

**FRESH GRADURATE OVERVIEW:**

The Fresh Graduate Program brings you an enriching 9 months Fresh Program. Freshers will receive unique insight into the prestige beauty industry, stretch their learning and talent to unleash their potential through challenging business projects and build a personal development plan.

**POSITION SUMMARY: Finance Fresh Graduate**

Finance Fresh Graduate role provides you with a comprehensive understanding of the financial operations, accounting knowledge through v financial analysis, budgeting, and data management.

**ACCOUNTABILITIES:****1. Financial Planning and Analysis**

- Uploading and preparing financial analysis on retail sales/ gross sales/ net sales
- Assisting with P&L budgeting and estimate
- Controlling finance master data to make sure that financial information is accurate and up to date.
- P&L ownership and management – to communicate with business partners independently.

**2. Accounting improvement**

- Together with accounting team assisting with book-keeping task.
- Assisting to review monthly book closing to ensure accuracy and compliance.

**3. Process and tools improvement**

- Building dashboard and tools for non-finance colleagues
- Working closely with relevant stakeholders to define best operation process.

**QUALIFICATIONS:**

- Education: Minimum bachelor's degree in finance/ Accounting/ Auditing
- Certificate: IELTS 6.5 and above

**JOB RELATED SKILLS**

- Presentation and communication skills
- Creative, self-motivated and displays initiative.
- Organizational & time management skills