

# Nevada Area Council      Scouting America

## EAGLE SCOUT APPLICATION & WORKBOOK CHECKLIST

*Updated: 03-05-2025*

(Please check the box once you know that an item has been addressed.

**This is not mandatory, but a reference/guide to help you complete the Eagle Rank Application and Eagle Scout Service Project Workbook.)**

### Scout -- ScoutMaster

- ☐ ☐ Your original **Eagle Scout Rank Application** (2 pages). All information is **typed and/or legible**.  
[Most recent version no. 512-728 January 2025 Revision](#)
- ☐ ☐ Use your “full legal name” (including middle). Do not use any initials. (If you do not have a middle name, please state that on a sticky note and place on your application.)
- ☐ ☐ Full dates must be used where requested – mm/dd/yyyy.
- ☐ ☐ Date you joined the Scouts BSA Troop should be the date of your first Troop meeting – not the date you earned your Scouts BSA badge (unless it happens to be the same) or the date you joined Cub Scouts.
- ☐ ☐ The dates for your 1<sup>st</sup> Class, Star and Life ranks must be your actual Board of Review dates, not the dates of your Courts of Honor.
- ☐ ☐ There **must be** “at least four months” between First Class and Star rank.
- ☐ ☐ There **must be** “at least six months” between Star and Life rank.
- ☐ ☐ There **must be** “at least six months” between Life rank and Eagle Board of Review or 18<sup>th</sup> birthday.
- ☐ ☐ You **must submit 4 “sealed” letters of recommendation** that you have requested from **all** the people *whose names you wrote on the front of your Eagle Scout Rank Application as references*. The *sealed recommendation letters* can be mailed to the Nevada Area Council office or brought in with your binder. (Confidential, not to be seen by the Scout.)  
They can also be emailed to: eagle@nevadaareascouting.org
- ☐ ☐ The four “required” Merit Badges you earned for your Star rank, and the three “required” Merit Badges you earned for your Life rank, **must** be among the twenty-one Merit Badges you list on your application.
- ☐ ☐ No Merit Badges should have a date earlier than your joining date.
- ☐ ☐ Make sure you fill in the unit number where you earned each Merit Badge

- ☐ ☐ For Merit Badge numbers 8, 9 and 11, cross out the badges not used.
- ☐ ☐ **All required Merit Badges for Eagle have been earned BEFORE the candidate's 18<sup>th</sup> birthday.**
- ☐ ☐ You must have served six months in (one or more) position(s) of responsibility **since** earning your Life rank.
- ☐ ☐ Unit Leader Conference for requirement #6 of Eagle application was held after all completed requirements and **BEFORE the candidate's 18<sup>th</sup> birthday.**

*Updated: 03-05-2025*

(Please check the box once you know that an item has been addressed.)

**Scout -- ScoutMaster**

- ☐ ☐ Make sure to obtain all required signatures on the back of your application – your own, your unit leader, and unit committee chair.
- ☐ ☐ Under Requirement #6 on Eagle Scout Rank Application, **Certification By Applicant—A statement of your ambitions and life purpose has been attached** and a listing of leadership positions held in your religious institution, school, camp, community, or other organizations. Include honors and awards received during this service.
- ☐ ☐ **The Eagle Scout Service Project Workbook – Parts 1, 2 and 3.**  
The following “Service Project information” is included in your finished binder, **typed and/or legible.**
  - Your **original signed and approved, “Eagle Scout Service Project Proposal”** (title page with your full legal name/the name of your project and Proposal Pages A through H) from the official [Eagle Scout Service Project Workbook, No. 2023a February 2023](#) or most recent version, as produced by Scouting America, and any photos or information accompanying the proposal. **Project approval and completion of project was done BEFORE the candidate's 18<sup>th</sup> birthday.**
  - Your completed **“Eagle Scout Service Project Plan”** (title page with your name/project name/planned start date/ planned completion date and Project Plan Pages A through F) from the official [Eagle Scout Service Project Workbook, No. 2023a February 2023](#). In completing this plan, it will prove to your Eagle Scout Board of Review that your planning was sufficient for an Eagle Scout Service Project. The Board of Review may not recommend you for Eagle Scout Rank if you cannot show that you engaged in sufficient planning for the project. A completed “Project Plan” is an easily reviewed record of your planning that you can show your Board of Review.
  - Your **completed and signed “Eagle Scout Service Project Fundraising Application”** if applicable, (Fundraising Application Page A) from the official [Eagle Scout Service Project Workbook](#).
  - Your **completed and signed “Eagle Scout Service Project Report”** (title page with your name/project name/project start date/project completion date and Project Report Pages A through C) from the official

[Eagle Scout Service Project Workbook, No. 2023a February 2023](#) or most recent version, and any information or photos that go with it.

**Turn completed Eagle Scout Binder, (Eagle Scout Rank Application, Workbook, any photos, diagrams, flyers and other items pertaining to your project), into the Nevada Area Council office for review and approval.**

***I have reviewed the enclosed Eagle Scout application/binder and certify that all the checklist items have been properly addressed.***

Scout Signature \_\_\_\_\_ Scoutmaster Signature \_\_\_\_\_ Date \_\_\_\_\_