditions.
6. Set up Group seating arrangements (chairs & stands) at Host site and secure music stand name labels.
7. Communicate with the Conductor and/or Coordinator over any needs, special requests, changes, etc.
8. Band Organizer for each Band will receive a stipend of \$100.

### **B. Duties of the Percussion Organizer**

1. Communicate with the Band Organizer or Coordinator over Percussion needs and Instrumentations for each music selection.
2. Assign Percussion parts to student chairs before the Auditions.

3. Gather and/or arrange for all needed Percussion equipment for music selections.
4. Percussion Organizer for each Band will receive a stipend of \$150.

## **X. Wind Audition Procedures**

- A. Directors are responsible for making sure that students from their school are eligible to participate in the Auditions.
- B. At the Region Audition, only one student at a time will be in the room to compete. Parents of the student auditioning will not be allowed in the audition room.
- C. **High School students'** required music will be the 1st half of each etude and all scales listed in the ATSSB Prescribed Audition List (PAL). The ATSSB newsletter is the official source of errata for the PAL. **Jr. High students'** required music for the appropriate year will be as posted in the ATSSB Region 11 Website. Jr. High students are responsible to learn all the scales plus the entire etudes as described on the list for the appropriate year. Students may use their own music in the audition room. Original music will be provided in each room for students to use.
- D. Two rounds will be used for the Wind auditions and three rounds will be used for the Percussion auditions. For Winds, the first Hearing will start with Letter 1A and the second Hearing will start  $\frac{1}{2}$  way down the list. Percussion will start with Letter 1A for the first Hearing,  $\frac{1}{3}$  way down for the second hearing, and  $\frac{2}{3}$  way down for the third hearing. (This aligns with the State Auditions Guidelines)
- E. Students who wish to audition on multiple instruments are permitted only for Low Clarinets (Alto, Bass, Contra), Saxophones (Alto, Tenor Bari) and Trombone (Tenor, Bass), provided an audition fee is paid for each instrument entry. Students making the Region Band on more than one instrument must decide on which instrument he/she will perform at the Region Clinic/Concert before Region results are final and will receive one patch for performing at the Clinic/Concert. **For High School Auditions:** If a student qualifies for Area on two instruments, the student must choose on which instrument he/she will

perform at Area before the Region audition results are final. The student will perform on the same instrument at the Region Clinic/Concert that is chosen to proceed to Area Auditions.

- F. Students must perform excerpts selected by the judges from the required list for the appropriate year. **For HS Auditions:** Judges must hear at least two-thirds ( $\frac{2}{3}$ ) of the first half of each etude. **For JH Auditions:** Judges must hear a minimum of 50% and a maximum of two-thirds ( $\frac{2}{3}$ ) of each etude.
- G. **High School students** will perform three (3) scales, the Chromatic Scale, and excerpts selected by the judges from the required list for the appropriate year. Judges must hear at least two-thirds ( $\frac{2}{3}$ ) of the first half of each etude. **Jr. High students** will perform two (2) scales, the Chromatic Scale, and excerpts selected by the judges from the required list for the appropriate year. Judges must hear at least 50% and a maximum of two-thirds ( $\frac{2}{3}$ ) of each full etude. There is no memorization requirement at any ATSSB Audition.
- H. For both High School and Jr. High Auditions, the student will be allowed a one-breath warm-up before the scales, a one-breath warm-up before the slow etude, and a one-breath warm-up before the fast etude. The Monitor will announce the Audition Number immediately after this warm-up. If the student chooses not to warm-up, then the Monitor will immediately announce the Audition Number. In any case, Judging will begin after the Monitor calls out the Audition Number.
- I. Students are to begin playing their Audition immediately after the Monitor announces their Audition Number. Practice-fingering (or “Air” drumming) of audition music before the performance (Scales or Etudes) **are not** allowed. If a student begins fingering or “Airing” the music, the Monitor will remind him/her that it is not allowed and that they must begin the Audition performance. If the student continues fingering, the Monitor will inform the Panel Chair about the issue and there will be a deduction of points.
- J. Scales performance: As per the 2024 notice on the Scale Sheet from the State, “Scales should be performed as written and may or may not be performed connected. Scales should be performed in order without delay between scales.” All scales are to be played at a minimum of quarter note = 120.

- K. Should the student experience an instrument malfunction during the playing of the warm-up (or scales for winds), the student must inform the Monitor (who will inform the Panel) and she/he will be allowed to leave the room to take the instrument to the Contest Office so they can attend to the malfunction. The Student will have up to ten (10) minutes after the last audition of that round to return and play in that round. The Audition Room Monitor will be responsible for timing after the end of the round and for placing the student back into the audition rotation. If the student has not returned after the ten minutes, the Audition Room Monitor will inform the Panel Chair that the student did not return, and the Panel will score that student with a total point value of “0” for that Round. Once a student sounds the first note of the etude, the student must continue to play and be scored.
- L. The monitor must stand away (preferably behind the student) and out of sight of the student while the student is performing.
- M. Should a student fail to appear to play the final etude and all others have completed the audition, the student not appearing shall be given a total point value of “0” for the fast etude.
- N. A student will be allowed to audition early (before Letter A) only when there are extenuating family emergencies (death in the family or other serious circumstances) at the discretion of his/her Band Director after consultation and approval of the Region Coordinator.

