

Title 1 School Parent Involvement Policy

I. GENERAL EXPECTATIONS

University Heights Middle School agrees to implement the following statutory requirements:

- The school will jointly develop with parents and distribute to parents of participating children, a School Parental Involvement Policy that the school and parents of participating children agree on.
- The school will notify parents about the school Parental Involvement Policy in an understandable and uniform format, and, to the extent practicable, will distribute this policy to parents in a language the parents can understand.
- The school will make the School Parental Involvement Policy available to the local community.
- The school will periodically update the School Parental Involvement Policy to meet the changing needs of parents and the school.
- The school will adopt the school's school-parent compact as a component of its School Parental Involvement Policy.
- The school will provide opportunities for participation by parents with limited English proficiency, parents with disabilities and migratory parents.
- The school agrees to be governed by the following statutory definition of parental involvement, and will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way and meaningful communication involving student academic learning and other school activities, including ensuring-

- A. *That parents play an integral role in assisting their child's learning;*
- B. *That parents are encouraged to be actively involved in their education at school;*
- C. *That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- D. *The carrying out of other activities, such as those described in section 1118 of the ESEA.*

II. DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

- **University Heights Middle School** will take the following actions to involve parents in the joint development and joint agreement of its School Parental Involvement Policy in an organized, ongoing and timely way under section 1118 (b) of the ESEA:
 - ☐ This form will be taken to SSC, ELAC, Title 1 Consultation Group and PTSA for input
 - ☐ This will be done on a yearly basis at the beginning of each school year
- **University Heights Middle School** will take the following actions to distribute to parents of participating children and the local community, the School Parental Involvement Policy:
 - ☐ Each year this policy will be included in the registration packet which is mailed home during the summer to all parents
 - ☐ Copies will be kept in the office for anyone who desires a copy
- **University Heights Middle School** will update periodically its School Parental Involvement Policy to meet the changing needs of the parents and the school.
 - ☐ The policy taken to SSC, ELAC, Title 1 Consultation Group and the PTSA each year for changes and updates. This process will begin at the first regular meetings.

- **University Heights Middle School** will convene an annual meeting to inform parents that their child's school participates in Title 1, about the requirements of Title 1 and of their rights to be involved
 - This process will be discussed in Title 1 parent meetings
 - Parents will be informed through Back to School Night
 - Invitations to attend Back to School Night are sent home through students
 - All Meetings for parents are advertised on the school marquee
 - A meeting will be held prior to Back to School Night in the Gym where this information will be discussed
 - All meetings for parents are advertised on the school marquee

- **University Heights Middle School** will hold a flexible number of meetings at varying times, and provide transportation, child care and/or home visits, paid for with Title 1 funding as long as these services relate to parental involvement.
 - The SSC will meet 8 times throughout the year at 3:30. Babysitting, Spanish translation, and refreshments will be provided. Our community aide will call each parent to remind them of the meeting and provide transportation if needed.
 - Topics for these meetings will include but will not be limited to the following: school plan, parent-school compact, parent involvement, parent education, etc.
 - Title 1 Parent trainings will be offered throughout the year with babysitting, translation and refreshments.

- **University Heights Middle School** will provide timely information about Title 1 programs to parents of participating children in a timely manner.
 - Information about school activities or parent input processes are sent home by students or mailed directly to parents at least a week before, then a reminder is sent a few days before the event. Our community aide also calls parents to remind them of meetings.
 - There will be monthly updates in the Principals newsletter
 - Information can be found on University's website

- **University Heights Middle School** will provide to parents of participating children a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.
 - Information about curriculum, assessment processes and proficiency levels is sent home through the mail in the summer to all parents. This is done in both English and Spanish.
 - If parents require more information, they can request information from the front office, counselors or individual teachers.
 - Back to School Night is another place where parents can come and get information from individual teachers.

- **University Heights Middle School** will provide parents of participating children, if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.
 - All parents are invited to attend the SSC, Title 1 Consultation Group and ELAC meetings where school processes are discussed and input taken.
 - Parents are invited to attend parent conferences with their child's teachers when needed or requested by either the school or parent. These meetings are held at a time when parents are available.

