

# HCPSS 2023-2024 SCHOOL YEAR

## CALCULATING FINAL GRADES

### GRADING PROCEDURE

Final grades will be calculated using the HCPSS Grading Policy (8020). Only the final grade and/or code for each course will be listed on a student's official high school transcript.

### FULL YEAR (1.0 CREDIT) COURSES

Final grades will be determined by translating the letter grade for each marking period and exam using the following quality points scale.

A = 4      B = 3      C = 2      D = 1      E = 0

Multiply the quality points for each marking period grade earned by two (since marking periods are worth 20% of the students' overall grade).

Add the quality points for each midterm and final exam grade. Compute the sum and divide by **ten**. For reporting purposes, the quotient will be converted to a letter grade using the following scale.

| Final Grades |             |
|--------------|-------------|
| A            | 3.50 – 4.00 |
| B            | 2.50 – 3.49 |
| C            | 1.50 – 2.49 |
| D            | 0.75 – 1.49 |
| E            | Below 0.75  |

To earn credit for a full-year course, a student must earn at least a 0.75 year-end average **and** either (a) pass one marking period each semester or (b) pass both marking periods in the second semester.

|                          | Q1<br>(20%) | Q2<br>(20%) | Midterm<br>(10%) | Q3<br>(20%) | Q4<br>(20%) | Final Exam<br>(10%) |
|--------------------------|-------------|-------------|------------------|-------------|-------------|---------------------|
| Grade                    | A           | B           | B                | B           | A           | C                   |
| Quality Points           | 4           | 3           | 3                | 3           | 4           | 2                   |
| Multiply by              | x2          | x2          | x1               | x2          | x2          | x1                  |
| Quality Points<br>Earned | 8           | 6           | 3                | 6           | 8           | 2                   |

The Sum of all points earned = 33

Divided by 10 = 3.3

**Final Grade earned = B**

\*Students enrolled in Biology GT this year will be taking the MISA in lieu of a midterm or final exam. Their grade on the MISA will be used to replace the midterm and final grades.

### SEMESTER (0.5 CREDIT) COURSES

Multiply the quality points earned for each marking period by two. Add the quality points for the examination grade. Divide by **five**. For reporting purposes, the quotient will be converted to a letter grade using the following scale.

|                          | Q1 | Q2 | Exam |
|--------------------------|----|----|------|
| Grade                    | A  | B  | B    |
| Quality Points           | 4  | 3  | 3    |
| Multiply by              | x2 | x2 | x1   |
| Quality Points<br>Earned | 8  | 6  | 3    |

To earn credit for a semester course, a student must earn at least a 0.75 year-end average **and** pass at least one marking period.

Sum of quality points = 17    Divided by 5 = 3.4    **Final Grade earned = B**

## UNDERSTANDING “N/A” GRADES

N/A (Not Available) grading codes will be used to excuse a transfer student from a marking period or exam grade due to an approved reason (ex: a transfer student enrolling in the course after the withdrawal date, but prior to the midpoint of the course). An N/A essentially excuses the marking period and allows the final grade to be calculated using only the remaining quarters or assessment grades.

Students do not receive an N/A in multiple quarters of the same course and still receive credit. An N/A may be used as a placeholder grade in which students' may be required to complete make-up work in order to earn a grade change.

### Example with an N/A grade:

|                       | Q1  | Q2 | Midterm | Q3 | Q4 | Final Exam |
|-----------------------|-----|----|---------|----|----|------------|
| Grade                 | N/A | B  | B       | B  | A  | C          |
| Quality Points        | -   | 3  | 3       | 3  | 4  | 2          |
| Multiply by           | -   | x2 | x1      | x2 | x2 | x1         |
| Quality Points Earned | -   | 6  | 3       | 6  | 8  | 2          |

The Sum of all points earned = 25

Divided by 8 = 3.125

**Final Grade earned = B**