## **XI. Percussion Audition Procedure**

**\*\*Percussion Students will not be allowed to “air” play the selections before they begin their Audition.**

### **ROUND ONE: SNARE DRUM (Begin with #001**

- A. The first 5 students will be allowed in the Audition room for a 30-second warm-up timed by the Monitor.
- B. After the warm-up, all but the first performer will exit the room, then Auditions begin.
- C. If the individual student wishes to warm-up, they may play a long roll for no more than five seconds (timed by the monitor) after which the

Audition Number will be announced and the student will play the assigned section of the Snare Drum Etude.

- D. After 5 students have auditioned, the next 5 will be allowed into the room to warm-up (continue process as in No. 1 above).
- E. If using multiple Panels, when the 5 students have performed Round One, the group proceeds to the 2<sup>nd</sup> Panel Audition Room for the Mallets and follows the Mallet Procedure.
- F. This continues until all the students have performed the first round.

**ROUND TWO: MALLETS (Begin with student number 1/3 of the way down the list)**

- A. The first 5 students will be allowed in the Audition room for a 30-second warm-up timed by the Monitor.
- B. After the warm-up, all but the first performer will exit the room, then Auditions begin.
- C. If the individual student wishes to warm-up, they may play a long roll for no more than five seconds (timed by the monitor) after which they will play the assigned section of the Etude.
- D. After 5 students have auditioned, the next 5 will be allowed into the room to warm-up (continue process as in No. 1 above).
- E. If using multiple Panels, when the 5 students have performed Round Two, the group proceeds to the 3<sup>rd</sup> Panel Audition Room for the Timpani and follows the Timpani Procedure.
- F. This continues until all the students have performed the second round.

**ROUND THREE: TIMPANI (Begin with student number 2/3 of the way down the list)**

- A. The first 5 students will be allowed in the Audition room for a 30-second warm-up timed by the Monitor.

- B. After the warm-up, all but the first performer will exit the room, then Auditions will begin.
- C. **For HS Auditions:** Each student will be given 30 seconds to tune the timpani with timing done by the Percussion Audition Monitor. No audible or electronic tuning device may be used to re-tune timpani during the performance of an etude. Judges are instructed to adjudicate tuning as a part of the audition as they see fit. **For JH Auditions:** The timpani will be tuned by one of the Judges, so the student will not be required to tune the Timpani.
- D. If the individual student wishes to warm-up, they may play a long roll on the first note of the Etude for no more than five seconds (timed by the monitor), after which they will play the assigned section of the Etude. Judges will consider tuning in their adjudication of the Etude. Adjudication will be based on Rhythm, Notes, Dynamics, Playing area of the drum, and some muting.
- E. After the student is done, the Monitor will lower the pedals to the floor again for the next student.
- F. After 5 students have auditioned, the next 5 will be allowed in to do their warm-up (continue process as in No. 1 above).
- G. This continues until all students have performed the third round.

After all students have performed Round Three, the Auditions are considered ended. Students will be free to go and retrieve the equipment and go back and wait for results. There will be no callbacks.

## **XII. Percussion Ensemble Advancement**

The Region 11 HS Percussion Ensemble will consist of all the members of both the Symphonic and Concert Bands.

Area Auditions will now name 3 students to advance to State. At the end of the ATSSB Area Percussion Audition, the 3 students that advance will be given a 4-mallet etude. They will have 2 weeks to work on this music, after which they will make a video audition by playing their Snare Drum Etude, Timpani Etude and the 4-mallet Etude.

At the end of the Video Auditions, the 15 state members from each Track will be asked to choose either the Ensemble or the Band to perform in. Starting from 1<sup>st</sup> Chair they will go down the list and choose Band or Ensemble. The first 5 students from each Track that choose the Ensemble will be in the State Ensemble and the rest will be in the 2 Bands.

Each State Band will have a 10-member Percussion Section.

### **XIII. Electronic Device Usage**

- A. Non-audible metronomes are allowed in the Audition rooms to set tempos but may not be used while the scales or etudes are being performed.
- B. Students may not use tuners while the scales or etudes are being performed.
- C. Students may not talk, text, record, or communicate electronically in any way in the Audition room, although students may use electronic media in lieu of printed music if they bring their own equipment (a book is provided on the stand for students).
- D. For HS Percussion Timpani Tuning:
  - 1. The Monitor will lower all tuning pedals to the floor.
  - 2. Students can use an audible device (non-electronic) and will be given 30 seconds to tune the timpani.
  - 3. No audible or electronic tuning device may be used to re-tune timpani during the performance of an etude.
  - 4. Judges will be instructed to adjudicate tuning as a part of the HS Audition as they see fit.

