



NORWALK COMMUNITY SCHOOL DISTRICT

“Growing Learners and Leaders”

Regular School Board Meeting

6:00 PM, August 11, 2025

Norwalk CSD District Office

380 Wright Road, Norwalk

Resources:

[Board Protocols](#)

[Common Education Acronyms & Terms](#)

[NCSD Strategic Goals](#)

[School Board Meeting Calendar](#)

[Board Policy Review Schedule](#) - “The Board of directors shall, within a five year period of their origin or last review, review all policies of the Board.” (BP209.06). Order of Review: 400 Series, 100 Series, 300 Series, 500 Series, 200 Series, 700 Series, 900 Series, 600 Series, and 800 Series. The board will review 6-7 policies on average per month and 70-72 policies on average per year (these averages do not include LASB Policy Primer updates).

6:00 PM - Regular Board Meeting (BP210.02, BP210.08 & BP210.08E1):

- A. Call to Order, Board President
- B. Roll Call, Board Secretary ([BP210.06](#))
- C. Public Forum ([BP213](#), [213.01](#), [213.01R1](#))
Three minute time limit per speaker (3 minute time limit is per speaker, other people wanting to speak may not give their time to another speaker) - thirty minutes total time will be allocated for the Public Forum. Public Speakers will typically be limited to citizens or patrons of the district.
- D. Agenda Approval ([BP210.02](#), [BP210.08](#) & [BP210.08E1](#))
- E. Consent Agenda Approval ([BP210.09](#))
 - a. Approve Minutes
 - i. [July 14, 2025 Regular Meeting](#)
 - b. Receive Financial Reports
 - i. [Cash Balances as of 07/31/2025](#)
 - ii. [Balance Sheet](#)
 - iii. [Revenue Summary](#)
 - iv. [Expenditure Detail](#)
 - v. [CD Investment Detail](#)
 - c. Pay Bills

- i. [July 2025 Late Bills - June Invoices](#)
 - ii. [July 2025 Late Bills](#)
 - iii. [August 11, 2025 Board Bills](#)
- d. [Personnel Report](#) - Leslie Merriman
- e. [Open Enrollment](#) - Shawn Holloway
- f. [Fundraiser Requests](#) ([BP504.05](#), [BP504.05R1](#) & [BP704.06](#)) - Shawn Holloway
- g. [Audit Engagement Agreement](#) - Jake Loll
- h. [Drake Head Start 25-26 Renewal](#) - Amy Gage
- i. [Drake Head Start Food Service Renewal](#) - Dee Serres
- a. Sponsorship Renewals - Tiffany Redman
 - i. [Shyft Collective](#)
 - ii. [Aquila Financial Group](#)
- b. [RSP 2025-2026 Renewal](#) - Jake Loll
- c. [Administrator Evaluation Form](#) - Jen Sigrist
- d. [Certified Staff Evaluation Form](#) - Jen Sigrist
- e. [Teaching and Learning Evaluation Form](#) - Jen Sigrist
- f. [Director Evaluation Form](#) - Shawn Holloway
- g. [Annual Canvas Renewal](#) - Jen Sigrist
- h. [TAP Agreement FY26](#) - Austin Grimm

F. Presentations

- a. Board Subcommittee Reports (Capital Projects, Employee Experience, Financial Services, Instructional Services, and Policy, Student Board Representative)
- b. [Annual Nutrition Report](#) - Dee Serres
- c. [Annual Technology Report](#) - Tim Geyer
- d. [Annual Transportation Report](#) - Carlos Guerra

G. Policy Reviews ([BP209.02](#)) (Reviewed by Policy Subcommittee) - Shawn Holloway

- a. Second Reading(s):
 - i. [102 - Equal Educational Opportunity](#)
 - ii. [104](#) and [104.E1](#) - Anti-Bullying/Anti-Harassment
 - iii. [211 - Open Meetings](#)
 - iv. [402.02 - Child Abuse Reporting](#)
 - v. [402.03 - Abuse of Students by School District Employees](#)
 - vi. [405.02 - Licensed Employee Qualifications, Recruitment, Selection](#)
 - vii. [411.02 - Classified Employee Qualifications, Recruitment, Selection](#)
 - viii. [501.03 - Compulsory Attendance](#)
 - ix. [501.09 - Chronic Absenteeism and Truancy](#)
 - x. [501.09R1 - Chronic Absenteeism and Truancy Regulation](#)
 - xi. [505.05 - Graduation Requirements](#)
 - xii. [507.01 - Student Health and Immunization Certificates](#)
 - xiii. [603.01 - Basic Instructional Program](#)
 - xiv. [603.05 - Health Education](#)
 - xv. [804.02 - District Emergency Operations Plans](#)

H. Action Items

- a. [Bullying/Harassment Handbook Update](#) - Jen Sigrist
- b. [Elementary Handbook Update](#) - Shawn Holloway
- c. [Iowa Farm to School Sub-Grant](#) - Dee Serres
- d. [Fire & Life Safety Monitoring](#) - Jake Loll
- e. [High School Front Entrance Sign](#) - Jake Loll
- f. [Middle School Office Furniture Purchase](#) - Jake Loll
- g. [Education Support Personnel Salary Supplement](#) - Jake Loll
- h. [Middle School Paraeducators Stipend](#) - Jake Loll
- i. [Activities Gator Purchase](#) - Josh Tobey
- j. Auditorium Lighting Project - Jake Loll
 - i. [Change Order 2](#)
- k. [Marzano Resources](#) - Services from Dr. Phil Warrick - Jen Sigrist
- l. [School AI](#) - Jen Sigrist

I. [Upcoming Events](#) and Community Updates

- a. Superintendent:
 - i. Friday, August 15th Chamber Lunch for new teachers
 - ii. Friday, August 15th class lists go live
 - iii. Monday, August 18th Staff Welcome Breakfast and Staff Meeting
 - iv. Monday, August 25th 1st day of school with students
 - v. Monday, August 25th Special Board Meeting
- a. Board President and Board Members
- b. Other District Staff, as appropriate
- c. [Future Agenda Items](#)

J. Closed Session ([BP212](#))

- a. Closed session as provided by Iowa Code Section 21.1(k) to discuss information contained in records in the custody of a governmental body that are confidential records pursuant to Section 22.7(50) - Emergency Operations Plan.

Board decision to leave closed session

K. Board Action (if needed) on Topics Discussed in Closed Session

L. Adjournment