

# BRIGHAM PARISH COUNCIL

## Minutes from the Meeting held on the 3<sup>rd</sup> March 2020

**Councillors:** Mrs M. Light, Mr D. Wilson, Dr M. Greaves, Mr R. Barber and Miss S. Simcox

**County Councillor:** Mr A. Kennon

**District Councillor:** Mrs J. Farebrother

**Clerk:** Mrs D. Holliday

4 Parishioners

### 1. Apologies of absence notified to the Clerk

Cllrs N. Cockburn and J. Myers

### 2. To approve the Minutes of the Meeting held on the 7<sup>th</sup> January 2020

Proposed by Cllr Wilson and seconded by Greaves. Signed as a True Record by Chairperson Light.

### 3. Matters arising from the Minutes held on the 7<sup>th</sup> January 2020

**Minute 5:** Clerk Holliday sent a copy of the Minutes to HSBC

**Minute 7:** To be discussed at Agenda Item 5

**Minute 7:** Cllr Wilson has written a letter to the Police Crime Commissioner. Clerk Holliday received a reply asking for a signature from Cllr Wilson to communicate information between the Crime Commissioner and Cumbria Police.

*Clerk Holliday to liaise with Cllr Wilson to complete form and send to appropriate person*

**Minute 10:** Cllr Wilson has contacted Allerdale Borough Council and the lights are now working.

**Minute 11.** Clerk Holliday has sent completed Precept form to Allerdale Borough Council.

**Minute 14.** Cllr Greaves stated this had not been organised but will be arranged soon.

### 4. To receive declarations of interest in respect of Matters on the Agenda

Clerk Holliday is on the Friend's of St. Bridget's Committee

### 5. Police Matters

No report from PCSO.

Cllr Simcox reported back that she was waiting for a reply from the Collision Reduction Officer regarding dates for training with the speed radar gun.

*Cllr Simcox to liaise with the Collision Reduction Officer and volunteers to organise training dates.*

### 6. The meeting will be suspended to allow the public to speak

Two residents asked for support with the ongoing issues surrounding flooding in the East Quarry at Low Brigham. Cllrs Greaves put a map up of all the watercourses in that area and himself and Cllr Wilson explained what the actual issues were and possible solutions. This discussion lasted an hour and the residents were happy that the Council would fully support them. (transcript to be kept)

A resident asked about repairs of potholes. Cllr Wilson replied that they need to be reported online and Cllr Greaves reiterated this. Cllr Wilson stated Highways will only be liable for damage to vehicles once they know about them.

A resident stated she would be requesting that Genesis Homes pay for a bus stop outside the St. Bridget's Estate with money that is allocated via 106 Responsibilities to encourage use of public transport.

## **7. County and District Councillors reports**

Cllr Kennon informed the Council of the following.

Highways are looking for locals to check drains and they will be given training and a direct line to the County Council to report them.

Yellow lines have been painted but Brigham is still waiting for some white lines to be painted.

He has discussed the request of SLOW signs with Highways and they will contact the Parish Council.

Cllr Farebrother informed the Council of the following.

Janet continues to discuss the cycle path link with Cockermouth. There needs to be a full survey of what is underground first.

Broughton Parish Council are continuing with their work on a Neighbourhood Plan.

The Climate Group she attends has 18 Recommendations for change which will go to the next stage for agreement.

Allerdale are trying to bring a Court Case regarding the East Quarry walls but they are not confident. Cllr Greaves responded saying they should be confident as Cumbria County Council are confident the owner of the Quarry owns them.

## **8. Correspondence**

All applicable correspondence is emailed to the Councillors. Clerk Holliday requested that Parish emails are checked once a week please.

Facebook/emails are dealt with as they arise.

## **9. Financial Matters**

### **a, finances**

The Clerk showed the Councillors the budget spreadsheet from April 19.