### **XIV. Optional Use of Recorded Audition**

- A. A live audition is preferred, but if a football playoff game should cause a student to miss Auditions completely, Regions may allow the student to audition via a recording. **No other reasons for recording will be considered other than a football playoff game scheduled so that a student would be unable to attend a live audition due to travel or game time constrictions.**

The audition software allows for morning or evening and, if the student could

make a morning audition, then recording is not an option. The use of recordings must be specifically approved by each Region prior to the Audition year and must be noted in the Region Rules on file with the State Office. The following procedures shall be followed:

1. Plans shall be made to make the recording during the school week prior to Auditions (no more than five calendar days prior to the scheduled live Auditions). A CD recording is preferred, but not required.
2. The etude cuts and scales shall be selected by the Region Coordinator and announced to the student(s) immediately before the recording begins.
3. Recording shall be done under the supervision of the Region Coordinator or his/her designee (usually the student's principal – but not the student's Band Director, although the Director may be present during the Auditions).
4. The recording shall be done “live” in one take with pauses between scales and each etude for the student to breathe, empty water, adjust reeds, etc. – but not leave the room.
5. The recording shall be delivered to the Region Coordinator prior to Region Auditions. The Region Coordinator shall have planned for playback equipment to be available in the Audition Room.
6. The same scales and etude cuts shall be announced to the students prior to the beginning of the Auditions as usual.
7. When the recorded student's Audition number comes up, the monitor shall play the recording.

## **XV. ATSSB Region 11 Bands Instrumentation Lists**

| <u>Instrument</u>    | <u>HS SB</u> | <u>HS CB/Alts</u> | <u>JH/MS SB</u> | <u>JH/MS CB/Alts</u> | <u>Jazz Reg/Alt/Area</u> |
|----------------------|--------------|-------------------|-----------------|----------------------|--------------------------|
| Flute                | 8            | 10/2              | 8               | 10/2                 |                          |
| Clarinet             | 12           | 14/3              | 12              | 14/3                 |                          |
| Alto Clarinet        | 2            | 2/0               | 1               | 1/0                  |                          |
| Bass Clarinet        | 3            | 4/1               | 4               | 5/1                  |                          |
| <u>Instrument</u>    | <u>HS SB</u> | <u>HS CB/Alts</u> | <u>JH/MS SB</u> | <u>JH/MS CB/Alts</u> | <u>Jazz Reg/Alt/Area</u> |
| Contra-Bass Clarinet | 2            | 2/0               | 1               | 1/0                  |                          |

|                           |                      |                      |                       |                     |                               |
|---------------------------|----------------------|----------------------|-----------------------|---------------------|-------------------------------|
| Oboe                      | 2                    | 2/0                  | 2                     | 2/0                 |                               |
| Bassoon                   | 2                    | 2/0                  | 2                     | 2/0                 |                               |
| Alto Saxophone            | 4                    | 6/2                  | 4                     | 6/2                 | 2/2/2                         |
| Tenor Saxophone           | 2                    | 2/1                  | 2                     | 2/1                 | 2/1/2                         |
| Baritone Saxophone        | 2                    | 2/1                  | 1                     | 1/1                 | 1/1/1                         |
| Trumpet/Cornet            | 10                   | 12/2                 | 10                    | 12/2                | 5/2/3                         |
| French Horn               | 8                    | 8/2                  | 6                     | 6/1                 |                               |
| Tenor Trombone            | 6                    | 8/2                  | 6                     | 8/2                 | 4/2/3                         |
| Bass Trombone             | 2                    | 2/0                  | 1                     | 1/0                 | 2/1/2                         |
| Euphonium                 | 4                    | 6/2                  | 4                     | 6/1                 |                               |
| Tuba                      | 5                    | 6/2                  | 5                     | 6/1                 |                               |
| String Bass               | 1                    | 1/0                  |                       |                     |                               |
| Percussion                | 8                    | 6/2                  | 7                     | 7/1                 |                               |
| Guitar                    |                      |                      |                       |                     | 1/1/1                         |
| Electric Bass             |                      |                      |                       |                     | 1/1/1                         |
| Piano                     |                      |                      |                       |                     | 1/1/1                         |
| Drum Set                  |                      |                      |                       |                     | 2/1/2                         |
| <b><u>TOTALS</u></b>      | <b><u>83</u></b>     | <b><u>95/22</u></b>  | <b><u>76</u></b>      | <b><u>90/18</u></b> | <b><u>21/13</u> <u>18</u></b> |
| <b><u>Patch Order</u></b> | <b><u>185-HS</u></b> | <b><u>175-JH</u></b> | <b><u>25-Jazz</u></b> |                     |                               |

## **XVI. Administrative Issues and Director Responsibilities**

### **A. Region Auditions**

1. Directors are responsible for making sure that their students are eligible to participate in the Region Auditions.
2. Directors are responsible to obtain for their students the accurate Audition material from the ATSSB and Region 11 ATSSB websites.
3. All results will not be considered official until thirty minutes after ALL auditions and tabulations have been completed.
4. No pictures may be taken, nor any audio or video recordings made in the room(s) where judges scores are displayed for directors to check.