- **University Heights Middle School** will submit to the district any parent comments if the School wide plan under section (1114) (b) (2) is not satisfactory to parents of participating children.
 - After presenting the school plan to SSC, Title 1 Consultation Group and ELAC, any unsatisfactory comments will be sent to the District and addressed through these committees.

III. SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

- **University Heights Middle School** has jointly developed with parents of participating children a school-parent compact that outlines:
 - The shared responsibility of parents, students and the entire school staff to improve students' academic achievement
 - The shared responsibility between the school and parents to help children achieve the statewide academic content standards
 - The school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that helps children served under Title 1 meet the statewide academic content standards
 - The ways in which parents will be responsible for supporting their children's learning, such as monitoring attendance, homework completing and television watching; volunteering in their children's classroom; participating, as appropriate, in decisions related to the education of their children and the positive use of their children's extracurricular time
 - The importance of ongoing communication between teachers and parents through (at a minimum):
 - Annual parent-teacher conferences in elementary schools, in which the compact shall be discussed in relation to the individual child's achievement
 - Frequent reports to parents about their children's progress
 - Reasonable access to staff
 - Reasonable opportunities to volunteer at the school, participate in their children's class and observe classroom activities
 - The School Home Compact will be presented, discussed and input given at each of the following: SSC, ELAC, Title 1 Consultation Group and PTSA.
 - Each group had input into the development of this compact
 - It will be distributed through the summer mailer of information sent to parents
 - It will be updated by these groups each year
- **University Heights Middle School** will, with the assistance of the district, provide assistance to parents of children served by the school in understanding topics such as the following:
 - The State's academic content standards
 - The State's student academic achievement standards
 - The State and local academic assessments, including alternate assessments
 - The requirements of Title 1
 - How to monitor their child's progress
 - How to work with educators
 - Parents trainings will be done on a regular basis through SSC, Title 1 Consultation Group and ELAC
 - Information will be disseminated as needed and most information is available in the front office at all times
- **University Heights Middle School** will, with the assistance of the district, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement.
 - A computer for parent use is available in the main office where parents can check on their child's attendance, grades or email teachers.
 - The following trainings for parents will take place:

SSC Meetings 2022/2023

ELAC Meetings 2022/2023

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| <ul style="list-style-type: none">● September 26 , 2022, October 11 , 2022, November 14 , 2022, December 5 , 2022, January 24, 2023, February 21, 2023, March 14, 2023, April 11, 2023 | <ul style="list-style-type: none">● September 23, 2022, October 21 , 2022, November 15 , 2022, January 20, 2023, February 24, 2023, March 17, 2023, April 21 , 2023 |
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- **University Heights Middle School** will, with the assistance of its district and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools.
 - Our community aide will work with parents and go with them as necessary to receive appropriate training processes.
 - There will be a Parent Evening held early in the year where teachers, staff, and the community can interact and develop relationships outside of the school day.
 - Louie Ortega, the Coordinated Family Services Supervisor, will do parent trainings after school hours.
 - The local Cybrary is available for community use.
 - **University Heights Middle School** will, to the extent of feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.
 - The local Cybrary is available for parent use
 - There is a computer for parent use located in the main office where information about their student can be accessed.
 - A parent resource library is located in the Special Projects Office.
 - Each year in the spring an incoming 7th grade parent night is held to give information and answer questions.
 - Counselors visit feeder elementary schools to provide incoming 7th graders with information to make their transition easier.
 - **University Heights Middle School** will, to the extent feasible and appropriate, ensure that information related to the school and parent programs, meetings and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and to the extent practicable, in a language the parents can understand.
 - All parent communication is in a parent friendly format provided in both English and Spanish. All other languages are referred to another agency for translation.
 - The phone dialer is done in both Spanish and English.
 - University has set up a website where parents can access information about the school.
 - Individual teachers have websites accessible to parents.
 - To further the goal of effective parent involvement, **University Heights Middle school** staff will:
 - The community is invited to a Parent Evening in October where staff and community have an opportunity to interact outside of a typical school setting.
 - University holds School Performance and Goals conferences (SP&Gs) twice a year where parents are invited to sit with their child and go over test scores and set goals for the year.
 - Open House is held later in the year to showcase the activities been done by student at University Heights.