



BOARD MEETING MEETINGS

September 24th 2025

Rosemont Little League Board Room

BOARD OF DIRECTORS

Sarah Wells,
President

Brandon Cohen,
Vice President
Secondary Positions:
Player Agent
Scheduling Coordinator

Sam Pittman,
Secretary

Heather Brindley,
Treasurer

Mei Larsen ,
Safety Officer

Adrian Hernandez
Coaches Coordinator
(Minors/Majors/50-70)

Joe Voska,
Umpire In Chief

Letty Cohen,
Uniforms/Trophies/Merch

[REDACTED],
Sponsorship/Fundraising

Marie Contreras
Snack Bar Manager

Leslie Foster
Snack Bar Assistant
Asst:
Player Agent

Jennifer Mello
League Purchaser

[REDACTED]
Event Coordinator

Gina Silva
Team Parent Coordinator

Tony Bloom
Field Maintenance Manager

Maygan Norborg
Social Media/Public Relations

Call to Order @ 7:13pm

1. **Establish Quorum** (Attendance Documented)
 - a. Present: Sarah, Brandon, Sam, Tony, Joe, Gina, Letty, Mel (via Teams: Maygan)
 - b. Absence: Heather, Adrian, Marie, Leslie, Jennifer,
 - c. Guests: N/A
2. **Approval of minutes from September 2nd 2025: Approved**
3. **Treasurer's Report:** treasurer not present
 - a. Bank changes - waiting on Treasurer
4. **Old Business**
 - a. **Fundraiser/Improvements:** Letter to league
 - i. Need to allocate funds to a separate account.
 1. Was previously changed in 2023: removed savings account and joined all funds to one account
 2. Board agrees to create savings account
 - b. **Photos:** still being distributed during Fall Clinics
 - c. **Yard Signs** - graphics? - need to order 100 signs
 - i. Looking at pricing
 - d. **Follow up:**
 - i. Email transfer & TEAMS issues
 1. Everyone is in teams now
 2. New VP & Player Agent email being created
5. **New business:**
 - a. **Sponsor Letter update** - finalized - *shared with Team*
 1. Add new Teams chat for sponsorship team
 - b. **By Laws review**
 - i. **#5 - Volunteer Eligibility:**
 1. Enforce - we need ALL board members to fill out volunteer application and complete background check) - *agreed*
 - ii. **#7 - Registration fees:**
 1. keep due date of April 1st? - *YES*
 - iii. **#8 - Fee Waiver -**
 1. Need application on website. Fully waived vs partial.
 2. Player agent notified by parent (application filled out) - Player agent to bring to BOD.
 3. Keep \$50 minimum. *Volunteer Fee still required*
 4. If families don't meet minimum requirements - *keep the same or add option for BOD discussion prior?*
 - iv. **#9 - Volunteer Fee:**
 1. Volunteers hours: 10 hours
 2. If registered to volunteer: \$150 fee

- a. If volunteer hours are not completed, the additional \$25 fee will be added to the following year's registration or invoiced separately.
- 3. Not registered to volunteer: \$175 (*still up for debate - poss increase to \$200*)
- 4. **Refunds** - return to red drop box in Snack Bar
 - a. Coaches & Team Parents: *Paid out April 1st (same as last day for reg. payment). Cards will be submitted by Team Parent & Coach's Coordinator.*
 - b. **Players dropping out** - Sarah to create form to submit and send to Player Agent.
 - c. Keep current refund policy.

v. **#11 - Code of Conduct:**

- 1. Clearer rules regarding dogs
- 2. Consequences increased if includes child, umpire, BOD
 - a. Proposing handwritten document for parents, BOD & coaches? With signature (*enhancing - with details later*)
 - b. Team Parent coordinator will provide in team parent packet
- 3. General Membership
 - a. Add incident reports to Snack Bar binder - for DOD
 - i. Use D5's form
 - b. Form a discipline plan. Possibly a disciplinary committee? *BOD to bring proposals*
 - c. Need specific section for BOD discipline. *With clear rules*

vi. **#13 - Manager & Coach Guidelines:**

- 1. Need to have these outlined with rules for Coach's - *signed*
- 2. Form should be on site for coach's support with parents

vii. **#14 - Manager Responsibilities:**

- 1. Make sure to invite the coaches to each meeting
 - a. *Can go over issues seen or feedback gained*
- 2. Assessments:
 - a. Farm - 50/70 should come out for assessments. *Required.*
 - b. Emails to all coaches after registration requiring a signature for "expectations"
 - c. Change from BOD creating teams → Player Agent creating teams.
- 3. Medical Release
 - a. Each team needs to have binder with release forms for each player
- 4. Field permits
 - a. Should have permits in coach's binder
 - i. Permitted from Feb-July; Sun-Sat; 8am-8pm
- 5. Field Clean Up
 - a. Add watering fields after games - *visitor's team*
 - b. Stricter rules regarding field clean up (add to coach's email - *signed*)
- 6. Fundraising
 - a. Remove the coach's expectations for supporting fundraising.

viii. **Propose coaches/fans follow TOC guidelines**

- ix. **#15 - Team Parent Responsibilities:**
 - 1. Propose consequence if don't get volunteers
 - a. Remove - completely?
 - b. Propose closing snack bar
- x. **#16 - Snack Bar Volunteer:**
 - 1. Under 15 cannot prepare food - *legally - enforce*
 - 2. If we don't have 2 adults (one BOD & one over 15) - we close. *No exceptions*
 - 3. Direct any issues in Snack Bar to DOD, if needed.
 - 4. Make very clear of expectations
 - 5. *Table the rest of details*
- xi. **#17 - Change League Age Chart** - update for 2026
- xii. **#18 - Player Assessments:**
 - 1. Families must submit a request prior to assessments if they want to assess up or down a division.
 - a. Must be submitted to Pres, Player Agent & Coaches Coordinator. *Find way to make official.*
 - b. Implement committee? *Keep same: President, player agent & coaches coordinator*
 - 2. The Draft
 - a. Add method - Serpentine
 - 3. TBall Division Player Placement
 - a. Add guidelines to Player Agent
- xiii. **#20 - Complaints and evaluations regarding managers, etc:**
 - 1. Proposing separating out different code of conducts
 - a. Parents, Coaches, Player and BOD
 - 2. Change verbiage to "scheduling coordinator"
- c. **TABLED:**
 - i. Kid Pitch
 - ii. Voting process - election, term length
 - iii. Money reporting - mandatory treasurer's report
 - iv. Amendment: how by laws can be changed
 - v. Attendance from BOD to remain in good standing

***** ACTION ITEMS BEFORE NEXT MEETING: *****

- **FEE WAIVER:** Sarah will send in email to BOD. Fully waived vs partial.
- **REQUEST:** Sarah to create a written request for assessing up & down.
- **CODE OF CONDUCT:** Proposing handwritten document? With signature (*enhancing - with details later*)
- **GENERAL MEMBERSHIP:** Form a discipline plan. Possibly a disciplinary committee? *BOD to bring proposals*
- **TEAM PARENT RESPONSIBILITIES:** Finalize consequence if don't get volunteers
- **PROPOSALS:** BOD members to bring to next meeting (additions or changes)

Adjourn: 8:37pm

Next Meeting

Date: October 1st **Time:** 7pm **Location:** RLL Board Room

Mission Statement

It is the goal of Rosemont Little League (RLL) to implant firmly in the children of our community the ideals of good sportsmanship, and integrity so that they may be well adjusted, confident and happier children. This will help them grow to be productive members of society.