5. The Region Coordinator will mail or e-mail the results of the contest to all Directors.

B. Area Auditions

1. Directors are responsible for making sure that their students are eligible to participate in the Area Auditions.
2. When a director learns that his/her student will not be able to participate in the Area Auditions, he/she must send notice by email directly to Mr. Frank Coachman at the ATSSB State Office and, also, to his/her Region Coordinator as soon as possible. Mr. Coachman will be responsible for notifying the Alternate Area student.

c. High School and Jr. High School Region Band Clinic/Concert

1. Directors are responsible for making sure that their students are eligible to participate in the Region Band Clinic/Concert. If a director has knowledge that a student will not be able to participate in the Region Band Clinic/Concert, he/she must contact the Region Coordinator at the earliest possible time so the Alternate can be notified.
2. Alternate students who **have not** been called up and are brought to the C/C will not be allowed to rehearse with the Concert Band unless called up to do so.
3. Percussion students will be expected to bring their own drumsticks and timpani and keyboard mallets as their parts require.
4. Each student's director (or a qualified proxy) **MUST** attend the rehearsals to assist the clinicians and assist in supervising his/her students.
5. Directors are responsible for making sure that there is always an Adult (or Proxy) representative from that school during the rehearsals. (see Proxy Policy – Section III, B)

## **XVII. Student's Rights**

- A. Up to such time as the scales are completed, a student has the right to exit the audition room due to mechanical failure of his/her instrument and return to complete the audition after the instrument is repaired or the student locates

another instrument to use. If an instrument cannot be repaired prior to the conclusion of the audition and the student is unable to continue the audition, the audition will be considered complete. If the student leaves the room after the first note of the first etude has been played, the audition will be considered complete.

- B. Students have the right to an anonymous audition.

## **XVIII. Student's Responsibilities**

- A. Students are responsible for reporting any mechanical problems to the monitor before beginning the etude portion of the audition.
- B. Students are responsible to refrain from any activity that would identify themselves or their school during the audition.
- C. Students who are selected as members of the Region Band are required to attend all rehearsals and the concert. A student may be excused from a rehearsal in case of an emergency as determined by the Region Officers. The Director must notify the Region Coordinator of the anticipated absence prior to the rehearsal or the student's membership will be forfeited and an alternate will be called. No unexcused absences are allowed for the rehearsal or concert.
- D. Alternates will perform with the Region Band only if they are called upon when there is an opening due to eligibility, illness, family emergency, or other approved excuse.
- E. Alternate students who **have not** been called up and are brought to the C/C are not allowed to rehearse with the Concert Band.
- F. Students who are not selected to participate in the Region Band but advance to the Area Auditions will NOT receive a Region Patch. They will receive an Area Patch if they participate in the Area Auditions and they will be recognized at the Region Concert.

# **JAZZ ENSEMBLE REGION AUDITIONS**

## **XIX. JAZZ STUDENT ENTRY AND**

## **REGISTRATION PROCEDURES**

- A. Directors are responsible for making sure that their students are eligible to participate in the Region Jazz Auditions.
- B. Each student must be entered using the online entry process through TMEA ([www.tmea.org](http://www.tmea.org)).
- C. Use of electronic instruments and mutes are not allowed. Guitars may use electric or acoustic instruments, but no foot pedals. Electric Piano must be set on Grand Piano or Piano patch.
- D. Each student must declare an intention to be considered for the State level or the Region level only. If no declaration is made, then it is assumed ATSSB students are auditioning for ATSSB All-State Jazz Ensemble on the State Jazz Ensemble Track. After the entry to the first audition leading to possible membership in the ATSSB All-State Jazz Ensemble, no change can be made in the Jazz Ensemble track selected, regardless of advancement or loss thereof. Students who are recorded for all-state have officially qualified for area jazz ensemble and will receive an area patch. Furthermore, students who record but do not qualify for the all-state jazz ensemble will remain eligible for all-state consideration in all other ensembles (i.e., concert band, choir, orchestra, etc.). Students who are selected for membership in the ATSSB All-State Jazz Ensemble may not audition for any other All-State Ensemble (ATSSB or TMEA) that school year. If the performance is not recorded with CD accompaniment, the performer will be disqualified, and the entry fee will not be refunded.

## **XX. JAZZ SELECTION AND**

### **ASSIGNMENT OF ADJUDICATION PANELS**

- A. Policies concerning judging panels will remain consistent with Association of Texas Small School Bands All-State Ensemble Tryout Procedures and Guidelines.

- B. In addition to the adult monitors in each audition room, each Region should have an adult monitor in the Area/State Recording Room to help maintain decorum in the room, to help the recordings stay on schedule, and to serve as a way for communication to occur between the student and the **recording** technician. The Region Coordinator or Region Audition Chair shall go over the Monitors' Instructions with Monitors before auditions begin.

## **XXI. JAZZ AUDITION PROCEDURES**

- A. Audition music for the ATSSB All-State Jazz Ensemble will come from the *ATSSB All-State Jazz Ensemble Music* and the *ATSSB All-State Jazz Ensemble CD*. This music is available exclusively from Mattei Music Services, 202 Covey Lane, McKinney, Texas 75071 (<https://www.matteimusicervices.com/atssb>). **In 2025, the Jazz Audition music will be available from ATSSB directly.** The Set used will conform to the Year designation being used for region and area auditions each year (Set A will be used when the band auditions are using Year A, etc.).
- B. Students will perform the audition music for their instrument. In the case of trumpet and trombone where there are two parts for each instrument, students will audition on the first part only.
- C. Students will enter the room one at a time and will perform the required Jazz Audition Music Selections (a form on the music stand should have instructions for the allowed warm-up). All winds are allowed a one-breath warm-up. The rhythm section allows 15 seconds (to be timed by the Monitor) of the student playing anything they wish. Warm-ups must be completed prior to playing Selection 1 of the Jazz Audition Music; any additional notes played after the warm-up will result in the loss of points.
- D. Students auditioning will be expected to perform the selected music as written, specifically the written octave. A student that does not play in

the correct octave should be scored as if they played wrong notes which will result in a major deduction of points.