Current Account as of 11/12/19	£5331.71
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Savings Account as of 20/12/19	£412.11
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### **b, precept**

The Clerk informed the Council that Allerdale had requested further clarification of the precept request as it was an overall increase of over 10%. They were happy with the explanation of the increase of houses paying only an extra 1% and the request for £11,000 has been granted.

### **c, cheque signing**

Clerk's wages and PAYE	(Jan 20)	£156.20
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Clerk's wages and PAYE	(Feb 20)	£156.20
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Microfiche upload	(cheque damaged)	£30
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Methodist Church Room Hire		£20
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### **d, footpath lighting costs**

The Clerk showed a photo showing the location of the footway lights Allerdale are planning to make the Parish Council pay the electricity for. There was a lot of discussion on whether they could do this and whether the Council would agree as the cost is £506 a year for the 13 lights. Cllr Wilson suggested that he discuss this at the next CALC meeting which he now attends.

*Cllr Wilson to discuss this Matter at the next CALC meeting.*

## **10. Clerk's Contract of Employment**

Clerk Holliday explained that her contract should be in place for the May meeting. Cllr Wilson suggested that the Councillors meet to discuss this matter and have it ready for signing at the May meeting.

*Cllr Wilson to use NALC contract as a template and discuss with other councillors.*

### **11. Play Park**

The Clerk showed a photo of the new surround to the Council and explained that the new surround didn't go up far enough and that the play park would be closed if the temporary wooden planks hadn't been put in place due to Health and Safety issues. There was discussion regarding the extra work (quote)required to bring the level of the wooden sleepers up higher. It was agreed by all Councillors that the work is done.

*Clerk Holliday to contact the Joinery Company to inform them of the Council's decision.*

### **12. New Traffic Regulation Orders and Parking in the Parish**

The Clerk showed the Council photo's showing all the new yellow lines/school zig zags.

The enforcement of them is through Traffic Enforcement Officers and not the Police.

### **13. Dog fouling**

Clerk Holliday explained that the Council had received numerous complaints of alleged attempts to poison and harm dogs using chocolate, raisins, onions and glass. The locations are always from St. Bridget's School and up Old Greysouthen Road. The amount of glass was so concerning that Clerk Holliday has stated it was reported to the Police and they will make passing observations. Clerk Holliday also showed photos of the new signs put up by Friends' of St. Bridget's School stating Dogs are not allowed on the School playing field.

### **14. Brigham 10K**

Clerk Holliday informed the Council the Brigham 10k is to be held on Sunday 26<sup>th</sup> April and that Friend's of St. Bridget's have requested if Brigham Parish Council could pay for the ingredients of the medals instead of water as United Utilities had donated reusable water bottle that were going to be filled with water.

Cllr Greaves commented that it was a school event and after discussion no decision was made.

### **15. Planning Applications and Decision Notices**

**Ref:** FUL/2019/0281 **Applicant:** Tree on the Hill Ltd **Proposal:** Small extension for timber drying store

**Location:** 3 Allerdale Yard **DECISION: FULL PLANS APPROVED**

### **16. Commence Review of Emergency Plan**

Cllr Wilson suggested this should be discussed at a non-public meeting

*Cllr Greaves to organise a meeting before the next Parish Meeting*

### **17. Commence Review of Community Plan**

Cllr Wilson suggested this should be discussed at a non-public meeting

*Cllr Greaves to organise a meeting before the next Parish Meeting*

### **18. Update from Council's working parties**

Cllr Wilson updated the Council on the Swale at Butterfields to say it appeared to be working.

Cllr Wilson and Cllr Barber stated they had discussed the use of cards on cars requesting residents don't block pedestrian access of pavements with their vehicles. After discussion it wasn't agreed.

### **19. Members Queries**

None

### **20. Matters for the next meeting**

Emergency Plan, Community Plan, Asset Inspection

### **21. Date of next Meeting: Tuesday 5<sup>th</sup> May**