- E. Should the student experience an instrument malfunction during the playing of the warm-up, the student may have the instrument checked for mechanical problems and return to the audition room before the end of the audition. Once a student sounds the first note of the etude, the student must continue to play and be scored.
- F. No one except the monitor and the judges may be in the room while each student auditions. Screens must be used to ensure that anonymity is maintained. Metronome markings should be closely observed so as to maintain the intent of the music. Inaudible metronomes are allowed in the audition rooms to set tempos, but may not be used while the etudes are being performed.
- G. No audible electronic communication devices shall be allowed in the audition room. However, electronic media may be used in lieu of printed music during the audition.
- H. Region Jazz Ensemble auditions must take place between and including the first Saturday in September and the first Saturday in October.

## **XXII. JAZZ RANKING OF STUDENTS**

Policies concerning Ranking of Students will remain consistent with Association of Texas Small School Bands All-State Band Tryout Procedures and Guidelines.

## **JAZZ ENSEMBLE AREA CERTIFICATION**

## **XXIII. JAZZ AREA ENTRY PROCEDURES**

A. No one may audition on an electronic synthesized wind instrument. Each Region Coordinator shall have certified the following maximum number of students to the Area level (MP3 files to be uploaded per instructions):

2 Alto Saxophones

2 Tenor Saxophones

1 Baritone Saxophone

3 Trumpets - must audition on cornet or trumpet, not flugelhorn

3 Tenor Trombones - must audition on slide trombone, not valve trombone or baritone.

2 Bass Trombones - must audition on a large-bore slide bass trombone, not a tenor trombone, valve trombone or baritone.

1 Guitar

1 Bass - may use an electric bass guitar, an acoustic bass or a string bass (also known as double bass or upright bass)

1 Piano - may use an acoustic, digital, or electronic piano if digital or electronic, the patch setting must be "piano".

2 Drum Sets

B. At the completion of the Region auditions for each instrument, students accepting Area certification from their Region shall record an All-State Jazz Ensemble Audition as per their Region's recording guidelines. Jazz Ensemble students who are recorded for All-State have officially qualified for Area Jazz Ensemble and will receive an Area patch. Furthermore, students who record but do not qualify for the All-State Jazz Ensemble will remain eligible for All-State consideration in all other ensembles. The All-State Jazz Ensemble Audition should be

recorded in one take with pauses between tracks. Students auditioning must perform along with the appropriate accompaniment track from the Audition CD which has no demo recordings on it (only accompaniment). If the performer is not recorded with CD accompaniment, that entry will be disqualified and the entry fee will not be refunded.

1. Recordings shall contain:

- a. Selection 1 in its entirety of the Jazz Audition Music from that year's designated Set. PAUSE
- b. Selection 2 in its entirety of the Jazz Audition Music from that year's designated Set. PAUSE.
- c. Selection 3 in its entirety of the Jazz Audition Music from that year's designated Set. PAUSE.
- d. Improvised Solo in the prescribed format along with the Improvised Solo Accompaniment track from that year's Audition CD. PAUSE.

Monitor's Instructions for this Improvised Solo should be read aloud by the Monitor exactly as they appear below (***Monitor's instructions are NOT to be recorded***):

- (1). For all instruments except DRUM SET - "The student auditioning will not be allowed to have any additional material (no written solos) to assist in the improvisation section. For the improvised solo, Wind Instruments, Piano, Guitar, and Bass will play the lead as written the first time, improvise on the remaining two choruses, then play to the end as provided on the *Audition CD*."
- (2). For DRUM SET ONLY - "For the improvised solo, students should play time on the first chorus, solo on the second chorus, and play syncopated kicks and fills on the third chorus provided on the *Audition CD*."

**\*\*\*\*\*Missing in update Track 5 shall be the following statement read aloud by the monitor or recording engineer: "This (name of instrument)**

**jazz audition was performed by (name of student) from (name of school)."**

2. In any year's designated Set that includes a ballad, all instruments shall play the solo melodic part only; Drum Set shall play rhythm with brushes.
3. Selections should be played in the above order (See Sec. I, B1).
4. Tracks with spoken words or recorded without the accompaniment track will be scored a zero (0) and may be disqualified from participation in the All-State Jazz Ensemble Audition and, if disqualified, the entry fee will not be returned. Any infraction will be noted and sent to the student's Director and Region Coordinator, giving them the reasons for the scoring penalty.
5. While recording each student, the recording technician should pause at the end of each recorded selection. It is also recommended that each student have up to one (1) minute between selections to prepare for the recording of the next selection. *This preparation time should not be recorded in the selection.*
6. All recordings should be made under the supervision of the Region Coordinator or his designee. All recordings shall be done at one Region recording session. All Regions are urged to follow the All-State Jazz Ensemble Recording Recommendations. **BE SURE TO PREVIEW EACH FILE BEFORE SUBMITTING THEM.**
7. All recordings are to be submitted to the TMEA server as instructed by TMEA.

C. Area certification materials should be addressed to the State Jazz Coordinator as listed in the instructions. Materials must be postmarked by the second Saturday of October. Each Region's Area certification materials should include:

1. A Certification Form 9 (produced by the tabulation software) and the ATSSB Jazz Form 9.
2. A single check from each Region covering the total cost of all certified applicants (\$40.00 per applicant) made payable to "ATSSB".
3. These items and uploaded recordings must be completed for arrival by the second Saturday of October deadline. It is recommended that Directors contact the State Jazz Coordinator by telephone or email

several days after shipping to ensure recordings were uploaded properly and entry materials and fees were received.

4. Designated Regions are encouraged to submit names of those Directors willing to judge the Designated Region Jazz Adjudication recordings.
- D. The identity of the State Jazz Coordinator shall be reported to the Region Band and Region Jazz Chairs at the ATSSB State Board Meeting held during TBA and shall be published on the ATSSB website.

## **ALL-STATE JAZZ ENSEMBLE**

### **XXII. JAZZ RECORDING ADJUDICATION PROCEDURE**

- A. All Jazz entries recorded at the Region level are to be uploaded and fees sent *by the second Saturday in October.*
- B. When the Designated Region Coordinator is notified that all recordings are ready, the Designated Region Coordinator will assemble a panel of judges to select their Set of the All-State Jazz Ensemble by the Saturday following the UIL State Marching Contest. Class consciousness shall be encouraged on each panel. Each Designated Region adjudication room shall have an adult Monitor to help the audition stay on schedule.
- C. Only ATSSB-member Directors may serve as judges. Exception: After all attempts to secure ATSSB members as judges has been exhausted, that Region Coordinator may use non-ATSSB members as judges provided those non-ATSSB members are active TMEA members. Judges may be paid a \$75 honorarium (no meal or mileage allowance).
- D. All Designated Region Coordinators may be paid a \$100 honorarium for their services.
- E. The recordings will be divided into seven Sets as follows:
  - SET 1 - Alto Saxophone (Designated Region Coordinators will certify 2 Alto Saxophones to the All-State Jazz Ensemble).

SET 2 - Tenor and Baritone Saxophone (Designated Region Coordinators will certify 2 Tenor Saxophones and 1 Baritone Saxophone to the All-State Jazz Ensemble).

SET 3 - Trumpet (Designated Region Coordinators will certify 5 trumpets to the All-State Jazz Ensemble).

SET 4 - Tenor Trombone (Designated Region Coordinators will certify 3 Tenor Trombones to the All-State Jazz Ensemble).

SET 5 - Bass Trombone (Designated Region Coordinators will certify 2 Bass Trombones to the All-State Jazz Ensemble).

SET 6 - Piano, Guitar, Bass Guitar (Designated Region Coordinators will certify 1 piano, 1 guitar and 1 bass guitar to the All-State Jazz Ensemble).

and SET 7 - Drums (Designated Region Coordinators will certify 2 Drums to the All-State Jazz Ensemble). Each Designated Region Coordinator will assemble a panel of five judges to adjudicate their designated Set.

F. Each All-State Jazz Ensemble Audition recording shall be given a randomly assigned audition letter by the Audition software.

G. Auditions will be held in one round beginning with the first randomly assigned audition letter. The panel will listen to each recording in its entirety.

H. No identifying marks on the All-State Jazz Ensemble Audition recording shall be made visible in the adjudication room if the panel is meeting in one location.

I. Visitors may be allowed to attend the adjudication session at the discretion of the Area host (depending on room size and availability of spectator space). Should the presence of visitors distract judges from their task, the audition shall be suspended until everyone except adjudicators, monitor and/or technician has been cleared from the area.

- J. The date for the Designated Region Jazz Ensemble Adjudication shall be reported at the ATSSB State Board Meeting held during TBA and shall be published on the ATSSB website.
- K. The Designated Region Jazz Ensemble Adjudication shall take place on the 2<sup>nd</sup> Saturday of November, on the same date as TMEA Mariachi and TMEA Orchestra Area auditions.
- L. Results will be available on the TMEA website after the completed files have been submitted. Tabulated results will be final on Tuesday at 9:00 a.m. after the Auditions conclude on Saturday, after which no appeal can be made regarding the published outcome.

## **XXIII. ALL-STATE JAZZ ENSEMBLE**

### **RECORDING RECOMMENDATIONS**

A quality Audio Recorder should be used to create each recording. A studio grade stereo condenser or pair of condenser microphones should be used to record (Shure KSM32 or comparable). A quality, professional line microphone preamp should be used with minimal signal to noise ratio and distortion

(dbx 386 or comparable). Microphones should be placed at approximately player's eye level and 3 to 4 feet away from the instrument. Microphone levels should be run at the maximum dB level without distortion. The level should remain constant from player to player. Files shall be exported as

.mp3 files only.

## **XXIV. JAZZ STATE RANKING THE STUDENTS**

- A. All-State Jazz Ensemble Audition recordings will be placed in rank order using the Olympic scoring procedures outlined in the Association of Texas Small School Bands All-State Tryout Procedures and Guidelines.

B. The maximum number of students assigned chairs in the ATSSB All-State Jazz Ensemble will be:

|                      |                  |
|----------------------|------------------|
| 2 Alto Saxophones    | 2 Bass Trombones |
| 2 Tenor Saxophones   | 1 Guitar         |
| 1 Baritone Saxophone | 1 Bass           |
| 5 Trumpets           | 1 Piano          |
| 3 Tenor Trombones    | 2 Drum Sets      |

- C. Individual judges' rankings shall be available for review by the ATSSB Executive Committee and Jazz Coordinator only during the time-period for appeals. No copies of the judges' rankings or scores shall be made available to Directors, students, parents, or administrators via postings on web pages, social media or in print. Tabulated results will be final on Tuesday at 9:00 a.m. after the Auditions conclude on Saturday.
- D. All students certified by their Region to the Designated Region Coordinator will be ranked in the Designated Region Adjudication.
- E. If an originally Area certified student becomes unable to attend the All-State Jazz Ensemble clinic (because of illness, academic ineligibility, etc.), it shall be the responsibility of the State Jazz Coordinator to certify the alternate to state.

**Association of Texas Small School Bands**



*Region 11*

*(continue to Addendums)*

**Addendum 1**

February 2016



**TMEA/ATSSB  
Joint Agreement**

**February 13, 2014**

effective September 1, 2014



## **1. All-State Bands**

- a. Bands administered by TMEA shall be:
  - i. TMEA Symphonic Band – open to all school classifications.
  - ii. TMEA Concert Band – open to all school classifications.
  - iii. 5A Symphonic Band – open to only 5A, 4A, 3A, 2A, and 1A classifications.
  - iv. TMEA Jazz Ensemble – open to all school classifications
- b. Band administered by ATSSB (in affiliation with TMEA) shall be:
  - i. ATSSB Symphonic Band – open to only 4A, 3A, 2A, and 1A classifications
  - ii. ATSSB Concert Band – open to only 3A, 2A, and 1A classifications (with the exception of color instruments, restricted to 4A, 3A, 2A, and 1A classifications).
  - iii. ATSSB Jazz Ensemble – open to only 4A, 3A, 2A, and 1A classifications.

## **2. Auditions**

- a. TMEA Eligibility Rules will be applicable to all Texas All-State Bands.
- b. Auditions for the ATSSB All-State Bands will follow TMEA audition procedures. ATSSB will use its own Prescribed Audition List.
- c. The Entry Cover Sheet filed with the All-State Band entries must include proof of membership.
- d. Students auditioning at the Area level for any of the All-State Bands administered by TMEA may not audition at the Area level for any of the All-State Bands administered by ATSSB. Students auditioning at the Area level for All-State Bands administered by ATSSB may not audition at the Area level for any of the All-State Bands administered by TMEA (See item No. 1 above).
- e. ATSSB appeals will follow the ATSSB Appeals Process. If necessary, appeals may then be referred to the TMEA Presidents Committee for final disposition.
- f. Should ATSSB need legal defense when following established rules, procedures and guidelines as outlined above, TMEA will provide legal representation.

## **3. Financing**

- a. The ATSSB All-State Bands will be financed and administered by ATSSB.
- b. TMEA will provide exhibit hall privileges and a one-year *Southwestern Musician* subscription to the ATSSB All-State.

#### **4. Publications**

- a. Special announcements from ATSSB will be included in the Band Division Column of the *Southwestern Musician* subscription and on the TMEA website as needed.
- b. TMEA and ATSSB will provide a link to the other's website from their own.
- c. ATSSB will continue to publish its own newsletter.
- d. ATSSB All-State students shall be listed in all publications or listings of All-State students.

#### **5. Reciprocal Invitations**

- a. The ATSSB President shall be invited to all TMEA Band Chair Meetings.
- b. The TMEA Band Vice-President shall be invited to all ATSSB State Board meetings.
- c. Dialogue Committee: The ATSSB Presidents Committee (Immediate Past-President, President, President-Elect, and Executive Secretary), the TMEA Band Vice-President and the TMEA Presidents Committee shall meet at least once annually providing direct communications between the organizations.

#### **6. Amendment/Review**

- a. Any changes in configuration of existing ATSSB ensembles must be reviewed by the TMEA Executive Board in collaboration with the ATSSB Presidents Committee.
- b. Any addition of an ensemble by either TMEA or ATSSB must be approved by the TMEA State Board. The following will be considered for the addition of an ensemble:
  - i. There is a need for the ensemble based on the total number of entries versus the percentage of All-State members with respect to classification and division.
  - ii. The overall quality of the new ensemble will meet or exceed that of the current All-State ensembles.
  - iii. The quality of existing All-State ensembles will not be adversely affected.

- c. This alignment agreement shall be reviewed by TMEA and ATSSB for possible revision and/or amendment each year during the Dialogue Committee meeting.

## **7. New Teacher Recruitment and Retention**

- a. TMEA pledges support for ATSSB activities as related to music educator recruitment and retention for small classification schools.
- b. ATSSB pledges support for TMEA as the advocate for fine arts in Texas.

## **Addendum 2**

February 2016

### **ASSOCIATION OF TEXAS SMALL SCHOOL BANDS**

#### **Eligibility Requirements for ATSSB Activities in Affiliation With TMEA**

These rules will apply to students in public and private schools in Texas. Students in grades 9-12 in class 1A, 2A, 3A, or 4A high schools who are auditioning for a place in the ATSSB All-State Band must abide by the rules listed in all three sections of this document.

## **SECTION I**

**Article 1: Full-time Student.** A student must be enrolled as a full-time student (as defined by rule of the State Board of Education) in a Texas school classified by the University Interscholastic League according to enrollment grades 9-12 as a class 1A, 2A, 3A, or 4A high school or is a ninth grader in a junior high school that feeds a class 1A, 2A, 3A, or 4A high school during the semester in which the ATSSB activity takes place. If an audition takes place in one semester and the resultant concert or clinic takes place in another, then the student must be enrolled as a full-time student in both semesters.

**Article 2: Membership in Parent Band.** Students must be certified by their ATSSB-member director as a current member of the school's band during the semester in which the ATSSB activity is held. If there is no organized band in the school, students must be certified by an ATSSB member sponsor who must hold an Active Membership in ATSSB and TMEA and this sponsor must be designated as such by the chief administrator at the school the student attends.

**Article 3: Extracurricular Activity.** All ATSSB activities are extracurricular. In order to participate in ATSSB activities, a student must be passing the number of courses required by state law and by rules of the State Board of Education.

**Article 4: Locality and Classification.** A student shall compete in the Region in which he is currently receiving the majority of his educational instruction to meet graduation requirements. A private school student shall compete in the comparable UIL classification according to the enrollment of the school and must be accredited by an agency listed with the Texas Private School Accreditation charter or magnet school must be accredited by the Texas Education Agency and file their TEA code when applying for ATSSB membership and shall compete in the UIL classification according to the enrollment of the school so long as there is no evidence of practices that would give the

school an unfair advantage over other schools in the region. Home school students are not allowed to participate.

**Article 5: Academic Standing Requirement.** In order to participate in the ATSSB activities, a student must have been in attendance and have passed the number of courses required by state law and by rules of the State Board of Education and by the University Interscholastic League (if applicable) for extracurricular participation. The participant must also:

- A. Have been promoted from the eighth grade to the ninth grade at the beginning of the current school year.
- B. Have five credits toward graduation requirements at the beginning of the second year in high school or have earned five credits during the preceding twelve months.

- C. Have at least ten credits toward graduation at the beginning of the third year in high school.
- D. Have at least fifteen credits toward graduation at the beginning of the fourth year in high school.

**Article 6: Age Limits.** A student may not participate in ATSSB activities after the end of the eighth semester following first enrollment in the ninth grade. Age restrictions shall conform to current University Interscholastic League regulations.

**Article 7: Change of Residence.** Changing schools within the state after acceptance to any level of the ATSSB All-State selection process will not affect eligibility for further competition so long as the new school is a class 1A, 2A, 3A, or 4A high school and the director is or becomes an Active Member of ATSSB and TMEA. A letter of approval from the student's former school administration, as well as from his/her new school, must be filed with the Executive Secretary of ATSSB. These letters must attest to the student's eligibility to continue in the selection procedure at the new residence. Some further clarifications of this policy are as follows:

- A. If the student moves to an ATSSB school in the same region (public or private), nothing changes regarding region band – he/she still plays where they were selected. They might list the new school on the program (or not, depending on student preference that one time).
- B. If a student moves to a private school that is NOT an ATSSB member, or to a 5A or 6A school (all still in the same region), the student would not be eligible to participate in the clinic-concert.
- C. If the student moves out of the region, then the chair is lost and the alternate moves into the band (regardless of whether the student is moving to an ATSSB school or not).
- D. In a related case, if a student is certified to Area from one region then moves to another, he/she does not lose the privilege of advancing to Area. The rules state that once entered into the track for all-state band, they may only be removed by the audition process itself (or by signing Form 16 forfeiting the position). See Section III. Article 2 of this Eligibility Requirement document.

## SECTION II

These rules are to be followed in addition to the rules in SECTION I by those students who advance to the Area and State level of competition.

**Article 1: Certification to Area.** A student advancing beyond Region level auditions must be certified by his/her Region Coordinator.

**Article 2: Duplication of All-State Honors.** A student may audition for and participate in one or more region bands, choirs, orchestras, jazz bands, etc., but once he/she has selected a track (ATSSB, 5A or 6A) in his/her initial audition entry, he/she shall not be allowed to advance to any other Area audition.

**Article 3: Certification to State.** A student advancing beyond Area level must be certified by his/her Area Coordinator.

## SECTION III

**Article 1: Proxy.** Each student's director or proxy must be in attendance at all ATSSB auditions as directed by Region rules. Each Region should define guidelines determining the use of proxies. (See Section III – Proxy Policy in Region 11 Rules)

**Article 2: Removal.** Once a student enters the ATSSB audition process, he/she may be eliminated only by either the audition process itself, eligibility or by the ATSSB Appeals Process.

**Article 3: Appeals Process.** The ATSSB Prescribed Audition List specifies an appeal process that shall be used in conjunction with protests arising from the ATSSB All-State Band selection procedures.

**Article 4: Penalties to be Imposed.** A student violating any of the rules in SECTION I or SECTION II above governing the ATSSB All-State Band selection procedure may forfeit the right to further participation in the audition process. This could include forfeiture of a place in the ATSSB All-State Band. In those events that are sanctioned by ATSSB, violation of any of the rules in SECTION I or II above may jeopardize the student's ability to advance to the next level of competition. Students who have not completed the rehearsal or performance obligations of the ATSSB All-State Band may not be eligible for a patch or other award provided by ATSSB.

**Association of Texas Small School Bands**



***Region 11***